

The Tama County Conservation Board met in regular session on Wednesday, August 7, 2013, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Keenan called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, Keenan, McCool and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of July 3, 2013, were read. It was moved by Wrage, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND		Amount of Bill	Category Total
0001-22-6100-000-26000 Office Supplies			
Staples	#700074993 misc supplies- toner, paper and velcro coins	188.03	188.03
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per one receipt	1.32	1.32
0001-22-6100-000-41400 Telephones			
Verizon	16Jul13, 484-2231 (office)	28.32	
	16Jul13, 484-5314 (Shop)	14.66	
	19Jul13, 484-4157 (pay phone)	15.42	
Windstream	19Jul13, 484-2231 (office), 484-4157 (pay phone)	129.47	
	19Jul13, 484-5314 (shop)	<u>56.53</u>	
		244.40	244.40
0001-22-6100-000-42200 School of Instruction			
CCPOA of Iowa, Inc.	Registration- Etzel, Wise Fall Workshop 7-9Oct13	80.00	80.00
001-22-6100-000-48000 Dues & Membership			
CCPOA of Iowa, Inc.	Dues for FY '14- Etzel and Wise	20.00	20.00
0001-6110-101-22-223 Salary- Main Supervisor			
Wise, Craig	5-Jul-13	1,584.80	
	19-Jul-13	1,811.16	
		3,395.96	3,395.96
0001-6110-101-22-224 Salary- Seasonal			
Bergmann, Sandy	5-Jul-13	497.66	
	19-Jul-13	365.98	
Brown, Rick	5-Jul-13	580.50	
	19-Jul-13	632.25	
Horne, Dustin	5-Jul-13	760.51	
	19-Jul-13	648.00	
Gettle, Clayton	5-Jul-13	236.50	
	19-Jul-13	<u>484.00</u>	
		4,205.40	4,205.40

0001-6110-101-22-226 Salary- Conservation Tech.			
Dolash, Ron	5-Jul-13	1,460.80	
	19-Jul-13	1,482.40	
		2,943.20	2,943.20
0001-22-6100-000-25050 Fuels			
New Century FS	19Jun13 #003276 unleaded gasohol 202.9 gals @ \$2.9513/gal	598.82	
	FET (LUST)	0.20	
	SMFT	38.55	
	HAZMAT handling fee	1.83	
	19Jun13, #003277 DX Gold ULS dyed 15 ppm 190.9 gals @ \$3.0732/gal	586.67	
	FET (LUST)	0.19	
	HAZMAT handling fee	1.72	
	#576719 200 E power protector EL	15.95	
		1,243.93	1,243.93
0001-22-6110-000-25350 Mt Veh- tires			
Z Line Tire & Repair	#1-84535 9x350-4 tube TR 87 (2), 24/26x12R 12 tube (2), tire repair	52.76	
	#1-84898 9x350-4 tube TR 87 (3), 24/26x12R 12 tube	33.92	
		86.68	86.68
0001-22-6110-000-25450 Mt Veh- Minor Repair			
Central Iowa Farm Store	#10751M '09 Kubota F3080 hyd leak repair	352.63	
J&V Auto Parts	#455792 hyd oil, ext life, MACS protectant, strap	78.06	
Lowry Equip, Inc.	#01-8289 Parts- Kubota feather key (5), spindle shaft, side pulley	144.49	
		575.18	575.18
001-22-6110-000-29050 Min Equip- Hand Tools			
Paul's Ace Hardware	#1075 sprayer- 2 gal	34.99	34.99
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Distributing	#9208 misc supplies- cleaning, insect, deo	802.65	
Coots Material Co., Inc	#20131377 22Jul13, 121.39T 1" rd stone @ \$9.50 per T (for TFCP)	1,153.21	
Etzal, Robert	Meals- Brown, Etzel, Horne, Wise Dist 1 mtg- Grundy County 25Jul13	25.79	
Fastenal	#IAMAR119377 misc supplies, #IAMAR119512 bleach (6)	325.75	
Grainger	#9183383695 circuit breakers (4), pleated filters (24)	581.02	
Hrabak Lumber	#0142269, 0142334, 0142402, 0142524, 0142550CM, 0142584, 0142887	1,837.35	
	Construction materials- NC repairs and improvements		
Iowa DNR	NPDES permit (one yr) for Parcel A- Hansen Add- pond project	175.00	
Jerico Services, Inc	#0065301-IN 18Jul13 825 gals CaCl @ \$0.93 per gal	767.25	
Martin's Flag Co	#70138 4x6 polyester US flag (6), brass	277.12	

