

The Tama County Conservation Board met in regular session on Wednesday, October 13, 2010, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Wrage called the meeting to order at 7:10 p.m.. Members present were: Adolphs, Anderson, and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of September 1, 2010, were read. It was moved by Anderson, seconded Adolphs to accept the minutes as presented, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-000-26000 Office Supplies			
Staples Credit Plan	#G510336001 pens, ink jet (black & color), printer paper	103.96	103.96
0001-22-6100-000-29400 Uniforms			
Etzel, Robert	Dillard's two pair pants	81.17	81.17
0001-22-6110-000-41200 Postage			
Etzel, Robert	As per two (2) receipts	22.68	
UPS	Water samples- Otter Creek Lake	<u>32.65</u>	
		55.33	55.33
0001-6100-414-22-990 Telephone			
Iowa Telecom	17Sep10, 484-2231 (office), 484-4157 (payphone)	125.20	
	17Sep10, 484-5314 (shop)	62.70	
Verizon	16Sep10, 484-5314 (shop)	10.95	
	16Sep10, 484-4157 (pay phone)	11.92	
	16Sep10, 484-2231 (office)	<u>10.07</u>	
		220.84	220.84
0001-6100-422-22 School of Instruction			
Etzel, Robert	meals- MCP.com Bd of Direc (23Sep) , CCPOA (6Oct)	15.65	
Iowa State Univer. Extension-Tama County	Registration- Wise, Dolash- Certified Pesticide Applicators annual training	70.00	
ISAC	Registration- Fall School- Etzel 17- 19Nov10	<u>130.00</u>	
		215.65	215.65
0001-6110-101-22-223 Salary- Main Supervisor			
Wise, Craig	3-Sep-10	1,702.63	
	17-Sep-10	<u>1,524.00</u>	
		3,226.63	3,226.63
0001-6110-101-22-226 Salary- Conserv Tech			
Dolash, Ron	3-Sep-10	1,401.60	
	17-Sep-10	<u>1,401.60</u>	
		2,803.20	2,803.20
0001-6110-101-22-224 Salary			

Bergmann, Sandy	3-Sep-10	608.07	
	17-Sep-10	589.39	
Brown, Rick	3-Sep-10	340.00	
	17-Sep-10	323.75	
Gettle, Clay	3-Sep-10	312.63	
	17-Sep-10	465.11	
Schott, Rachel	3-Sep-10	612.00	
	17-Sep-10	257.00	
		3,507.95	3,507.95
0001-22-6110-000-25050 Fuels			
New Century FS, Inc.	#351032 26Aug10 222.6 gals unleaded gasohol @ \$2.1363per gal	475.54	
	FET (LUST)	0.22	
	State fuel tax @ \$0.19/gl	42.29	
	243.3 gls DX gold LS dyed @ \$2.3385/gl	547.91	
	Hazmat Handling fee	4.11	
	FET (LUST)	0.23	
		1,070.30	1,070.30
0001-22-6110-000-25350 Mt Veh- tires			
Z Line Tire & Repair	#1-64020 tubes (2), tire change (2)	44.53	44.53
0001-22-6110-000-25450 Motor Vehicle- Minor Repair			
Carquest of Toledo	#14452-22306 fuse	3.47	
Central Iowa Farm Store	#91063 roller, pin, gauge, etc.; #91271 assmy cart (3), filter, slide trac	128.78	
J&V Auto Parts	#415949 tailpie;#415952 u-bolts;#416121 dist cap, rotor;#415950 misc:#416204	143.48	
		275.73	275.73
0001-22-6110-000-29050 Min Equip- hand tools			
Wilkerson Hardware	#A59499 push broom	10.00	10.00
0001-22-6110-000-29252 Main & Supplies			
Baker Communications	#53868 Cisco firewall, smartnet (for office)	588.11	
Central Iowa Distributing	#65767 misc supplies; #62963 misc supplies	2,032.45	
Clear Lake Boats	#24958431 Repair '01 Mercury 15 hp- throttle	229.21	
Ellenbecker Oil Co	#62511 night crawlers for youth fishing seminar (23Jun10)	12.50	
Hrabak Lumber	#0060368 3/8" x 2-1/2" bolts (30, 5/16" x 2-1/2" bolts (40)	27.60	
Iowa Prison Industries	#311093 I-Jobs sign to post on Parcel C- Hansen Addition- Great Places Grant	104.50	
Lab Safety Supply	#1016017649 frames for safety glasses (4)	10.60	
Mo Co Creative Services	#2010109 Graphic design- new logo (50% down payment)	125.00	
Poweshiek Water Assoc.	Water, TFCP 24Sep10 meter read, Prev: 5K, Current: 5K, Used: 0	35.00	
	Water, OCP- West 24Sep10 meter read, Prev: 14K, Current: 23K, Used: 9K	81.00	

