

The Tama County Conservation Board met in regular session on Wednesday, September 1, 2010, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Wrage called the meeting to order at 7:05 p.m.. Members present were: Anderson, Benda, Keenan and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of August 4, 2010, were read. It was moved by Anderson, seconded Benda to accept the minutes as presented, carried. (All voting aye)

The following bills were presented:

| TO BE PAID FROM GEN'L FUND | | | |
|---|---|-----------------------|-----------------------|
| | | Amount of Bill | Category Total |
| 0001-22-6100-000-41200 Postage | | | |
| Etzel, Robert | as per eight (8) receipts | 45.96 | 45.96 |
| 0001 22 6100 000 41400 Telephone | | | |
| Iowa Telecom | 17Aug10, 484-2231 (office), 484-4157 (payphone) | 125.20 | |
| | 17Aug10, 484-5314 (shop) | 62.95 | |
| Verizon | 16Aug10, 484-2231 (office) | 10.16 | |
| | 19Aug10, 484-4157 (payphone) | 11.92 | |
| | 16Aug10, 484-5314 (shop) | 10.99 | |
| | | 221.22 | 221.22 |
| 0001 22 6100 000 42200 School of Instruction | | | |
| CCPOA of Iowa, Inc. | CCPOA Fall Workshop- Etzel, Wise | 100.00 | |
| Iowa DNR | IOWATER workshop- Etzel 28Aug10 | <u>20.00</u> | |
| | | 120.00 | 120.00 |
| 0001 22 6100 000 48000 Dues & Memberships | | | |
| CCPOA of Iowa, Inc. | Dues- FY '11 Etzel, Wise | 20.00 | 20.00 |
| 0001-6110-101-22-223 Salary- Main Supervisor | | | |
| Wise, Craig | 6-Aug-10 | 1,538.29 | |
| | 20-Aug-10 | <u>1,809.80</u> | |
| | | 3,348.09 | 3,348.09 |
| 0001-6110-101-22-226 Salary- Conservation Technician | | | |
| Dolash, Ron | 6-Aug-10 | 1,401.60 | |
| | 20-Aug-10 | <u>1,434.45</u> | |
| | | 2,836.05 | 2,836.05 |
| 001-6110-101-22-224 Salary | | | |
| Bergmann, Sandy | 6-Aug-10 | 241.51 | |
| | 20-Aug-10 | 497.38 | |
| Brown, Rick | 6-Aug-10 | 667.25 | |
| | 20-Aug-10 | 612.00 | |
| Gettle, Clayton | 6-Aug-10 | 634.20 | |
| | 20-Aug-10 | 411.30 | |
| Schott, Rachel | 6-Aug-10 | 680.00 | |
| | 20-Aug-10 | <u>650.25</u> | |