	halyard snaps (4), vinyl covers (4)		
Paul's Ace Hardware	#1059 lampholder, screws, pvc;#1075 paint, roof cement;#1181 handles	187.32	
	vac breaker;#1240 toilet tank repair kits		
Poweshiek Water Assoc	Water, TFCP for Jun/Jul Prev: 10K, Current: 10K, used: 0K	35.00	
	Water, OCP West for Jun/Jul, Prev: 289K, Current:308K, used: 19K	127.50	
	Water, OCP East for Jun/Jul , Prev:216K, Current: 233K, Used: 17K	118.50	
Premier Office Equipment, Inc.	#906763 Premier Plainum Plan- Sharp AR-651 copier thru 27Jul13	48.00	
	#907395 Premier Plainum Plan- Sharp AR-651 copier thru 27Aug13	48.00	
Schade Lime & Rock, Inc.	6Jun13 Trucking- 30.4T conc stone- NC; 1Aug13 121.39T 1 " Rd Stone	1,065.57	
	Tickets #3018081,3018087, 657723, 357725, 357735, 357744, 357724,		
	357726, 357734, 357750		
Scharnweber Water Cond	12Jul13 Pump 8 tanks (tent, bt ramp, C'hill, No Loop), 3,500 gals	855.00	
Tama Co Solid Waste Disposal Comm	Landfill fees- Jul	212.30	
Whannel's Hardware	#38 black jack (8), caulk gun	34.89	
		8,677.22	8,677.22
0001-22-6110-000-43000 LP Gas			
New Century FS	Contract purchase LP, 3,425 gls @ \$1.359/gl plus taxes	4,702.53	4,702.53
0001-22-6110-000-43100 Electric			
Grundy Co REC	OCP thru 1Jul13, 12,516 KWH- meter #1, 2,844- meter #2 (NC)	1,605.27	
Traer Municipal Utilities	TFCP thru 15Jun13, 223 kwh	78.42	
		1,683.69	1,683.69
	Total Bills Submitted, Gen'l Budget		\$ 28,082.53
TO BE PAID FROM LAD Account			
0027-22-0210-000-60000 Capital Projects			
Koehler, Dick	#8610 and #1837 misc supplies- Tama Co Hunter Safety Program	501.54	
	Total Bills Submitted, LAD Account		\$ 501.54
TO BE PAID FROM Nature Center Trust			
0031-22-6120-000-61094 Permanent Improvements			
Museum Professionals Inc.	#806 Phase 1- diorama project 6 of 10 equal payments- NC Diorama	25,051.60	
	Total Bills Submitted, LAD Account		\$ 25,051.60
	Total All Bills Submitted		\$ 53,635.67

Moved by Wrage, seconded Adolphs to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise reported on work started or completed during July including clean all boat ramps, TFCP- install safety surfacing (play equipment) and rock roads, OCP- stain benches, stain kiosk bulletin boards, tear up Nature Center sub-flooring (diorama), trim brush along trails, mulch trees, replace culvert across main road near south loop camp area, mow parcel A- Hansen Addition, clean silt covers, mow fire breaks, paint primer coat- Nature Center display room / **Phase 1-display component** The landform of the diorama will be arriving on August 12. / **Flooding damage, FEMA** A Tama County kickoff meeting was held at the Nature Center on August 2. The meeting was for the Cities of Chelsea and Toledo, Tama County Emergency Management and the Conservation Board. Three FEMA officials and one from Iowa Homeland Security spoke at the meeting. Preliminary damage assessment information was shared with the FEMA staff. Regarding Wolf Creek Trail damage the FEMA officials needed to get answers on how best to handle the damage. They will be back in contact to set a date to go view the damage. / **Wolf Creek Trail damage** A preliminary assessment report was presented. The report was generated by Clapsaddle-Garber for the FEMA kickoff meeting. The amount of damage to the trail is estimated at \$417,000. / **Grant Received** Etzel shared great news that a \$80,000 grant (\$40,000 per year for two years) has been received from the Mansfield Charitable Foundation. The Board is very appreciative of the Mansfield Foundation support. The grant is to be used to develop the Exhibit component of the Nature Center.

