

The Tama County Conservation Board met in regular session on Tuesday, November 5, 2013, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Keenan called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, Keenan, McCool and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of October 2, 2013, were read. It was moved by Adolphs, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND		Amount of Bill	Category Total
0001-22-6100-000-41200			
Postage			
Etzel, Robert	As per two receipts	7.63	7.63
0001-22-6100-00-41400			
Telephones			
Verizon	16Oct13, 484-2231 (office)	14.04	
	16Oct13, 484-5314 (shop)	14.90	
	19Oct13, 484-4157 (payphone)	15.61	
Windstream	19Oct13, 484-2231 (office), 484-4157 (payphone)	131.25	
	19Oct13, 484-5314 (shop)	56.58	
		232.38	232.38
0001-6110-100-22-223			
Salary- Main Supervisor			
Wise, Craig	11-Oct-13	1,614.40	
	25-Oct-13	1,614.40	
		3,228.80	3,228.80
0001-6110-101-22-224			
Salary			
Bergmann, Sandy	11-Oct-13	655.38	
	25-Oct-13	343.00	
Gettle, Clayton	11-Oct-13	156.75	
	25-Oct-13	66.00	
Horne, Dustin	11-Oct-13	74.25	
	25-Oct-13	83.25	
		1,378.63	1,378.63
0001-6110-101-22-226			
Salary- Conserv Tech			
Dolash, Ron	11-Oct-13	1,482.40	
	25-Oct-13	1,482.40	
		2,964.80	2,964.80
001-22-6110-000-25050 Fuel			
New Century FS, Inc.	#003624 13Aug13, 235.9 gals unleaded @ \$2.9122/gal	697.23	
	FET (LUST)	0.24	
	State fuel tax @ \$0.19/gal	45.51	
	Hazmat Handling fee	2.16	
	#003625, 13Aug13, 228.9 gals DXGLD ULSD 15 ppm @ \$3.1549/gal	722.16	
	FET (LUST)	0.23	

	Hazmat Handling fee	2.06	
	#003865, 20Sep13 272.4 gals unleaded gasohol @ \$2.9463/gl	802.57	
	FET (LUST)	0.27	
	State fuel tax @ \$0.19/gl	51.76	
	Hazmat Handling fee	2.45	
	#003866, 20Sep13, 139.8 gals DX GLD ULSD @ \$3.2625/gl	456.10	
	FET (LUST)	0.14	
	Hazmat Handling fee	1.26	
		2,784.14	2,784.14
0001-22-6110-000-25350 Tires & Tubes			
Z Line Tire & Repair	#1-85359	23.06	23.06
0001-22-6110-000-25450 Mt Veh- Minor Repair			
Carquest	#14452-84550 80W90 oil, ATF oil (3), wiper blades '95 Chev, '08 Ford		
	05 Dodge	83.57	
J&V Auto Parts	#458795 oil dry, solv, etc;#45920 cable ties, #459077 cable ties, #459191		
	air, fuel, and oil filters, #459240 clamp, grease	260.69	
Southard Implement	#02-260859 kit, saw	103.58	
		447.84	447.84
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Distributing	#100062 misc supplies	656.14	
Earthview Environmental	1Jan- 28Sep13 various services	1,465.24	
Etzel, Robert	17Oct Regis- Etzel, Wise- Dist 1 mtg; 9Oct Etzel-Wise- meals- CCPOA Training	40.00	
Grainger	#9262517171 filters, eye wash preserv, batteries	204.80	
Hrabak Lumber	#0144906 metal, #01444937 metal, #0144658 door stop	233.20	
Iowa Fire & Equipment Co	#264093 repair, install- fire alarms - NC	746.15	
Iowa Step and Tank	#021865 concrete slab for Bob Atchison bench	59.50	
Kennedy Marine	#92717 fuel tank, oil filter, gear lube, oil, spark plug	131.60	
Marshalltown Med & Surg Ctr	#01412915001WB Drug screen	35.00	
Menard's	#40443 cover & brushes (paint)	43.91	
Paul's Ace Hardware	#001321 wallpaer, roller frame, bulbs; #001340 sponge, roller, paint pad, etc	259.48	
Poweshiek Water Assoc.	Water, TFCP 22Oct13 meter read, for Sep/Oct, Prev: 11K, Current: 11K, Used: 0K	35.00	
	Water, OCP- West 22Oct13 meter read, for Sep/Oct, Prev: 347K, Current: 371K, Used: 24K	150.00	
	Water, OCP- East 22Oct13 meter read, for Sep/Oct, Prev: 265K, Current: 271K, Used: 6K	67.20	
Schade Lime & Rock	6Aug13 Truck 15.21T rd stone to OCP	107.99	
Spahn & Rose Lumber	#2687286 blade- razor, screws self-drilling	10.78	
Tama Co. Highway Dept	#46 random drug & alcohol testing, 9Sep13 Dolash	98.25	
Tama Co Solid Waste Disposal	Landfill fees- Sep, Oct	319.50	
Wilkerson Hardware	#B140903 primer, paint,#B140935 paintbrush, roller frame,#B141062 300W bulb, etc,		