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| | | 4,393.89 | 4,393.89 |
| 0001-22-6110-000-25050 Mt Veh- fuels | | | |
| New Century FS, Inc. | #350849 8Jul10 255 gals unleaded gasohol @ \$2.2036/gal | 561.92 | |
| | FET (LUST) | 0.26 | |
| | State fuel tax @ \$0.19/gl | 48.45 | |
| | 213 gals DX gold ULS Dyed 15 ppm @ \$2.3166/gal | 493.44 | |
| | Hazmat Handling fee | 4.21 | |
| | FET (LUST) | 0.21 | |
| | 26Jul10 #350885 267.2 gals unleaded gasohol @ \$2.2098/gal | 590.46 | |
| | FET (LUST) | 0.27 | |
| | State fuel tax @ \$0.19/gl | 50.77 | |
| | 162.1 gls DX gold LS dyed @ \$2.3202/gl | 376.10 | |
| | Hazmat Handling fee | 3.86 | |
| | FET (LUST) | 0.16 | |
| | | 2,130.11 | 2,130.11 |
| 0001-22-6110-000-25350 Mt Veh- Tires | | | |
| Cedar Rapids Tire | #359525 24-12.00-12 tire, 18-9.50-8 tire, 18-850/950-8 tube | 152.53 | 152.53 |
| 0001-22-6110-000-25450 Mt Veh- Minor Repair | | | |
| J&V Auto Parts | #414642 trailer conn socket, boot | 9.48 | |
| Monte Motor Parts | #444103 gear shaft, bevel gear, misc | 716.26 | |
| Ken Wise | #16351 '05 Dodge- 4x4 light inoperable | 165.90 | |
| | | 891.64 | 891.64 |
| 0001-22-6110-000-29050 Min Equip- hand tools | | | |
| Spahn & Rose Lumber Co. | #265809 dril bits 1/4", 5/16", 21/64", 11/32" | 22.56 | 22.56 |
| 0001-22-6110-000-29252 Main & Supplies | | | |
| Dolezal Farm Supply | #0034418,#0035123,#0035434 13 bags catfish food | 231.00 | |
| Etsel, Robert | 14Apr10 Great Places Training- lunch | 8.43 | |
| Grainger | #9327735123 circuit breaker (4) 30A, GFCI | 284.24 | |
| Menard's | #49937 storm door for trailer | 87.00 | |
| New Century FS | #00314541 spraying Parcel D- Hansen Addition | 311.21 | |
| Norton's Greenhouse | 5Aug10, peat moss (2) | 15.98 | |
| Poweshiek Water Assoc. | water, TFCP for Aug 20Aug10, current 5K, Prev 5K, Used 0 | 35.00 | |
| | water, OCP East for Aug 20Aug10, current 22K, Prev 10K, Used 12K | 93.75 | |
| | water, OCP West for Aug 20Aug10, current 14K, Prev 6K, Used 8K | 76.75 | |
| Scharnweber Water Cond. | 18Aug10 Pumped, hauled & dumped 6,500 gals sewage from restrooms | 1,210.00 | |
| Spahn & Rose Lumber | #2657809 vinyl channel, foam caulk saver | 9.04 | |
| Tama County CVB | 1/2 page ad- Traveler Pocket Guide, 2011- | 200.00 | |

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| | 2012 edition | | |
| Ternus Electric | #29486 replace ballast in main activity room, NC | 75.00 | |
| | | 2,637.40 | 2,637.40 |
| 0001-22-6110-000-43100 Electricity | | | |
| Grundy Co REC | OCP thru 1Aug10, 16,537 KWH- meter #1 | 1,367.59 | |
| | 2,063 kwh- meter #2 (NC) | 164.07 | |
| | security lights | 18.00 | |
| | Maintenance light charges | 96.00 | |
| Traer Municipal Utilities | TFCP thru 17Aug10, 252 kwh | 35.43 | |
| | Base charge | 20.00 | |
| | Sec light | 31.60 | |
| | PCA | -0.29 | |
| | | 1,732.40 | 1,732.40 |
| | | 1,732.40 | 1,732.40 |
| 0001-22-0210-000-61094 Bldgs & Perm Imp | | | |
| Conservation Corps- Mn & IA | 5 person crew working 10 hr day (2 days) + food stipend | 1,850.00 | |
| | 4 peson crew working 10 hr day (1 day) + food stipend | 740.00 | |
| Earthview Environmental, LLC | Inv #1 Wetland Delineation, Parcel A- Hansen Additiion- pond | 2,400.00 | |
| | | 4,990.00 | 4,990.00 |
| Total Bills Submitted, Gen'l Budget | | | \$ 25,274.25 |
| From LAD Account | | | |
| 0027-22-0210-000-60000 Capital Projects | | | |
| Richard Koehler | Arrow stop, archery net- Tama County Hunter Safety | 162.97 | |
| Total Bills Submitted, LAD Account | | | \$162.97 |
| Total All Bills Submitted | | | \$25,437.22 |

Moved by Keenan, seconded Benda to approve bills, carried. (All voting aye).

