

The Tama County Conservation Board met in regular session on Wednesday, July 7, 2010, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Wrage called the meeting to order at 7:05 p.m.. Members present were: Adolphs, Anderson, Benda, and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of June 2, 2010, were read. It was moved by Adolphs, seconded Benda to accept the minutes as presented, carried. (All voting aye)

The following bills were presented:

<b>TO BE PAID FROM GEN'L FUND</b>	<b>BILLS FROM LATE JUNE</b>	<b>Amount of Bill</b>	<b>Category Total</b>
<b>0001-22-6100-000-40000 Publ &amp; Notices</b>			
Tama/Grundy Publishing	Request for Bids- pond project- News Herald & Star Clipper 6May10	69.64	69.64
<b>0001-22-6100-000-48000 Dues &amp; Membership</b>			
IACCB	FY '10- '11 dues	600.00	600.00
<b>0001-22-6100-000-63600</b>			
PC Partner	Inv#1144, HP PC w/ 2 ext hd's	1,725.00	1,725.00
	<b>TOTAL ADMINISTRATION</b>		<b>2,394.64</b>
<b>0001-22-6110-000-25350 Mt Veh- Tires</b>			
Z Line Tire & Repair	#7870 4- LT265/70R17 Hankook RF10 tires for '05 Dodge	727.56	727.56
<b>0001-22-6110-000-25450 Mt Veh- Minor Repair</b>			
J&V Auto Parts	#410645 misc;#411216 repair kit,#411745 misc,#411988 misc	237.96	237.96
<b>0001-22-6110-000-29050 Min Equip- hand tools</b>			
Wilkerson Hardware	#B85325 push broom	18.99	18.99
<b>0001-22-6110-000-29252 Main &amp; Supplies</b>			
Diamond Vogel Paints	#262102788 12 gals deck stain @ \$36.96/gal	443.52	
MyCountyParks.com	#052, MCP.com annual fee- FY '11	250.00	
Premier Office Equip., Inc.	#69395 Premier Platinum plan Sharp AR-651 copier thru 30Jun10	43.00	
RC Systems	#78659 repair alarm system- NC	372.00	
Tama County Economic Development	#123 2- Great Places signs	120.00	
Tama Co Solid Waste	31May10, May landfill charges	48.20	
Tama Soil & Water Conservation Dist.	#957, plant 10.9 acres Parcel D- Hansen Add to prairie (savanna)	453.30	
Wilkerson Hardware	#B82657 cement, cable ties;#B82554 misc;#B83589 keys	149.26	
		1,879.28	1,879.28
<b>0001-22-6110-000-43100 Electricity</b>			
Traer Municipal Utilities	TFCP thru 17May10, 262 KWH, includes reconnect fee	140.70	140.70

	<b>TOTAL PARK MAINTENANCE</b>		<b>3,004.49</b>
<b>Total Bills Submitted, Gen'l Budget</b>			<b>\$5,399.13</b>
<b>TO BE PAID FROM GEN'L FUND</b>	<b>BILLS FOR JULY</b>		
		<b>Amount of Bill</b>	<b>Category Total</b>
<b>0001-22-6100-000-41400 Telephone</b>			
Verizon	16Jun10, 484-2231 (office)	9.84	
	19Jun10, 484-4157 (pay phone)	12.07	
	16Jun10, 484-5314 (Shop)	<u>10.52</u>	
		32.43	32.43
<b>0001-22-6100-000-48000 Dues &amp; Memberships</b>			
MyCountyParks.com	#052 FY '11 Annual fee- wesbite membership	250.00	250.00
<b>0001-6110-101-22-223 Salary- Main Supervisor</b>			
Wise, Craig	11-Jun-10	1,524.00	
	25-Jun-10	<u>1,524.00</u>	
		3,048.00	3,048.00
<b>0001-6110-101-22-226 Salary- Conserv Tech</b>			
Dolash, Ron	11-Jun-10	1,401.60	
	25-Jun-10	<u>1,401.60</u>	
		2,803.20	2,803.20
<b>0001-6110-101-22-224 Salary- Seasonal</b>			
Bergmann, Sandy	11-Jun-10	599.44	
	25-Jun-10	454.26	
Brown, Rick	11-Jun-10	612.00	
	25-Jun-10	620.50	
Gettle, Clayton	11-Jun-10	500.98	
	25-Jun-10	438.20	
Schott, Rachel	11-Jun-10	550.38	
	25-Jun-10	<u>680.00</u>	
		4,455.76	4,455.76
<b>0001-22-6110-000-29252 Main &amp; Supplies</b>			
Fastenal	#IAMAR95401 misc supplies	60.77	
Hygienic Labs	15Apr10 Total coliform test- OCP East & West wells	22.00	