	Water, OCP- East 24Sep10 meter read, Prev: 22K, Current: 34K, Used:12K	93.75	
Premier Office Equip.	#73249, Premier Platinum Monthly Plan for Sharp AR-651 copier; (Sep & Oct)	92.00	
Tama County CVB	2 yr advertising in Tama County Traveler Pocket Guide	200.00	
Tama Co Solid Waste Disposal Commission	Landfill fees- August & September	198.00	
Willkerson Hardware	#A59499 pellets;#B89028 bar &chain oil;#B90337 spray head, bulb; #B90594 rope	100.19	
	#B91830 rug doctor		
WW Grainger	#9335896941 lamps (24) 100A/Y; GFCI plug (1)	131.70	
		4,061.61	4,061.61
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Sep10, 14,514 KWH- meter #1, 2,166 KWH- (NC)	1,492.96	
Traer Municipal Utilities	TFCP thru 15Sep10, 366 KWH	103.83	
0001-22-0210-000-61094 Bldgs & Perm Imp		1596.79	1,596.79
Earthview Environmental, LLC	#2 Final billing- wetland delineation report	800.00	800.00
	Total Bills Submitted, Gen'l Budget		\$18,073.69
From LAD Account			
0027-22-0210-000-60000 Capital Projects			
Dolezal Farm Supply	#0036804 Fencing materials- FEMA PW#7287 TF Clark Paark	858.90	
	Total Bills Submitted, LAD Account		\$858.90
	Total All Bills Submitted		\$18,932.59

Moved by Adolphs, seconded Anderson to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise presented information on work started or completed in September including: Safety surfacing rejuvenation, trim along hiking trail, mow thistles, mow fire breaks, motor vehicle repair, signs around perimeter of Hansen Addition, beach ropes pulled, stain benches, repair vandalism./**Narrowband Requirement** The Board was reminded that the FCC is requiring public radio systems to change to narrowband by January 1, 2013. Etzel pointed out that at this time he is hoping to determine what radios will be able to be adapted to narrowband and which ones won't as this will affect the FY '12 budget request./**Wolf Creek Trail Signs** A trailhead sign and direction signs have been ordered for Wolf Creek Trail. The two direction signs will be placed on Hwy 96 at the Casey's corner./**Liability Insurance/Swing Chains** The liability insurer has requested that all swing chains be protected to avoid pinching hazards. Etzel reported that Miracle Recreation sells coated swing chain which serves the purpose. The cost is \$100 for each swing. Etzel is seeking less expensive alternatives.

Hansen Addition

Parcel A- Wetland Mitigation A quote for services to compile a wetland mitigation plan for the Parcel A pond project was shared with the board. Suggested cost for the wetland mitigation plan is not to exceed \$6,200. The Board discussed in great lengths the frustrations of working through the federal permit system and the excessive costs being laid upon smaller projects to meet federal requirements. The board discussed alternatives to help reduce the mitigation requirements including total abandonment of the project. It was moved by Adolphs, seconded Anderson to hire Earthview Environmental, L.L.C., to perform the wetland mitigation plan for the Parcel A- Hansen Addition pond project for a cost not to exceed \$6,200, carried. (All voting aye)

Wetland Development- Hansen Addition The Board discussed plans for wetland establishment throughout the Hansen Addition project. Etzel had met on Monday with Judy Krieg, Earthview Environmental, and Lyle Brehm, County Engineer, to discuss possible wetland mitigation needs of the county engineer being addressed on the Hansen Addition acres. While the discussion is in the infant stages it is hoped that some of the wetlands can be developed while serving the county engineer's wetland mitigation needs. The Board agreed this would be a good partnership as it will direct county funds which would be expended for wetland mitigation anyway to a project that is of benefit to the residents of the county.

