

The Tama County Conservation Board met in regular session on Wednesday, May 1, 2019, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Keenan at 7:05 p.m.. Members present were: Adolphs, Atchison, Keenan, Wacha and Wrage. Also present: Logan Roberts (Staff), Ryan Rieger (Staff), Craig Wise (Staff), Tammy Wise (Human Resources) and Kendall Jordan (Board of Supervisors), Don Vorwald.

Minutes from the session of April 3rd, 2019, were read. It was moved by Wrage, seconded by Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

	BILL SUBMITTED, BOARD MEETING, MAY 2019		
TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-100-661 Salary- Director			
Etzel, Robert	5-Apr-19	2,123.96	
	19-Apr-19	<u>2,123.96</u>	
Salary- Director			
Roberts, Logan	5-Apr-19	1,551.20	
	19-Apr-19	<u>1,551.20</u>	
		10,452.72	10,452.72
0001-22-6100-000-40000 Publications & Notices			
Tama Grundy Publishing	Advertising- Help Wanted Naturalist, Seasonals	685.86	685.86
0001-22-6100-000-26000 Stationary & Forms			
Staples Credit Plan	#226983487 #226983487 Copy Paper, Card Stock	88.55	88.55
0001-22-6100-000-41400 Telephone			
Verizon	1Apr19 484-2231 (office)	15.67	
Windstream	18Apr19, 484-2231 (office)	78.31	
	18Apr19, 484-5314 (shop)	60.27	154.25
0001-6110-100-22-223 Salary- Main Supervisor		-	
Wise, Craig	5-Apr-19	1,920.81	
	19-Apr-19	<u>1,920.81</u>	
		3,841.62	3,841.62
Salary- Conserv Tech/Park Ranger			
Ryan Rieger	5-Apr-19	1,618.40	
	19-Apr-19	<u>1,618.40</u>	

		3,236.80	3,236.80
Salary- Seasonal			
Bergmann, Sandi	5-Apr-19	88.50	88.50
	TOTAL ALL MAINTENANCE PAYROLL		7,166.92
0001-22-6110-000-25450 Mt Veh-Minor Repair			
Thompson Truck & Trailer	Invoice #R102015094:01 International 400 Series Truck Repairs	3,463.33	3,463.33
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Distributing	#179135 Cleaning & Maintenance Supplies	1,419.50	
Cooley Pumping	#91055 Porta Potties - Beach Parking Lot	230.00	
Etzel, Robert	Meal Reimbursement During Staff Attending District I Meeting - Story County	60.00	
Fisher Trucking	#00199 Rock to Otter Creek Park	1,585.21	
Most Dependable Fountains	#55010 Fountain Repair Parts	151.00	
Poweshiek Water Assoc.	Water, Otter Creek Park- West for Mar/Apr Meter Read: 22Apr19	65.90	
	Water, Otter Creek Park- East for Mar/Apr Meter Read: 22Apr19	53.30	
	Water, Otter Creek Park- Residence for Mar/Apr Meter Read: 22Apr19	65.90	
	Water, Clark Park - Mar/Apr Meter Read: 22Apr19	37.00	
Menards	#10713 Stakes, Storage Tubs	35.57	
Wendling Quarries	#765005 227.03 Tons Road Rock to Otter Creek Park	2,361.11	
	#765983 407.19 Tons Road Rock to Otter Creek Park	4,546.78	
Schendel Pest Control	#01-0229201 bi-monthly pest control	60.00	
Tama Toledo Ace Hardware	#17370 Sump Pump, Keys Cut	121.89	
Shopko	#17243 Hex Bushing, Handle Thrld, Flare Adptr	11.07	
Tama Co Highway Dept	#17260 Edgeguard Spreader	64.99	
Tama Toledo Ace	#17311 Sprinklers	107.96	
Tama County Solid Waste Disposal	Mar/Apr Landfill Fees	35.30	
Iowa DNR Forestry- Fire Program	Wise/Rieger attendance RT-130 Annual Fireline Refresher Course	20.00	
Koch Bros, Inc	#331639 Color/B&W Printing	128.39	
		\$ 11,160.87	11,160.87