Poweshiek Water Assoc.	Water- TFCP thru 22Jun10, Prev: 4K, Current: 5K, Used: 1K	38.00	
Premier Office Equip.	#70363 Premier Plainum Plan- Sharp AR-651 copier thru 30Jul10	46.00	
Scharnweber Water Cond.	28Jun Partial hookup to PWA line, 2 & 8Jun misc supplies	720.49	
Tama County Solid Waste Disposal Commission	30Jun10 Landfill fees for June	134.40	
Wilkerson Hardware	#B85859 UPS ship;#B85979 paint	<u>37.92</u>	
		1,059.58	1,059.58
<b>0001-22-6110-000-43100 Electricity</b>			
Traer Municipal Utilities	TFCP thru 15Jun10, 618 kwh	<u>139.08</u>	
		139.08	<u>139.08</u>
	<b>Total Bills Submitted, Gen'l Budget</b>		<b>\$ 11,788.05</b>
<b>TO BE PAID FROM Nature Center Trust ACCOUNT</b>			
<b>0031-22-6120-000-29272 Main &amp; Supplies</b>			
Briggs, Kalie	Reimburse \$25 overpayment for 19Jun10 event	25.00	
Weston, Kayla	Reimburse damage deposit paid in cash for 12Jun10 event	100.00	
	<b>Total Bills Submitted, NC Trust Account</b>		<b>\$ 125.00</b>
	<b>Total All Bills Submitted</b>		<b>\$ 11,913.05</b>

Moved by Anderson, seconded Wrage to approve bills, carried. (All voting aye).

**Reports and Correspondence. Donations** A generous gift of \$9,500 has been received from the Tama County Community Foundation (TCCF) for the Tama County Nature Center Exhibit Component project. This brings total commitment to the project by the TCCF of \$24,500. **/Watershed Quality Assessment Grant** Water samples continue to be taken in the lake and the creek north of the lake for this grant project. **/Staff Report** Wise presented information on work started or completed in June including: mowing thistles, paint restroom trim and Nature Center handrails, repair flume posts in Far Shelter parking lot, trim trees encroaching on roadways, clean fire rings, mow Wolf Creek Trail, replace fire ring in tent section, pull old grills from TF Clark Park, Poweshiek Water connection to Otter Creek Park complete. **/Youth Fishing Seminar** The annual youth fishing seminar held on Wednesday, June 23 saw fifteen youth in attendance. **/Electrofishing Survey** Results of a shocking survey conducted by Iowa DNR Fisheries personnel was shared. The survey supports the concern of ever increasing numbers of yellow bass in the lake. **/July 4th Weekend** Otter Creek Lake and Park experienced fewer campers than traditional and the wet weekend hampered all activities in the park. No incidents were reported. **/Poweshiek Water Project** It was reported that the west well was switched to Poweshiek Water Association supply on Thursday, July 1. The east well was switched over on July 7. Requests to reclassify the old wells will be mailed to the DNR later in the week.

**Pond Project- Parcel A- Hansen Addition** Etzel relayed that a letter received from Donna M. Jones, Chief, Enforcement Section, Regulatory Branch, Army Corps of Engineers, stated that a wetland delineation would be required for the footprint of the Parcel A- Hansen Addition pond project. This information is needed to (1) determine impacts upon wetlands and wetland species caused by the project, and (2) to determine which permit process will be required for the project.