Watershed Management Plan- Otter Creek Lake Etzel met with representatives of the Iowa DNR, IDALS and the Tama Soil & Water Conservation District on August 6. The meeting was to plan for the completion of the Watershed Management Plan.

Otter Creek Lake is on the Iowa DNR's impaired waters list primarily due to algae blooms. Data of the DNR indicates very high levels of chlorophyll and suspended algae in the lake, very poor water transparency, and high levels of phosphorus. The good thing is improvement is achievable. The plan will set goals to help improve the water quality in the lake to sustain the facility as fishable, swimmable waters.



Initial goals resulting from the meeting included:

- Completion of the TMDL (Total Maximum Daily Load) is expected by mid-September. Nothing surprising or unexpected has been discovered so far during the TMDL process.
- Etzel discussed with the board forthcoming aspects of the planning process may include:
 - An informational meeting to be held sometime following the completion of the TMDL (between Thanksgiving and Christmas?)
 - A one page "fact sheet" for the project will be drafted
 - Seeking an interested volunteer to monitor the lake
 - Provide an environmental education event perhaps in the spring of 2014 centering around water quality
 - User questionnaire to be developed to help assess park users opinions
 - Assess operations of producers and landowners in the watershed and seek input from them regarding their interest in the watershed improvement efforts
 - Drafting of the Watershed Management Plan following completion of the TMDL.

Award Bids- Equipment Bids received from three vendors were shared with the board regarding replacing a diesel, four wheel drive, out-front hydrostatic mower with 72" deck.

Bids received were as follows and include a trade-in of the mower to be replaced:

COMPANY	EQUIPMENT	BID
Central Iowa Farm Store	Kubota F3680	9,978.00
Lowry Equipment	Kubota F3680	10,850.00
Southard Implement	John Deere 1445	13,000.00

After discussion it was moved by Adolphs, seconded Atchison to purchase the Kubota F3680 as bid by Central Iowa Farm Store for \$9,978, carried. (All voting aye)

Bids received from two vendors for pallet forks to be used with the Kubota M6040D tractor were considered. Bids received were as follows:

COMPANY	EQUIPMENT	BID
Central Iowa Farm Store	Woods PF4048S	1,103.00
Lowry Equipment	Bradco 48" (2 lever style)	875.00

After discussion it was moved by Adolphs, seconded Wrage to purchase the Bradco 48" pallet forks as bid by Lowry Equipment for \$875, carried. (All voting aye)

Izaak Walton Shooting Facility- Covered Shooting Stations A materials cost estimate was presented to the board regarding covering the 100 yard shooting stations at the Izaak Walton Shooting Facility. The Ike's Facility Planning Committee considered this a high priority for the facility during planning meetings held in FY '13. Atchison indicated the covered shelters would be constructed by volunteers and is a sorely needed improvement to help protect shooters from the elements.

The quote for materials submitted for the project was \$1,110.



After discussion it was moved by Adolphs, seconded Atchison that the Conservation Board would cover the cost of materials for covered 100 yard shooting stations for the Izaak Walton Shooting Facility with the understanding the shelters would be constructed by volunteers, carried. (All voting aye)



Staffing Needs The Board discussed the need to add staff to address the increasing demands of maintenance, park enforcement and developing an active environmental education program. The Board stressed the need to garner the support of the Supervisors in addressing the immediate needs of the conservation program.

Nature Center Diorama Contract The board considered the final contract for the Phase 1 Exhibit Component- Diorama. It was moved by McCool, seconded Adolphs to accept the contract and to allow Etzel to sign as an agent of the Conservation Board and Tama County, carried. (All voting aye)

Diorama- Grand Opening The Board discussed hosting a formal "grand opening" for the new diorama at the Nature Center. It is anticipated the diorama will be fully installed sometime this fall. Board members are to come up with ideas for discussion about what the event would entail and when it may be best to hold the event.

After discussion of assorted conservation topics it was moved by McCool, seconded Wrage to adjourn, carried. Adjourned 8:25 p.m..

CHAIR

VICE-CHAIR