



TAMA COUNTY

911/EMA Services Department

The Tama County Emergency Management Commission Meeting was called to order at 7:30 PM on February 18th 2019 by Chair Jordan (Supervisor) Members present; Sheriff Kucera, Gordon Fassett (Clutier), Mary Wankowicz (Dysart), Charlie Bidwell (Montour), Brian Sokol (Toledo), Mindy Benson EMA/911 Coordinator, Members present via Zoom; Pete Holden (Traer) Carri Holst (Traer), Also Present Billie Van Egmond, Brian Staker.

Motion by Wankowicz second by Fassett to approve agenda, all ayes, and motion carried

Motion by Sheriff Kucera, second by Sokol to approve July meeting minutes, all ayes. Motion carried.

Motion by Wankowicz second by Fassett to approve all claims, all ayes, motion carried.

Motion by Wankowicz, second by Fassett to open public hearing, All aye. No public present for comments no comments received in the EMA/911 office, close public hearing, public hearing closed. Mindy advised E911 budget was published on 03/05/2020 in the Tama News Herald, which no more than 20 days and no less than 10 days from the date of the Public Hearing. Mindy gave an overview of the budget pointing out any increase or decrease as well as reasons why changes were made. No comments, questions, or concerns have been received through the 911 Office. Yes vote from; Supervisor, Sheriff, Clutier, Dysart, Montour, Toledo, Not Present; Chelsea, Elberon, Garwin, Gladbrook, Lincoln, Tama, Vining, Motion carried. EMA budget passed.

The next installment to RACOM for the radio equipment totaled \$995,392.81. Tama County paid 200,000. Tama County 911 will pay \$422,894.81 from carry over funds, Tama County Emergency Management will pay \$372,498.00 from carry over funds. Mindy will schedule the budget amendment meeting for the second or third week in March dependent on the publication timeline.

Mindy discussed with the present again of the class that she and Jeremy attended on the topic of Evacuation and Re-entry for City Leaders. The class had a lot of great information on how to plan and what to do with evacuations that are on the topics of natural disasters, and hazardous materials. It also brought to light that communities need to examine the topic of getting and ordinance on file with the information of who is responsible for ordering mandatory evacuations, who can this this in their absence and when to order a mandatory evacuation, what to do if their community members refuse to leave their homes under a mandatory evacuation. Mindy presented the members present with the draft plan of the Tama County Comprehensive Emergency Management Evacuation Plan as well as the Tama County Emergency Management Plan Crisis Event Response and Recovery Access Procedure. It was asked that she email these plans out to all the cities with the information that she just provided and information about the suggestion of the ordinance for legal purposes.

Proudly Serving the Communities of:

- Chelsea
- Clutier
- Dysart
- Elberon
- Garwin
- Gladbrook
- Lincoln
- Meskwaki Nation
- Montour
- Tama
- Toledo
- Traer
- Vining
- Rural Tama County
- Surrounding Communities

911 Staff

Director Mindy Benson

Deputy Director

Dispatchers –

- Jackie Lasley
- Michele Taylor
- Melissa Bergom
- Julie Hoskey
- Anna Scarborough
- Laurie Schultz
- Cheyenne Packer
- Caitlan Reineke
- Diane Kestl
- Sadie Weekley
- Kelly Roy
- Jacob Reineke
- Zac Mann
- Sasha Nagel
- Jamie Youngbear
- Jeremy Cremeans



www.tamacounty.org

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Next item on the agenda is the vacated 911 Assistant Director position. Mindy stated she wanted to bring this topic to the Board for discussion to see if they wanted to leave the job the way that it was or if they were open to take the EMA/911 office in a new direction. We had discussed the topic in the past of splitting the 911 Director and Emergency Manager Job duties and the board/Commission had decided to leave the two jobs as one. Mindy had discussed with the Board that there are difficulties trying to run what should be two full time jobs as a single full time job. Jeremy had been taking on many of the 911 roles prior to his resignation. After much discussion there was a motion by Sheriff Kucera to split the roles of 911 Director and Emergency Manager, making these two different jobs and job descriptions. Motion second by Kennedy. Further discussion on the topic is for Mindy to get a 911 Director Job description that would fit the need for Tama County. Dennis stated he would ask other Counties for their 911 Director Job descriptions.

Mindy informed the Commission that Emergency Management Performance Grant (EMPG) has been applied for again this year, the grant application was written to cover the radios for the Emergency Management office, so that would cover radios for just the EMA truck, EMA personnel, as well as the Pagers that EMA Personnel would carry, and possibly a couple spare radios as well. Total that was applied for was \$25,220.

HMGP Grand, this is the grand that covers the Countywide Hazard Mitigation plan that was written back in 2015 that lasts until this year of 2020. The State has decided to try something new this year and be the cog that will handle the grant as well as all of the planning for the meetings and work. EMA would need to cover up to 25% of the grant which would be \$7,488.75. The total of the project is \$29,955. Mindy also informed the board of the importance of having a Hazard Mitigation plan in place in the event of a disaster.

No Old Business
No New Business

Next regular EMA commission meeting will be April 14th, 2020 following the 911 Service Board meeting.
Motion for adjournment by Sheriff Kucera, second by Sokol, All ayes, and motion carried.
Meeting adjourned at 7:01 PM.

Respectfully Submitted Mindy Benson, Coordinator

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