

The Tama County Conservation Board met in regular session on Wednesday, July 3, 2013, in the library, Tama County Nature Center, Otter Creek Park. **[Note: In Chairman Keenan's absence McCool served as acting chair and Wrage as acting Vice-Chair.]**

Acting-chairperson McCool called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, McCool and Wrage. Also present: Etzel.

Minutes from the regular session of June 5, 2013, were read. It was moved by Adolphs, seconded Wrage to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per one (1) receipt	3.12	3.12
0001-22-6100-000-41300 Mileage			
Horne, Dustin	Transport injured fawn to Black Hawk Wildlife Rehab, 88 mi @ \$0.45/mi	39.60	39.60
0001-22-6100-000-41400 Telephone			
Verizon	16Jun13, 484-2231 (office)	19.02	
	19Jun13, 484-4157 (pay phone)	15.50	
	16Jun13, 484-5314 (Shop)	14.44	
Windstream	19Jun13, 484-2231 (office), 484-4157 (pay phone)	128.24	
	19Jun13, 484-5314 (shop)	<u>56.90</u>	
		234.10	234.10
0001-6110-101-22-223 Salary- Main Supervisor			
Wise, Craig	7-Jun-13	1,584.80	
	21-Jun-13	<u>1,584.80</u>	
			3,169.60
0001-6110-101-22-226 Salary- Conserv Tech			
Dolash, Ron	7-Jun-13	1,460.80	
	21-Jun-13	<u>1,460.80</u>	
		2,921.60	2,921.60
0001-6110-101-22-224 Salary- Seasonal			
Bergmann, Sandy	7-Jun-13	632.42	
	21-Jun-13	597.19	
Brown, Rick	7-Jun-13	639.00	
	21-Jun-13	723.38	
Gettle, Clayton	7-Jun-13	507.38	
	21-Jun-13	367.13	
Horne, Dustin	7-Jun-13	639.00	
	21-Jun-13	<u>736.88</u>	
		4,842.38	4,842.38

		Total All Payroll	10,933.58
0001-22-6110-000-25450 Mt Veh- Minor Repair			
J&V Auto Parts	#454666 oil filter, tail light, circuit bd, 15W40,, #454819 oil filter cap, 10W30	94.01	
Thys	#1128 lamp	<u>75.75</u>	
		169.76	169.76
0001-22-6110-000-29050 Min Equip- hand tools			
Menard's	#26870 24" push broom	20.98	20.98
0001-22-6110-000-29252 Main & Supplies			
Crop Production Services	#207835 Liberate 2x 2.5 gals, Milestone 4 qts, shipping	385.18	
Dolezal Farm Supply	#0064053 grass seed, oats, lawn fertilizer	135.03	
Ellenbecker Oil Co.	#69073 Night Crawlers (6 dz) for Youth Fishing Seminar	15.00	
Etzel, Robert	25Jun13 Meal- attending Grossman presentation in Grinnell	7.76	
Hrabak Lumber	#0141915, #014917-CM, #0141948, #0142007-CM, #0142062,#0142135,	993.76	
	#0142066 Materials- NC Exhibit		
Kenkel Law Office	#10840 draft contractor performance bond	100.00	
Menard's	#26870 outlets (3), rafter tie (6), rain gutter guard (2), landscape fabric (2)	87.67	
Most Depeable Fountains	#29506 parts to repair NC courtyard fountain	63.00	
Poweshiek Water Assoc.	Water, TFCP for May/Jun Prev: 9K, Current: 10K, used: 1K	38.50	
	Water, OCP West for May/Jun, Prev: 270K, Current:289K, used: 19K	127.50	
	Water, OCP East for May/Jun, Prev:208K, Current: 216K, Used: 8K	78.00	
Premier Office Equip., Inc.	#876652 Premier Plainum Plan- Sharp AR- 651 copier thru 30Jul13	48.00	
Spahn & Rose Lumber	#2685260 lids (3), 5 gal pails (3) to ship soil for diorama	17.34	
Tama County Solid Waste Disposal Commission	30Jun13 Landfill fees- June	90.15	
Wilkerson Hardware	#B138724 shipping soil to Museum professionals	90.66	
Wise, Craig	25Jun13 Meal- attending Grossman presentation in Grinnell	<u>6.96</u>	
		2,284.51	2,284.51
0001-22-6110-000-43100 Electricity			
Traer Municipal Utilities	TFCP thru 14Jun13, 472 kwh	110.55	110.55
0001-22-0210-000-61094 Perm Improvements			
Cline's Spray Foam	NC Exhibit Room- spray sidewalls, ceiling, box sill and outside	2,150.00	<u>2,150.00</u>
Total Bills Submitted, Gen'l Budget			\$ 26,879.78

TO BE PAID FROM REAP ACCOUNT			
0023-22-0210-000-60096			
Capital Projects			
Museum Professionals, Inc.	#805 Phase 1- diorama project 5 of 10 equal payments0- NC Diorama	25,051.60	
Total Bills Submitted, REAP Account			\$ 25,051.60
TO BE PAID FROM Nature Center Trust ACCOUNT			
0031-22-6120-000-29272			
Main & Supplies			
Zeman, Stacey	Refund damage deposit- 26May13 event	100.00	
Total Bills Submitted, Nature Center Trust			\$ 100.00
Total All Bills Submitted			\$ 52,031.38

Moved by Wrage, seconded Adolphs to approve bills, carried. (All voting aye).

