

The Tama County Conservation Board met in regular session on Wednesday, January 5, 2011, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Adolphs called the meeting to order at 7:05 p.m.. Members present were: Adolphs, Anderson, Benda, Keenan and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of December 1, 2010, were read. It was moved by Benda, seconded Keenan to accept the minutes as presented, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-000-26000 Office Supplies			
Staples Credit Plan	#J306486001 paper, inkjet ink	129.94	129.94
0001-22-6100-000-26100 Magazines & Books			
Traer Star- Clipper	1 yr subscription- Traer Start Clipper	41.60	41.60
0001-22-6100-000-41400 Telephone			
Iowa Telecom	17Dec10, 484-2231 (office), 484-4157 (payphone)	124.98	
	17Dec10, 484-5314 (shop)	61.18	
Verizon	16Dec10, 484--5314 (shop)	11.04	
	19Dec10, 484-4157 (payphone)	11.85	
	16Dec10, 484-2231 (Office)	<u>15.78</u>	
		224.83	224.83
0001-6110-101-22-223 Salary- Main Supervisor			
Wise, Craig	10-Dec-10	1,524.00	
	24-Dec-10	<u>1,524.00</u>	
		3,048.00	3,048.00
0001-6110-101-22-224 Salary			
Dolash, Ron	10-Dec-10	1,401.60	
	24-Dec-10	<u>1,401.60</u>	
		2,803.20	2,803.20

0001-22-6110-000-25350 Mt Veh- tires			
Bear's Inc.	Inv#01-109418 tire repair- light truck	9.00	9.00
0001-22-6110-000-25450 Mt Veh- Minor Repair			
D's Auto & Truck, Inc.	#63621 repair- '05 Dodge leak detection pump	105.00	
Hawkeye International Trucks	#CM93810B credit memo; #93810B parts- gas tank IH 4900	634.54	
J&V Auto Parts	#419471 hotsy hose, connector, oil stabilizer, wiper blades ('08 Ford)		
	#419674 air fil, solvent; #419685 jack oil; #420036 truck cable; #420178 misc	344.29	
Seeger's Truck & Trailer Repair, Inc.	#149090 Repair- gas tank IH 4900 plow truck	340.50	
Z Line Tire & Repair	#1-65134 Repair- IH 4900 plow truck	567.48	
		1,991.81	1,991.81
0001-22-6110-000-29050 Min Equip- hand tools			
J&V Auto Parts	#420036 socket set	54.99	
Wilkerson Hardware	#B96341 masonry bits; #B96391 ext cord; #B96977 snow shovel	40.86	
		95.85	95.85
0001-22-6110-000-29252 Main & Supplies			
Dolezal Farm Supply	#0038778 black sunflower seed (50#), cracked corn (50#) for NC	24.00	
Poweshiek Water Assoc.	Water, OCP- West 22Nov10 meter read, Prev: 29K, Current: 34K, Used: 5K	59.90	
	Water, OCP- West 22Dec10 meter read, Prev: 34K, Current: 40K, Used: 6K	66.20	
	Water, OCP- East 22Nov10 meter read, Prev: 37K, Current: 38K, Used: 1K	38.00	
	Water, OCP- East 22Dec10 meter read, Prev: 38K, Current: 38K, Used: 0K	35.00	
Premier Office Equip	#75365 service agreement Sharp AR-651 (through 30Dec10)	46.00	
Tama Co. Highway Dept	#206 6T road salt @ \$76/T	456.00	
Tama Co. Solid Waste	Landfill fees- December	63.75	
Tama Timber & Lawn	#3201 drum/rim, bearing	27.89	

WW Grainger	#9408593748 50# ice melt (5)	138.40	
Wilkerson Hardware	#B94906 corner iron;#B96384 cable pipe heating;#B96391 AC cord;		
	B96850 cable pipe htg. Wire brads;#B96977 hillman fasteners	<u>71.57</u>	
		1,026.71	1,026.71
0001-22-0210-000-43000 LP Gas			
New Century FS	Pre-paid LP purchase,Ticket #3577 22Dec10		
	875 gals LP @ \$1.599/gal = \$1,399.13, LPER = \$4.38, HAZ = \$7.88		
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Dec10, 5,441 KWH-meter #1, 3,379 KWH- (NC)	799.54	
	Credit- patronage dividend 58% of 1989	-128.69	
Traer Municipal Utilities	TFCP thru 15Nov10, 179 KWH	<u>76.58</u>	
		747.43	747.43
0001-22-0210-000-61094 Bldgs & Perm Imp			
SL Baumeier Co.	Inv#1841 Repair- east end of Wolf Creek Trail	3,660.00	<u>3,660.00</u>
	Total Bills Submitted, Gen' Budget		13,778.37
TO BE PAID FROM LAD Account			
0027-22-0210-000-60000 Capital Projects			
Earthview Environmental	#1 Initial Billing for work completed on wetland mitigation- pond project	1,294.13	
		Total Bills Submitted, LAD Account	
			<u>1,294.13</u>
		Total All Bills Submitted	
			15,072.50