	#B141586 bracket, nipple,#B141915 paint, paint tray liner,#B143207 wire weld,#B143226	698.64	
		5,362.38	5,362.38
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Oct13, 11,652 KWH- meter #1, 2,844 KWH- (NC)	1,487.03	
	OCP thru 1Sep13, 15,662 KWH- meter #1, KWH- (NC)	2,089.32	
Traer Municipal Utilities	TFCP thru 15Oct13, 198 KWH	75.31	
		3,651.66	3,651.66
0001-22-6110-000-43000 LP Gas			
New Century FS, Inc.	#740024 17Jul13	247.40	247.40
001-22-6110-000-63597 Mt Vehicle			
Lowry Equipment Inc.	#8952, #01-9597 Pallet forks	839.37	839.37
0001-22-6110-000-63700 Shop Equipment			
Spahn & Rose Lumber	#2687286 Bostitch brad nailer	95.00	95.00
	Total Bills Submitted, Gen'l Budget		21,263.09
FROM NATURE CENTER TRUST			
International Bronze	#13-34563 IMO Bob Atchison Plaque for memorial bench	139.00	
	Total Bills Submitted, Nature Center Trust		\$139.00
	Total All Bills Submitted		\$21,402.09

Moved by Wrage, seconded McCool to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise reported on work started or completed during October including winterizing at Otter Creek Park (pull beach ropes, close shower-house, pull t-dock, shut down water & electric on west side of park, close fish cleaning and dump station), girl scout troop stained parking posts in park, set two park benches, pull potted plants, clean fire rings, put up snow fence, Hansen Addition- mow fire breaks, TF Clark Park- two trees down, close roadside park, service equipment, put on plow, chains to equipment, post no hunting signs and cutting back brush from existing signs- Hansen Addition, / **Meetings attended** CCPOA training- Camp Dodge Etzel & Wise on 8&9Oct, District 1 Mtg (Hamilton County) on 17Oct- Etzel & Wise./**REAP Meeting** The biennial REAP Assembly for Hardin, Marshall, Tama and Poweshiek Counties was held on Thursday, October 10 at the Grimes Farm and Conservation Education Center in Marshall County. Etzel and Wise were in attendance./ **FEMA -Wolf Creek Trail damage** There was nothing significant to report./ **Exhibit Team Meeting** Exhibit team members met on 14Oct to view the diorama and to discuss fundraising for Phase II of the exhibits. The new fundraising campaign will be named, "100 Friends"/**Tama County Community Foundation** On October 24 the TCCF Board of Directors met at the Nature Center. Etzel thanked the Board of Directors for their support and gave a short tour of the riparian diorama./**Soil and Water Conservation District Banquet** Board members were reminded the Tama SWCD will be holding their annual banquet on November 20 at the Tama County Nature Center. All staff and board members are invited to attend the event. / **Salt Creek Mitigation Appraisal** An e-mail was received from Steve Salsberry, Iowa DNR with a checklist of changes needed before the appraisal will be accepted. Etzel forwarded the checklist to Chad Thatcher, of Rob Wobeter and Associates.

Manatt's Landing- New Lease Etzel reported to the Board that the twenty-five year lease for Manatt's Landing had expired on September 1, 2013. He had been communicating with Jeff Upah, Manatt's Sand and Gravel, Inc. regarding renewing the lease. Manatt's are agreeable to another twenty-five year lease which will carry through to the year 2038. Etzel had already generated a rough draft for the lease. After discussion it was moved by McCool, seconded Wrage that a twenty-five year



lease be pursued for Manatt's Landing and that the services of Stephen Kenkel, attorney, be secured to draft the lease and guide the Board during this process, carried. (All voting aye)

FEMA FEMA has requested that relative to DR4126 the Conservation Board must establish an "authorized representative" and an "authorized financial officer". FEMA requests that two people in the organization be selected to serve in these roles rather than one. After a short discussion it was moved by Wrage, seconded Adolphs that Robert Etzel, serve as the authorized representative for this disaster, carried (all voting aye).

It was moved by Adolphs, seconded McCool that Craig Wise serve as authorized financial officer for the disaster, carried (all voting aye).



Land Acquisition Etzel wished to present information to the Conservation Board regarding a possible land acquisition. It was moved by Adolphs, seconded Atchison that as afforded under Chapter 21.5 (j) of the Iowa Code that the Board enter into closed session to discuss the purchase of real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, carried. (Adolphs- aye, Atchison- aye, Keenan- aye, McCool- aye and Wrage- aye.) Closed session entered into at 7:33 p.m..

It was moved by Wrage, seconded Adolphs to return to open session, carried. (Adolphs- aye, Atchison- aye, Keenan- aye, McCool- aye and Wrage- aye.) Returned to open session at 7:44 p.m.

It was moved by McCool, seconded Wrage to further investigate and pursue acquisition of the property and that the services of Stephen Kenkel, attorney, be secured to guide the Board through this process, carried (all voting aye).

Staff Needs A financial estimate for the addition of a Ranger/Naturalist, full time position was relayed to the Conservation Board. A comparative salary spreadsheet for nine counties of similar size to Tama County was presented to the Board members. The spreadsheet compared Naturalist and Park Ranger pay for those counties. The annual salaries ranged from \$32,000 to \$47,881. The Board discussed possible funding sources that could be used to supplement county tax revenues to finance the position.



The Board feels it is essential to address the long-standing staff shortage and discuss possibilities with the Board of Supervisors.



Crop Lease It was reported that one of the crop fields that are leased did not leave 10% of the crop for wildlife. Etzel reported that 2 of the 3 crop fields leased were harvested properly as crop was left in the field already harvested with the other field yet to be harvested. Staff will check the third field to see if crop was left standing as required in the crop lease.

Hansen Addition- signage It was mentioned that signage used on Parcels B & C of the Hansen Addition to Otter Creek Lake and Park was causing confusion for hunters using the tract. After discussion Etzel agreed they would review the signage and make changes to make it more easily understood. Etzel also reminded board members that persons could always contact the office for information explaining what portions of the property is open to public hunting.



After discussion of assorted conservation topics it was moved by Wrage, seconded Adolphs to adjourn, carried. Adjourned 9:00 p.m..

CHAIR

VICE-CHAIR