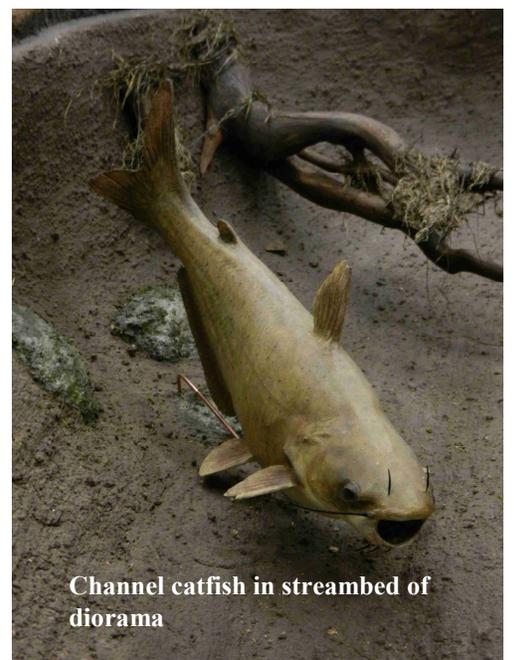
Reports and Correspondence. Staff Report Etzel reported on work started or completed during June including Hansen Addition- trees planted in wetland mitigation area- Parcels B & C, Parcel B- plant 45 trees, mow fire breaks, Columbia Wildlife Area- mow trails, Other- replace broken parking posts, spray thistles, service vehicles and mowers, clean silt covers, TF Clark Park and Hladik Roadside Park- weed eat / **Youth Fishing Seminar-** On June 13 the Annual Youth Fishing Seminar was held at Otter Creek Lake and Park, twenty-five youth attended the workshop./**Phase 1-display component** Etzel shared progress photos and updated the Board on the project./**Nature Center- Exterior Repair-** The Board was updated on progress concerning the exterior repairs at the Nature Center./**LAD Account** Etzel reported that the Supervisors had agreed to place the ending balance of the FY '13 Conservation budget into the LAD Account. They also approved deposit of the Iowa Homeland Security final payment, state share, of the 2011 derecho disaster into the LAD Account./**Flooding damage, FEMA** The Board was updated on damages caused by the spring flooding. Word has been received that Tama County is included in a federal disaster declaration. Etzel will be attending a meeting on July 11 in Marshalltown where FEMA officials will update parties on the aid that will be available.

Staffing Needs The Board reviewed a job description for a Park Ranger/Naturalist staff position for the Hamilton County Conservation Board. The Board will continue discussing the urgent staff needs and how to address this void.

Camping Promotion Etzel addressed the Board regarding yearly trends in camping attendance at the park. He indicated that traditionally a large number of campers visit the park from startup in late April or early May through the 4th of July weekend. As the heat increases and other attractions occur such as county fairs, state fairs, etc. there is a reduced camping crowd from mid July until Labor Day. A spike in attendance occurs for Labor Day and then lower numbers camp for the remainder of the camping season. He would like to try a promotion to increase the number of campers for the Sunday night through Thursday night period starting after the 4th of July weekend until the campgrounds close. He suggested that if a camper stays three consecutive nights during the Sunday through Wednesday period the camper can stay free of charge for the fourth consecutive night of that stay. The free night would have to be for a Wednesday or Thursday night of the same visit. It could not be used for a Friday or Saturday night nor for another visit to the park. This would encourage more campers to stay at the park during the Sunday night- Thursday night period.



Snapping turtle- wetland of diorama



Channel catfish in streambed of diorama

After discussion it was moved by Wrage, seconded Atchison that a “four nights for the cost of three nights” promotion be implemented effective Sunday night, July 7, for the remainder of the 2013 camping season, carried. (all voting aye) [Note: The promotion is that a fourth consecutive night of camping at Otter Creek Lake and Park will be offered free of charge following three consecutive paid nights of camping in the Sunday through Wednesday time period. The fourth night must be consecutive with other nights during that stay and cannot be used for a Friday or Saturday night nor for any future camping visit.]

General Discussion Atchison asked about a recent e-mail notice sent to Izaak Walton Shooting Facility authorized shooters regarding shooting outside of set hours. Etzel had been contacted by an adjoining landowner reporting that someone had started shooting prior to the 8 a.m. start time.

After discussion of assorted conservation topics it was moved by Wrage, seconded Atchison to adjourn, carried. Adjourned 8:25 p.m..



CHAIR

VICE-CHAIR