Moved by Benda, seconded Wrage to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise presented information on work started or completed in December including: repair equipment, cut hazard trees, snow removal, clean and reorganize storage rack in warehouse/**Hansen Addition- junk** Etzel reported that a very good job cleaning out the random junk on Parcel C is completed. He indicated a legal posting will appear in the papers next week regarding the junked motor vehicles on the parcel. After the posting ten days will be allowed for persons to respond if they feel they still hold claim to a particular vehicle. After ten days the Board can begin releasing the vehicles once given the go ahead from Deputy Ruopp./ **Erv Nekola Death**

➤ Environmental Education

- Staffing Needs- Long standing goals of the Conservation Board, for over twenty years, have been to significantly increase environmental education efforts in the county. The goal to have a staff person who can contribute much of their efforts to providing environmental educational opportunities for youth, family and adults in the county has been unfulfilled to this point. A 1989 fundraising brochure for construction of the Tama County Nature Center stated, "Tama County lacks a coordinated, quality effort to provide continuing environmental education. The [Nature] Center will serve as a rallying point for persons concerned about providing a sustainable, quality natural environment for all future generations." The need to add a Park Ranger/Naturalist and develop a quality environmental education effort remains a major goal of the Conservation Board.
- Nature Center Exhibit Component- The Board plans to begin a fundraising effort to finance a \$450,000 exhibit component for the Nature Center during 2011. The top flight display project will emphasize water quality issues and feature a world class diorama of the Iowa River riparian habitat.
- Outdoor amenities- development of a small outdoor amphitheatre adjacent to the Nature Center is needed.



FY '12 Budget Presentation Etzel presented a proposed budget for FY '12. The proposed budget is as follows:

CAPITAL PROJECTS Description	Actual	Actual	Budgeted	Re-estimated	Proposed
	2007-2008	2009-2010	2010-2011	2010-2011	Budget 2011-2012
Buildings-Perm Improvmnt 0001-22-0210-000-61094	4,735	15,903	33,774	33,774	33,774
Buildings-Perm Landscape 0001-22-0210-000-62494					
Activity Totals	4,735	15,903	33,774	33,774	33,774

ADMINISTRATION	Actual	Actual	Budgeted	Re-estimated	Proposed
	2008-2009	2009-2010	2010-2011	2010-2011	Budget 2011-2012
Salary- Director 0001-22-6100-100-661	42,857	44,322	43,775	44,322	45,219
Stationery & Forms 0001-22-6100-000-26000	1,166	787	1,300	1,300	1,300
Magazines/Books 0001-22-6100-000-26100	55	97	100	100	100
Wearing Apparel 0001-22-6100-000-29400	404	317	250	300	250
Off Pub, Legal Not 0001-22-6100-000-40000	1,284	489	1,200	1,200	1,200
Postage 0001-22-6100-000-41200	455	535	500	500	500

Employee Mile/Subsist 0001-22-6100-000-41300	550	574	600	610	650
Telephone 0001-22-6100-000-41400	2,618	2,956	3,100	3,000	3,000
School of Instruction 0001-22-6100-000-42200	731	590	700	750	750
Dues & Memberships 0001-22-6100-000-48000	645	670	900	900	1,200
Office Equip & Furniture 0001-22-6100-000-63600	290	1,725	300	300	300
Activity Totals	51,055	53,064	52,725	53,282	54,469

PARK MAINTENANCE & OPERATIONS	Actual	Actual	Budgeted	Re-	Proposed
	2008-2009	2009-2010	2010-2011	estimated	Budget
				2010-2011	2011-2012
Main Supv/Ranger 001 6110 101 22 223			40,481	40,481	41,289
Conservation Tech 001 6110 101 22 226			36,704	36,704	37,417
Seasonal Workers 001 6110 101 22 224			24,856	24,856	25,798
Total Salaries	96,382	97,978	102,042	102,041	104,503
Fuels 0001-22-6110-000-25050	12,758	8,834	15,000	15,000	15,000
Tires & Tubes 0001-22-6110-000-25350	300	838	1,189	1,189	1,249
Minor Motor Vehicle Parts 0001-22-6110-000-25450	6,958	6,802	8,700	9,000	8,500
Minor Equip & Hand Tools 0001-22-6110-000-29050	76	56	310	310	335
Recreational Supplies 0001-22-6110-000-29252	37,494	40,216	36,157	38,000	40,000
Wearing Apparel 0001-22-6110-000-29400	320	180	230	230	230
Natural & LP Gas 0001-22-6110-000-43000	11,270	7,700	9,340	9,000	9,000
Electric Light & Power 0001-22-6110-000-43100	12,161	14,255	13,700	13,700	13,700
Agricultural & Horticultural 0001-22-6110-000-63000	15,950	27,050	26,000	26,000	0

