

The Tama County Conservation Board met in regular session on Wednesday, March 7, 2012, in the library, Tama County Nature Center, Otter Creek Park.

Chair Anderson called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Anderson, Keenan, McCool, and Wrage. Also present: Marty McCoy (Toledo), Etzel and Wise.

Minutes from the regular session of February 1, 2012, were read. It was moved by Wrage, seconded Keenan to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-000-26000			
Office Supplies			
Staples Credit Plan	#2011787001 misc supplies; #2787477001 misc supplies	271.17	271.17
0001-22-6100-000-26100			
Books, Mags			
Tama Toledo Newspapers	1 yr subscription- Tama-Toledo Newspapers	55.00	55.00
0001-22-6100-000-41200			
Postage			
Etzel, Robert	As per one (4) receipts	203.40	203.40
0001-22-6100-000-41400			
Telephone			
Verizon	16Feb12, 484-2231 (office)	9.82	
	19Feb12, 484-4157 (payphone)	12.31	
	16Feb12, 484-5314 (shop)	11.45	
Windstream	18Feb12, 484-5314 (shop)	55.35	
	18Feb12, 484-2231 (office), 484-4157 (payphone)	<u>126.43</u>	
		215.36	215.36
0001-22-6100-000-42200			
School of Instruction			
Etzel, Robert	CCPOA Training- Waterloo 6Mar12 Regis- Etzel, Wise @ \$10 ea	20.00	
ISAC	#29333 Spring School of Instruction Etzel	<u>130.00</u>	
		150.00	150.00
0001-22-6100-000-48000			
Dues, Membership			
CCDA	Dues for Spring 2012- 2013	25.00	25.00
0001-6110-101-22-223			
Salary- Main Supervisor			
Wise, Craig	3-Feb-12	1,554.40	
	17-Feb-12	<u>1,554.40</u>	
		3,108.80	3,108.80
0001-6110-101-22-226			
Salary- Conservation			

Tech.			
Dolash, Ron	3-Feb-12	1,428.80	
	17-Feb-12	<u>1,428.80</u>	
		2,857.60	2,857.60
0001-22-6110-000-25050			
Mt Veh- fuel			
New Century FS, Inc.	#354002, 19Jan12, unleaded gasohol (235.0 gals) @ \$2.7440	644.84	
	FET (LUST)	0.24	
	State Motor Fuel Tax @ \$0.19 per gal	44.65	
	Hazmat handling fee	<u>2.12</u>	
		691.85	691.85
0001-22-6110-000-25350			
Mt Veh- tires			
Z Line Tire & Repair	#1-73569 tore repair (2) @ \$11.45 ea	22.90	22.90
0001-22-6110-000-25450			
Mt Veh- Minor Repair			
J&V Auto Parts	#435880 battery	88.56	
Monroe Truck Equip, Inc.	#5212401 Dump truck cylinder	300.62	
Southard Implement	#02-247435 adapter	2.97	
Z Line Tire & Repair	#1-74046 cross link (20)	<u>74.80</u>	
		466.95	466.95
0001-22-6110-000-29252			
Main & Supplies			
Dolezal Farm Supply	#0049168 2 bags- oats @ \$7 ea	14.00	
Grainger, Inc.	#9743238397 eye wash, key reel, suspension- hard hat, faceshield & frame	83.87	
Hrabak Lumber	#0130094-IN plastic snow fence	54.00	
IACCBE	Winterfest lodging- Etzel 22 & 23Jan12	125.34	
Menard's	#36772 garden staples (2)	13.96	
Poweshiek Water Assoc.	Water, OCP- West 20Feb12meter read, Prev: 122K, Current: 127K, Used: 5K	59.90	
	Water, OCP- East 20Feb12 meter read, Prev: 150K, Current: 150K, Used:0 K	35.00	
Premier Office Supply	#007824, Premier Platinum Plan Sarp AR-651 copier thru 29Feb12	48.00	
	#008943, Premier Platinum Plan Sarp AR-651 copier THRU 30Mar12	48.00	
Schade Lime & Rock	27Feb12 trucking 15.24T to OCP, showerhouse	107.44	
Tama County Highway Dept.	#15 hearing tests 26Oct11 (3) @ \$25.02 ea	75.06	
Tama County Solid Waste	31Jan12 Landfill fees- January	<u>296.00</u>	
		960.57	960.57
0001-22-6110-000-43100			
Electricity			
Grundy Co REC	OCP thru 1Feb12, 6,479 KWH- meter #1,	670.04	
	6,181 kwh- meter #2 (NC)	434.71	
	Security light charge	18.00	

	maintenance light charge	96.00	
	Balance forward	<u>82.63</u>	
		1301.38	<u>1,301.38</u>
Total Bills Submitted, General Fund			10,003.81
TO BE PAID FROM NATURE CTR TRUST			
0031-22-6120-000-29272 Rec Supplies			
Staples Credit Plan	#2787477001 nametags- Winterfest	43.98	
Total Bills Submitted, Nature Center Trust			43.98
Total All Bills Submitted			\$ 10,047.79