Two proposals for the wetland delineation were submitted to the Board. After reviewing the proposals and differences in product generated by each firm it was moved by Anderson, seconded Adolphs that Earthview Environmental, LLC, be contracted to perform a wetland investigation and complete a wetland delineation report for the Parcel A- pond project area. The work is not to exceed \$3,200, carried. (All voting aye)

**Autumn Olive Invasive Problem** The Board discussed the advanced problem with autumn olive and sumac in Otter Creek Park. The Tama/Grundy County Izaak Walton Chapter will be volunteering labor on July 10 to cut and stump treat the species near the native prairie remnant on the west side of the park. Etzel indicated that due to small staff size and not enough man hours available that outside help is needed to start addressing the problem. He shared any effort

will require several years of work to get it under control. A “Fee-For-Service Agreement” was presented to contract a five person crew through Conservation Corps Iowa for three days in August. Fees for the crew include \$850/ ten hour work day plus \$75/day food stipend for the entire crew. Etzel indicated the crew would be staying in the tent camp section while working at the park. After discussion it was moved by Anderson, seconded Benda to contract with Conservation Corps Iowa for three days work of a five member crew for up to a maximum of \$2,775, carried. (All voting aye)

**Nature Center Trust** The Board discussed refunds recommended from the Nature Center Trust. The need derived from one rental party paying a damage deposit with cash and another party overpaying the rental fee. After discussion it was moved by Anderson, seconded Wrage to refund the following from the Nature Center Trust Account, carried. (All voting aye)

- Kayla Weston, \$100
- Kalie Briggs, \$25

**Firewood Policy/Emerald Ash Borer** A policy relative to firewood allowed on county facilities was presented. The policy is recommended to address the recent invasion of emerald ash borer into the state. The policy is needed to help slow accidental introduction of the pest that has caused millions of dollars of damage to the ash tree populations in several states in the east and upper Midwest.

The following policy was presented to the Board:

**PURPOSE:**

To reduce the risk of accidental introduction of emerald ash borer (*Agrilus planipennis*) (EAB) and other damaging forest pests into Tama CCB recreation areas and forests through the implementation of an effective firewood policy.

**SPECIFICS – FIREWOOD ALLOWED:**

1. In-state firewood that is not from an EAB quarantined area.
2. Untreated dimensional lumber such as scrap 2" x 4" (Only if it does not include nails)
3. USDA certified firewood is also allowed: Bundled firewood purchased in-state at a commercial store (even from a quarantined county) can be brought in if each bundle of firewood exhibits a USDA Stamp indicating the firewood vendor has a compliance agreement with USDA. (See example of compliance agreement stamp below.) The agreement will have a unique compliance agreement number at the bottom (for example IN-012) that will be different for each vendor, but the rest of the stamp is standard.



**SPECIFICS – FIREWOOD NOT ALLOWED:**

1. Out of state firewood.
2. Pallets or lumber with nails

**NOTE:** All firewood transported from or through state or federal quarantined area that is not federally or state certified as pest free. **Areas currently quarantined include all or parts of Michigan, Ohio, Virginia, Maryland, Indiana, Pennsylvania, West Virginia, Illinois, Wisconsin, Missouri, Minnesota, and Ontario, Canada.**

**ENFORCEMENT: Actions to respond to the discovery of firewood from out-of-state, but not a quarantined area:**

1. Ask campers to immediately burn all restricted firewood: Use discretion to provide a time period to the camper on burning the restricted firewood (not to exceed 24 hours).
2. If a camper brings out-of-state firewood that isn't from a quarantined area and doesn't agree to burn the firewood immediately, we will require them to double bag the wood turn over to the camp host/TCCB staff. Refunds of camping fees or firewood are not permitted.
3. Warnings and Citations: Verbal or written warnings should be used.

**ENFORCEMENT: Actions to respond to firewood from quarantined areas:**

1. Tama CCB staff will confiscate the firewood, double bag and tie it off. The bag will be held until the Director or Maintenance Supervisor is made aware of its presence.
2. Refunds of camping fees or firewood are not permitted.
3. Warnings and Citations: Verbal or written warnings should be used.
4. The Director will contact Animal Plant Health Inspection Service (APHIS) and/or Iowa Dept of Agriculture and Land Stewardship (IDALS): He will coordinate with APHIS and/or the appropriate state department on violations involving federal or state quarantine respectively.

Moved by Adolphs, seconded Anderson, to institute the firewood policy as proposed immediately on all Tama County Conservation Board facilities, carried. (All voting aye)

**Updated Logo** The Board Members reviewed some proposed designs for an updated Tama County Conservation Board logo. The existing logo was believed to have been designed in the late 1960's or early 1970's. Many ideas were shared but no consensus was achieved. The Board instructed Etzel to continue working with the design firm and present the board with up to three options and recommendations.

After discussion of assorted conservation topics it was moved by Anderson, seconded Adolphs to adjourn, carried, Adjourned 8:45 p.m..

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CHAIR

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VICE-CHAIR