The Board discussed other potential costs relative to the pond mitigation and further enhancement of wetlands on the Hansen Addition. Items discussed included a master plan to identify wetland mitigation sites on the property (approx. \$5,000), a master plan including cost estimates of wetland site developments (\$8,000- \$10,000), archaeological assessment of wetland site (cost unknown), monitoring of the wetland mitigation site over the course of five years (\$12,000), labor , equipment, and material costs involved with wetland development (dependent on size of structure and wetland), costs associated with ongoing maintenance of the site (a mitigation site has to be maintained for a five year period).

Parcel C- Hansen Addition- Land Survey The Board considered quotes to perform a land survey to parcel out an area 660' x 330' in the NE corner of Parcel C- Hansen Addition. This area was excluded from the land acquisition to be retained by the owner. The property line needs to be established to allow fencing to separate Parcel C from the Hansen property.

Quotes submitted included:

Company	Quote
Johnstone & Associates- Newton	\$3,842.00
Helland Engineering- Cedar Falls	\$1,500.00
Clapsaddle- Garber- Marshalltown	\$1,250.00

After discussion it was moved by Adolphs, seconded Anderson to accept the quote submitted by Clapsaddle- Garber of \$1,250 plus recording fees and any zoning/subdivision fees if applicable, carried. (All voting aye)

Parcel C- Hansen Addition- Junk cars Staff indicated that there are probably between 80 -100 junked cars on Parcel C. Sheriff Kucera indicated that before the vehicles could be sold a demolition permit would have to be obtained from the Sheriff. To receive the permit the VIN and vehicle description is needed for every vehicle. Etzel shared that if it took 5 minutes for each of 100 vehicles this would require over eight hours of staff time to accomplish this. The board approved allowing the seasonal rangers to log some extra hours to inventory the vehicles and generate the needed information.

Four businesses had voiced interest in the vehicles. Etzel will be meeting with these businesses over the next week or so to determine the best way to approach the removal of the vehicles.

Parcel A- Hansen Addition- Crop Lease The three year crop lease for Parcel A has expired. The Board discussed future plans for the Parcel. Etzel felt that 2011 will tie up the staff and funds establishing prairie and wetlands in Parcels C & D. Board members wish to get Parcel A seeded to prairie in the near future however they also agreed that 2011 will be very busy. After discussion it was moved by Adolphs, seconded Anderson to extend the crop lease on Parcel A with the existing renter for one more year, carried. (All voting aye)

Nature Center- damage deposit assessment Etzel recommended the Board assess a \$50 levy against the damage deposit for a Nature Center rental on October 2. The on-duty ranger and the maintenance staff had reported the clean up was not up to the expectations of renters of the facility. After discussion it was moved by Adolphs, seconded Wrage that \$50 be assessed against the damage deposit for the October 2 rental of the Nature Center, carried. (All voting aye)

Mower Bids Bids submitted for a new hydrostatic, 4WD, diesel, 72" out-front commercial mower were reviewed. Prices included a trade-in of a '07 Kubota F2880 w/ approximately 1,200 hours. The following bids were received:

Company	Description	Bid Breakdown
Green Valley Ag & Turf- Keystone	JD 1445, 31 HP, Diesel	17,843.27
Monte Motor Parts- Montezuma	Kubota F3080, 30 HP, diesel	10,850.00
Southard Implement- Tama	JD 1445, 31 HP, Diesel	15,576.51
Central Iowa Farm Store- Marshalltown	Kubota F3080, 30 HP, diesel	9,500.00

After discussion it was moved by Adolphs, seconded Anderson that the bid submitted by Central Iowa Farm Store for a Kubota F3080 mower in the amount of \$9,500 be accepted, carried. (All voting aye)

Staffing Needs Relative to long overdue staffing needs of the Conservation Board program the Board was presented with a job description utilized by Grundy County Conservation Board for a Naturalist/Conservation Technician. This was shared as the board was discussing possible addition of a hy-bred staff position to address multiple needs.

Wrage reported that a Gladbrook resident that is active in Trees Forever wishes to pursue a grant to allow some trees to be planted by Gladbrook youth along the Wolf Creek Trail. At this time little is known about the grant. The person is seeking information to find out more about the grant and how to apply for the funds.

After discussion of assorted conservation topics it was moved by Anderson, seconded Adolphs to adjourn, carried, Adjourned 9:20 p.m..

CHAIR

VICE-CHAIR