Moved by Adolphs, seconded McCool to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise presented information on work started or completed during February including dormant seeding of wetland mitigation site, repair showerhouse retaining wall, cut trees off north silt pond, cut vegetation- Ike's Tract providing view from road of shooting range, rebuild Roger's martin house, repair picnic tables, perform annual inspections, re-set electric pedestals on Camper's Hill./ **David Meggers** Meggers who had been very active as habitat chairman for Tama County Pheasants Forever had been killed in a tree cutting accident. The Board acknowledged his contribution to the natural resources of Tama County and that he will be missed./ **IACCB Spring Conference** Etzel and Adolphs will be attending the workshop on March 10./**Fun Nite for the Nature Center** The annual fundraiser for the Nature Center will be held on Saturday evening, March 24. Marv & Nancy Boldt will be auctioneers, My Mother's Place will be catering and the program will be on bison research by Peter Eyerhalde, a grad student at Iowa State University. Ticket packets were handed out to the board members./**Wolf Creek Trail (FEMA 2008)** Notice had been received that FEMA will be applying the difference in funding distributed and funding approved by deducting the amount from the 2011 payout. Aaron Gillet, Iowa Homeland Security, had relayed that it appeared FEMA would be assessing an amount of \$17,757.09 against the 2011 reimbursement./**Asset Inventory** The Iowa Assoc. of County Conservation Boards has been compiling data for a state-wide assessment of the value of assets owned and maintained by conservation boards across the state. The method used by the Army Corps of Engineers was utilized in the assessment. Using this method \$11,122,563 of assets are under management of the Tama County Conservation Board. Also discovered as part of this assessment was that county conservation boards statewide have more assets than the Iowa Department of Nature Resources./**House File 2434** The Board discussed this bill currently being considered in the Iowa House. As portion of the bill requires the DNR to sell \$20 million of land during FY '13 currently under their management. The funds are then to be placed into the Natural Resource Enhancement and Protection fund but cannot be used for land acquisition. The Board was in agreement that this was a most discouraging move by the legislature. Iowa ranks 48th or worse among states in the percentage of land in the state in public ownership./**Exhibit Component** Work continues on the final design of Phase 1 of the project.

Izaak Walton Shooting Facility Marty McCoy, Toledo, addressed the board. McCoy owns property adjoining the facility on its southern boundary. McCoy has owned the property for approximately 15 years. He shared that over the years problems at the facility have become of increasing concern. He pointed to the change of users on the facility and in recent years the drastic increase in volume of shooting. He also said safety is becoming more and more of an issue. McCoy relayed several incidents that have occurred on the facility in the past several years. He pointed to the increase in what is called bump firing and the higher caliber weapons being used. Those individuals participating in those types of activities have shown no concern for safety and the danger to others.

Etzel had met with Ben Berka, Iowa DNR, Shooting Sports Coordinator, at the shooting facility. Berka will be compiling a report on his observations of the facility and making recommendations.

Board members shared their concerns with the facility and the need to explore alternatives to eliminate the inappropriate use of the facility and to make it a friendlier environment for legitimate users and neighbors to the facility. The Board asked McCoy if he would like to sit on a committee to explore options for the facility. After discussion it was moved by Adolphs, seconded Keenan to form a committee to discuss options regarding the facility, carried. (All voting aye) [Note: Etzel will recruit individuals to sit on the committee and get the process rolling.]