0001-22-6110-000-43100			
Electricity			
Grundy Co REC	OCP thru 1Apr19, 5,953 KWH- meter #1 & Met #2 (NC)	1249.30	<u>1,249.30</u>
	Total Bills Submitted, Gen'l Budget		\$ 41,588.72
FROM NATURE CENTER TRUST			
0031-22-6120-000-29272 Main & Supplies- Nature Center Trust Account			-
Roberts, Logan	Reimbursement, Environmental Education & Fun Night Supplies	237.39	-
	Hobby Lobby, Walmart, Goodwill, Sam's Club		-
	Total Bills Submitted, Nature Center Trust		\$ 237.39
	Total All Bills Submitted		\$ 41,826.11

Moved by Adolphs, seconded Wacha to approve bills as presented, carried. (All voting aye).

Reports and Updates

Maintenance Report: Wise update the Board on work started or completed in the month of April, including preparing the campgrounds, water hydrants, water lines and show house for the season, re-opening Otter Creek Park Roads and Clark Park Roads, removing snow equipment off of vehicles and getting mowers ready./ Environmental Education Report: Roberts updated the Board on outreach and education events that took place during the month of April, including an OWLS program on Wildland Firefighting by Rieger, visits to local libraries, nursing homes and preschool classrooms, a Knee High Naturalist event, and a Wildflower Walk at Clark Park. Time was also spent planning for day camps. Etzel attended County Government Day to educate high school students about our department./ Meetings Attended: Roberts reported that the entire staff attended a District I Meeting in Story County on Thursday, April 4th./ Fun Night for the Nature Center: Roberts reported that Etzel had completed the financial report for the 2019 Fun Night and proceeds looked similar to previous years./ Staffing Update: Roberts reported that two seasonal staff members have been selected for the 2019 season and will begin their positions on May 20th. A new naturalist/park ranger has been hired and will begin his position on May 13th. Keenen reported that the board will be impressed with the new naturalist. The Conservation Technician/Park Ranger vacancy has come open following the resignation of Rieger who accepted a job closer to home. Roberts reported that the job has been posted in newspaper, My County Parks etc. and the interview/selection process will begin once the application period closes./ Tama County Community Foundation Grant: Staff attended the TCCF Grant Reception at the community center in Dysart, where Conservation's project to develop Science Curriculum Bins was award the annual Lance Horbak Award./ South Loop Campground Renovation: Wise reported to the board on progress with the South Loop. It will not be open in the foreseeable future, but Hatch Grading & Contracting is ready to begin work on the final step of installing 6 back-in camp pads as soon as the ground moisture allows./ Otter Creek Lake & Watershed Restoration Project: Roberts reported that the Lake Restoration Team, Iowa DNR, NRCS, TCCB met to discuss the next step towards a Lake Renovation. The DNR is

recommending a full drain of the lake and we will soon begin the process of creating a wish list and looking at initial engineering needs and costs./ Transition to New Director: The Board had a discussion regarding the park residence and upgrades needed before new director moves in. The Board will do a walk through of the house at the July meeting. It was moved by Atchison, seconded by Wacha, to collect an initial estimate from a contractor during a walk-through after the home is vacated. Alternative options to renovating the home were discussed. Law Enforcement Academy: The board had a discussion on how to logically proceed with deciding if a staff member should attend the ILEA in the next fiscal year.

Oxbow Bottoms Wildlife Area: Roberts shared updates on the ROW Easements. Wacha moved to adopt the new Hinegardner Right of Way Easement, and to allow Roberts serving as agent of the Board to sign the Hinegardner and McCoy Right of Way Easements. This motioned was seconded by Wrage, all carried.

FEMA – DR-4421 Disaster Proclamation: Roberts reported that she will be applying for funding to repair damages sustained to the Iowa River Boat Landings during the March 2019 flooding. Initial assessments have been done.

Bills: A suggestion from Tammy Wise to process bills with a majority board approval, similar to other county departments, was shared with the Board. It was motioned by Wacha and seconded by Adolphs to adopt a policy for bills to be passed with approval of Board chair and vice chair. All carried.

The Board extended thanks to Rieger for his time and service to the Tama County Conservation Board. Rieger shared that he appreciated the opportunity to work with the staff and board and and has enjoyed his three years here at Tama County Conservation.

It was motioned by Atchison, seconded by Adolphs to adjourn the meeting at 8:35 pm, all carried.