

The Tama County Conservation Board met in regular session on Wednesday, August 1, 2018, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Keenan at 7:00 p.m.. Members present were: Adolphs, Atchison, Graff and Keenan. Also present: Etzel, Wise, Kendall Jordan (Supervisor) and Tammy Wise (Human Resources).

Minutes from the regular session of July 2, 2018, were read. It was moved by Adolphs, seconded Graff to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
Salary- Director			
Etzel, Robert	13-Jul-18	2,123.96	
	27-Jul-18	2,123.96	
		4,247.92	4,247.92
0001-22-6100-000-26000 Office Supplies			
Staples Credit Plan	#2121146591 misc office supplies post-it notes, sharpies, pens	58.84	58.84
0001-22-6100-000-29400 Uniforms			
VISA	Dillard's two pr slacks- Etzel	106.25	106.25
0001-22-6100-000-41200 Postage			
Etzel, Robert	as per two (2) receipts	1.13	1.13
0001-22-6100-000-41400 Telephones			
Verizon	1Jul18, 484-2231 (office)	15.77	
Windstream	18Jul18, 484-2231 (office)	78.16	
	18Jul18, 484-5314 (shop)	61.09	
		155.02	155.02
0001-22-6100-000-42200 School of Instruction			
ISAC	ISAC Annual Conference 22- 24Aug18 registration- Etzel	210.00	
VISA	IACCB Annual Conference Registration- Etzel	195.00	
		405.00	405.00
Salary- Main Supv/Ranger			
Wise, Craig	13-Jul-18	1,863.60	
	27-Jul-18	1,920.80	
		3,784.40	3,784.40
Salary- Naturalist/Park Ranger			
Roberts, Logan	13-Jul-18	1,584.80	
	27-Jul-18	1,618.40	
		3,203.20	3,203.20
Salary- Conserv Tech/Park Ranger			
Rieger, Ryan	13-Jul-18	1,584.80	
	27-Jul-18	1,618.40	
		3,203.20	3,203.20
0001-6110-101-22-224 Salary- Seasonal			
Bergmann, Sandi	13-Jul-18	746.76	
	27-Jul-18	659.75	
Filloon, Hunter	13-Jul-18	741.85	

	27-Jul-18	807.19	
Gumm, Brian	13-Jul-18	517.50	
	27-Jul-18	448.50	
Kucera, Kyle	13-Jul-18	741.85	
	27-Jul-18	717.50	
		5,380.90	5,380.90
TOTAL ALL SALARIES- MAINTENANCE		15,571.70	
0001-22-6110-000-25050 Mt Veh- fuels			
New Century FS, Inc.	#B0003614336 11Jul18, 250.2 gals unleaded w/eth @ \$2.2528/gl	563.65	
	FET (LUST)	0.25	
	State Mtr Vehicle tax @ \$0.29 per gl	72.56	
	Hazmat fee	2.25	
	#B0003614335 11Jul18, 274.3 gals DX Gld diesel @ \$2.5022 per gal	686.35	
	Hazmat fee	2.47	
	FET (LUST)	0.27	
		1,327.80	1,327.80
0001-22-6110-000-25350 Mt Veh- tires			
Z Line Tire & Repair	#1-117580 tire repair- truck	17.52	17.52
0001-22-6110-000-25450 Mt Veh- Minor Repair			
Colfax Tractor Parts, Inc.	#103090 JD 4030 RH pull arm	250.00	
J&V Auto Parts	#520483 wiper blades '12 Chevy and '14 Ford, oil, blue table	162.58	
Musgrave Motors	#17568 '05 Dodge brake repair	132.04	
		544.62	544.62
0001-22-6110-000-29252 Main & Supplies			
Cooley Pumping LLC	#81532 Ike's Tract 19Jun- 16Jul	110.00	
	#81531, OCP- beach 19Jun- 16Jul	220.00	
Etzel, Robert	Registration- District 1 Mtg- Marshall County Etzel, Filloon, Kucera, Roberts, Wise	50.00	
Jerico Services, Inc.	#0078130-IN 850 gal CaCl applied- OCP @ \$1.03 per gal	875.50	
Plumb Supply	#5366641 key, flapper;#5279743 Symmons shower parts	389.51	
Poweshiek Water Assoc	Water, TFCP for Jun/Jul Prev: 18K, Current: 18K, used: 0K	37.00	
	Water, OCP West for Jun/Jul, Prev: 1267K, Current:1270K, used: 3K	52.30	
	Water, OCP East for Jun/Jul , Prev:734K, Current: 754K, Used: 20K	145.75	
	Water, OCP- Main Res for Jun/Jul , Prev:100K, Current: 104K, Used: 4K	58.60	
Tama Co. Solid Waste Disp. Comm.	1Jul18, landfill fees June	41.50	
Tama Toledo Ace Hardware	#014711 deck stain (2);#014922 adapter, elbow; #014867 keys, PVC cap, hanger	139.55	
Thomas Co., Inc.	#3085122 AC repair- main residence	123.33	
VISA	Amazon- 22Jul18 glow in dark pigment powder, ul;traviolet black light	29.94	
Wilkerson Hardware	#B205198 handle lever kit; #B205376 all purpose cleaner	21.97	
		2,294.95	2,294.95
0001-22-6110-000-29400 Uniforms			