Motor Vehicle					
0001-22-6110-000-63597	0	0	0	0	26,000
Shop Equipment					
0001-22-6110-000-63700	252	0	420	545	350
Activity Totals	193,922	203,909	213,088	215,015	218,867

General Supplemental Funds

ADMINISTRATION

FICA (7.65%)					
0002-22-6100-000-11000	3,260	3,363	3,349	3,391	3,459
IPERS (9.97%)			(9.95%)		(9.97%)
0002-22-6100-000-11100	3,143	4,027	4,356	4,410	4,508
Health Ins- Co Share (Admin.)					
0002-22-6100-000-11300	14,437	14,437	14,437	14,437	14,437
TOTALS	20,841	21,827	22,141	22,238	22,405

PARK MAINTENANCE & OPERATIONS

FICA (7.65%)					
0002-6110-000-11000	7,355	7,468	7,806	7,806	7,995
IPERS (8.07%)			(6.95%)	(6.95%)	(8.07%)
0002-6110-000-11100	4,752	5,353	5,364	5,364	5,470
Health Ins- Co Share (Pk. Main.)					
0002-6110-000-11300	14,450	14,447	14,437	14,437	14,448
TOTALS	26,557	27,268	27,608	27,607	27,913

Activity Totals General Supp	47,397.16	49,095.37	49,749	49,845	50,317
Department Totals	297,108.87	321,971.80	349,335.56	351,916.20	357,427.30

PROJECTED REVENUES

SOURCE	FY 09	FY 10	Projected FY '11	Adjusted FY '11	Projected FY '12
Camping fees	36,248.00	29,013.00	35,000	35,000	34,000
Equip. rent					
Misc Receipts		9.00	450	450	450
Sell of Equipment	4,991.00				1,000
Total Revenue	41,239.00	29,022.00	35,450	35,450	35,450

SPECIAL ACCOUNTS

LAD ACCOUNT

Description	Actual	Actual	Budgeted	Re-	Proposed
	2008-2009	2009-2010	2010-2011	estimated	Budget
				2010-2011	2011-2012
Capital Projects 0027-0210-600-22	137,563	532,244	250,000	250,000	250,000
Department Totals	137,563	532,244	250,000	250,000	250,000

REAP ACCOUNT

Description	Actual	Actual	Budgeted	Re-	Proposed
	2008-2009	2009-2010	2010-2011	estimated	Budget
				2010-2011	2011-2012
Capital Projects 0023-0210-600-22-096	0	35,000	60,000	35,000	90,000
Department Totals	0	35,000	60,000	35,000	90,000

**NATURE CENTER TRUST
ACCOUNT**

Description	Actual	Actual	Budgeted	Re-	Proposed
	2008-2009	2009-2010	2010-2011	estimated	Budget
				2010-2011	2011-2012
Recreational Supplies 0031 6120 292 22 072	1,997	13,330	5,000	5,000	5,000
Art Supplies 0031 6120 296 22 072	2,039	1,572			3,500
Permanent Improvements 0031-6120-610-22-642	0	0	100,000	100,000	111,500
Department Totals	4,036	14,903	105,000	105,000	120,000

**MACHINERY & EQUIPMENT
ACCOUNT**

Description	Actual	Actual	Budgeted	Re-	Proposed
	2008-2009	2009-2010	2010-2011	estimated	Budget
				2010-2011	2011-2012
	23,911	9,100	26,000	26,000	26,000

Department Totals

23,911	9,100	26,000	26,000	26,000
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After considerable discussion and reviewing supporting documentation it was moved by Anderson that the FY '12 Budget, including 2% wage increases for permanent staff, be accepted as presented, seconded Wrage, carried. (Adolphs- aye, Anderson- aye, Benda- aye, Keenan- aye, Wrage- aye)

After discussion of assorted conservation topics it was moved by Anderson, seconded Benda to adjourn, carried, Adjourned 9:45 p.m..

CHAIR

VICE-CHAIR