Crop Lease Bids The Board considered bids received on three parcels for crop lease. The bids received were as follows:

Crop Site #1 Reinig Tract, Approx. 18.5 acres more or less, 3 yr crop lease

	Total Bid
Benda, Jacob	\$17,300.00
Husak, Gerald	\$12,598.50
Koster/Wobeter	\$24,975.00

Crop Site #2 Parcel B, Hansen Addition Approx. 10.5 acres more or less, 3 yr crop lease

	Total Bid
Benda, Jacob	\$17,300.00
Koster/Wobeter	\$14,175.00

Crop Site #3 Parcel C, Hansen Addition Approx. 20.0 acres more or less, 1 yr crop lease

	Total Bid
Benda, Jacob	\$5,550.00
Husak, Gerald	\$4,540.00
Koster/Wobeter	\$9,000.00

After discussion it was moved by Keenan, seconded Adolphs the three year crop lease for Crop Site #1, Reinig Tract, Approx. 18.5 acres more or less, with a rotation of beans, corn, beans be awarded to Kam Koster and Clint Wobeter for \$24,975 or \$8,325 per year, carried. (All voting aye)

It was moved by Adolphs, seconded Keenan, the three year crop lease for Crop Site #2, Parcel B, Hansen Addition Approx. 10.5 acres more or less, with a rotation of beans, corn, beans be awarded to Jacob Benda for \$17,300 or \$5,766.67 per year, carried. (All voting aye)

It was moved by McCool, seconded Keenan the one year crop lease for Crop Site #3 Parcel C, Hansen Addition Approx. 20.0 acres more or less, with beans to be planted in 2012, be awarded to Kam Koster and Clint Wobeter for \$9,000, carried. (All voting aye)

Bids for Construction - Pond- Parcel A- Hansen Addition The Board considered bids for construction of a 3.2 acre pond including fish habitat construction in the pond basin. The following bids were received:

Contractor	Bid
SL Baumeier Co.	\$109,903.00
Ricken Tiling, Inc.	\$113,923.90
Shadden Dozing Excavation	\$120,465.00
MD Construction Inc.	\$132,077.52
Con-Struct Inc.	\$151,400.00
Peterson Contractors, Inc.	\$156,165.20

The Board had concerns the bids came in higher than anticipated. After considerable discussion it was moved by Adolphs, seconded Keenan, to refuse all bids noting the project came in higher than acceptable, to tweak some of the specifications and then reopen for bids on the project, carried. (All voting aye)

Tama County Community Foundation Etzel will be filing a grant application with TCCF by March 15. The past three years the TCCF had made grants to the Nature Center Exhibit Component. Etzel shared that funding received in one year for a project does not guarantee funding in other years. In light of the severe tree damage received at Otter Creek Lake & Park during the storm of July 11, 2011, Etzel inquired If the Board felt that a grant to plant trees in the park might be wise for this year. Also discussed was the need for a laptop and LCD projector for environmental education purposes. After discussion it was moved by Adolphs that a grant application be filed for assistance in planting trees and acquisition of a laptop and LCD projector, carried. (All voting aye)

Overtime Policy The Board reviewed the Overtime policy for permanent, full time employees and also for seasonal employees (both full time and part time).

The method of overtime compensation was shared as follows:

Permanent, Full Time Employees

All non-exempt employees who work in excess of forty (40) hours in any work week shall be compensated at a rate of one and one-half (1 ½) hour for each hour of overtime worked. At the discretion of the Director, employees may receive pay for all hours of overtime worked at the rate of time and one-half his/her normal straight time hourly rate or compensatory time may be granted at a rate of one and one-half (1 ½) hours off for each hour of overtime worked. Vacation time and sick leave shall not be counted as working time for the purpose of determining overtime. Except for emergencies, any work in excess of the normal work period must be approved in advance by the employee's immediate supervisor. Employees will be allowed to accrue up to 80 hours of compensatory time. Compensatory time accrued beyond 80 hours will be paid in cash in the next pay period. The Director may set the maximum accrual for employees at less than 80 hours.

Seasonal, Full Time and Part Time Employees

All seasonal, full time and part time, employees who work in excess of either forty (40) hours in any work week or in excess of eight hours in a daily shift shall be compensated at a rate of one and one-half (1 ½) hour for each hour of overtime worked. A daily shift shall consist of all time worked in a twenty-four period starting at 12:01 a.m. – 11:59 p.m. of any day even if there are periods of non-working time during that twenty four hour period.

After discussion it was moved by Wrage, seconded Adolphs that this overtime compensation policy has been in effect for a significant number of years, is acceptable to the Board and shall be continued in the future, carried. (All voting aye)

After discussion of assorted conservation topics it was moved by Adolphs, seconded Keenan to adjourn, carried, Adjourned 9:05 p.m..

CHAIR

VICE-CHAIR