Gall's	#010107823 Deluxe tropical shirts Med (2), 3X	209.97	209.97
0001-22-6110-000-43100 Electric			
Grundy Co REC	OCP thru 1Jul18, 11,575 KWH- meter #1, 1,685-meter #2 (NC)	1,548.45	
Traer Municipal Utilities	TFCP through 14Juln18, 352 KWh	<u>90.80</u>	
		1,639.25	1,639.25
	Total Bills Submitted, Gen'l Budget		\$ 26,579.97
TO BE PAID FROM Nature Center Trust Account			
0031-22-6120-000-29272 Main & Supplies			
Fareway Stores	#00086670, 00038571, 00065838, 00090382, 00091349, 00086092 misc supplies	90.08	
McCann, Linda Betsinger	Presentation- OWLS 10Jul18 Civilian Conservation Corps	25.00	
	Total Bills Submitted, Nature Center Trust Account		\$ 115.08
	Total All Bills Submitted		\$ 26,695.05

Moved by Adolphs, seconded Atchison to approve bills as presented, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise updated the Board on work started or completed during July.. The work included: **Heritage Wetland Wildlife Area** mow pollinator planting/ **Otter Creek Park and Hansen Addition** set-up for day camps, replace 2" waterline at well house, safety surfacing under play equipment, paint north loop camp restroom and storage building / **TF Clark Park and Manatt's Landing** clean up trash dumped in park./**Tornado Assist (Marshall County)** Staff assisted cleanup of Sand Lake which was full of insulation from tornado hitting Lennox Facility./ **Naturalist Report** Etzel shared a report for July. He indicated that Roberts had a very busy and productive month./ **Workshops Attended** During July various staff attended the following meetings: Monarch Butterfly Workshop near Boone (July 13), Middle Cedar Watershed Management Authority in La Porte City on July 19, and the District 1 Meeting in Marshall County on July 26./**Soil Health Event** This workshop will be hosted by the Tama Soil and Water Conservation District at the Tama County Nature Center on August 23./**IACCB Annual Conference** Etzel reminded the Board of the upcoming annual conference slated for September 19- 21 in Polk County. Registration deadline is August 17.



Hydrostatic Out-front Mower Purchase The Board considered bids for a new 72" diesel, 4WD, hydrostatic out-front mower. The bids included a trade-in of a 2014 Kubota F3990 mower.

The following bids were received:

Company	Description	Bid (with trade-in)
Central Iowa Farm Store	Kubota, F3990, 72" side discharge	\$11,465
Lowry Equipment	Kubota, F3990, 72" side discharge	\$11,500

Moved by Adolphs, seconded Graff to purchase the Kubota F3990 mower from Central Iowa Farm Store for \$11,465, carried. (all voting aye)

South Loop Camp Area (Otter Creek Lake & Park) Renovation Etzel reported that he had met with Tom Scharnweber, Scharnweber Water Conditioning, relative to the project. Specifications will be generated by Scharnweber regarding the project and it is hoped they will be completed within the next seven days. Etzel asked permission from the Board to proceed with putting together contractor materials and placing requests for bids in local papers during August. It is hoped the project can be addressed yet this fall. The Board indicated they were in agreement that this should be pursued.

Transition to New Director Etzel shared information to be considered regarding county conservation staff serving as certified peace officers across the state and in counties surrounding Tama County. It was reported that currently there are 163 county conservation board staff in 64 counties that are certified peace officers as part of their duties. He also shared information on the specifics of putting someone through the Iowa Law Enforcement Academy.

Tammy Wise, Human Resources, provided the Board with materials to be considered as the Board moves towards hiring a new Director to replace Etzel upon his retirement in April, 2019. Helpful materials provided included: possible job description and housing policies for the park residence. The Board will take these under consideration and review the documents for possible recommended changes.

Vegetation problems at Otter Creek Lake It was reported that this year an explosion of aquatic vegetation and algae blooms have been occurring at the lake. Growth of aquatic vegetation such as Elodea in shallow areas is causing problems in the channel leading from the boat ramp into the lake, beach area, and in shallow bays especially the SW bay of the lake. Also cat-tails are starting to form in certain areas of the lake. The lake has seen a major algae bloom also. It is not unusual for boaters to have the axles of their boat trailers covered with the weeds.



Etzel, in conjunction with discussions with Wise, recommended allowing staff to do chemical applications in select areas of the lake such as the boat ramp channel, beach and first bay.



Wise relayed possible chemicals and costs and how the product could be applied. It will be a learning experience as staff finds the best method to control the vegetation.

A board member inquired about using grass carp to help control the vegetation. The DNR has gone away completely from using grass carp and will discontinue providing fisheries management at the lake if the board would stock grass carp.

The Board agreed that staff should experiment with the chemical application in the near future.

Park Roads Atchison mentioned that two areas of the park road that had been cored out as part of the park road chip seal project had settled causing a rough entry into the park. Etzel will contact Manatt's to see what can be done to correct this issue.

After discussion of several conservation topics it was moved by Graff, seconded Atchison to adjourn, carried. (all voting aye) Adjourned 8:25 p.m.

CHAIR

VICE-CHAIR