Reports and Correspondence. Thank you A thank you card was signed by board members to be sent to Allan and Sandra Atchison, Toledo. The Atchison's volunteered several hours recently cutting suckers from tree bases, pruning low hanging limbs, and weed eating around the trees. They also donated an Autumn Blaze Maple for planting at Otter Creek Park. / **Staff Report** Wise presented information on work started or completed in August including: reconstruct toilet riser- Hladik Roadside Park, release caged catfish, repair electric pedestal- TF Clark Park, clean boat ramps, rebuild gear box on Kubota mower, striping painting- Otter Creek Park. He also reported that the seasonal staff has left to return to school./**Wetland Delineation- Pond Project- Parcel A- Hansen Addition** A draft copy of the wetland delineation report has been received from Earthview Environmental. After approval it will be forwarded to the Army Corps of Engineers for their review./**IOWATER Workshop** An introductory IOWATER Training workshop was held on August 28 at the Tama County Nature Center with twenty-one persons in attendance. The event was co-hosted by the Conservation Board and the Tama Soil & Water Conservation District./**Invasive Removal** A crew of five persons supplied by the Conservation Corps- Iowa removed autumn olive and sumac from the native prairie on the west side of Otter Creek Park, The crew worked three ten hour days, August 10- 12. Etzel reported the crew worked very hard in

extremely hot and humid weather. This is a start to what will be a several year effort to get control of the area again. **FEMA** Etzel reported that the dredging project for silt ponds 1 & 5, which was on hold pending a decision by FEMA officials, has been extended until November 27. However, FEMA is requesting that at least one other quote for the work must be submitted. Etzel inquired if the board members were aware of any local contractors that had a large drag line that could do the work.

Hansen Addition- Parcels B, C & D The Board discussed opening Parcels B, C, & D to public hunting this fall. Parcel C is currently being farmed. Also, a land survey will need to be conducted this fall after the crop is removed to section out an area 660' x 330' in the extreme Northeast corner of the property. After discussion it was moved by Anderson, seconded Keenan that no hunting will be allowed on any of the Hansen Addition this hunting season, carried. (All voting aye)

Also relative to Parcel C the Board discussed the need to survey the NE corner of Parcel C to determine property lines to accommodate the 660' x 330' feet that was not included in the land acquisition. The Board requested that Etzel contact land surveyors and bring quotes to the October board meeting.

Wetland Delineation- Hansen Addition Project- All Parcels The Board discussed additional wetland delineation work which will need to be done on the remaining wetlands to be established. Etzel suggested this as a proactive effort to determine what would need actual wetland delineations and identify areas that can serve to meet wetland mitigation requirements. Wrage indicated he was not crazy about spending money for reports that could be spent on building actual structures. Unfortunately this work is required by current federal law and enforced by the Army Corps of Engineers. The Board agreed that Etzel should speak with Earthview Environmental to see what are some options and report back to the board.

Iowa Great Places Grant Notice had been received by the Department of Cultural Affairs that all grants awarded this year under the Iowa Great Places program are being funded through the I-Jobs effort in the state. A requirement of the I-Jobs program is that every project site must post a 60" x 48" I-Jobs sign during the development period. Cost of the sign is \$243 plus shipping.

Signs Other immediate sign needs were discussed. Signs are needed for the Wolf Creek Trail which starts in Gladbrook. Needed for that facility is a trailhead sign (48" x 60") to be located in Gladbrook, Also directional signs off Highway 96 at the Casey's corner are needed to direct traffic to the trail. The cost of two (left and right turn) 72" x 24" directory signs will be \$120 each plus shipping. Iowa Prison Industries will design the trailhead sign. At this time it is estimated the sign will cost \$350- \$400 plus shipping.

After discussion it was moved by Wrage, seconded Keenan, that the I-Jobs and Wolf Creek directional and trailhead signs be purchased as per prices noted and the cost of the trailhead sign is approved for up to \$400, carried. (All voting aye)

Traveler Pocket Guide The Board discussed participating in the biannual traveler pocket guide being developed by the Tama County Convention and Visitor's Bureau. A half page ad costs \$200, a 1/5 page ad cost \$75 for the two years the brochure will be distributed. After discussion it was moved by Anderson, seconded Keenan to purchase a half page ad for \$200 in the Tama County Traveler Pocket Guide, carried. (All voting aye)

Staffing Needs The Board discussed in great depth additional staffing needs of the Conservation Board program. Different ideas were discussed regarding part time, seasonal, and full time employees. It is apparent that additional staff are needed to address environmental education, park rules enforcement, maintenance and secretarial work loads. The problem has been amplified by minimal staff additions to the program over the past twenty-five years.

After discussion of assorted conservation topics it was moved by Anderson, seconded Keenan to adjourn, carried, Adjourned 8:45 p.m..

CHAIR

VICE-CHAIR