

The Tama County Conservation Board met in regular session on Wednesday, December 13, 2017, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Atchison at 7 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of November 1, 2017, were read. It was moved by Wrage, seconded Keenan to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

0001-22-6100-100-661			
Salary- Director			
Etzel, Robert	3-Nov-17	2,049.25	
	17-Nov-17	<u>2,049.25</u>	
		4,098.50	4,098.50
0001-22-6100-000-26000			
Office Supplies			
Staples Credit Plan	#1934713941 misc office supplies	92.54	92.54
0001-22-6100-000-41300			
Employee Mileage			
Adolphs, Carolyn	For 2017, 616 mi @ \$0.45/mi	277.20	
Atchison, Allan	For 2017, 180 mi @ \$0.45/mi	81.00	
Graff, Ellen	For 2017, 216 mi @ \$0.45/mi	97.20	
Keenan, John	For 2017, 170 mi @ \$0.45/mi	76.50	
Wrage, Nathan	For 2017, 504 mi @ \$0.45/mi	<u>226.80</u>	
		758.70	758.70
0001-22-6100-000-41400			
Telephone			
Verizon	1Nov17 484-2231 (office)	16.62	
Windstream	20Nov17, 484-2231 (office),	78.26	
	20Nov17, 484-5314 (shop)	<u>61.56</u>	
		156.44	156.44
0001-22-6100-000-42200			
School of Instruction			
IACCBE	Winterfest registration (23-25Jan18): Etzel, Rieger, Roberts, Wise	460.00	460.00
0001-6110-100-22-223			
Salary- Main Supervisor			
Wise, Craig	3-Nov-17	1,806.40	
	17-Nov-17	<u>1,806.40</u>	
		3,612.80	3,612.80
Salary- Conserv Tech/Park Ranger			
Ryan Rieger	3-Nov-17	1,551.20	
	17-Nov-17	<u>1,551.20</u>	
		3,102.40	3,102.40
Salary- Naturalist/Park Ranger			
Roberts, Logan	3-Nov-17	1,551.20	
	17-Nov-17	<u>1,551.20</u>	
		3,102.40	3,102.40
TOTAL ALL PAYROLL		9,817.60	
001-22-6110-000-25050			
Fuel			
New Century FS, Inc.	#B0003613113, 6Dec17, 150.0 gals ULS dyed 15 ppm @ \$2.1868/gl	328.02	
	FET (LUST)	0.15	
	Sure flo IV	13.50	
	Hazmat Handling fee	1.35	

	#B00036113112, 6Dec17, 284.4 gals unleaded ethanol @ \$1.8768/gl	533.76	
	FET (LUST)	0.28	
	State fuel tax @ \$0.2900/gl	82.48	
	Hazmat Handling fee	2.56	
		962.10	962.10
0001-22-6110-000-25350 Tires			
Bear's Inc	#157830 for '05 Dodge, LT2657OR17 Hankook Dyna Pro A/T (4)	856.00	
Z Line Tire & Repair	#1-114589 235/75R 17 Hankook Dyna Pro (2)	369.62	
		1,225.62	1,225.62
0001-22-6110-000-25450 Mt Veh- Minor Repair			
Central Iowa Farm Store	#65673M filters (3) filters	76.14	
J&V Auto Parts	#512722 wiper blades. Deice, adapter;#512569 Norland 10-30, oil filter; #512423 oil filters, fuel filter, grease, SAE 10W40, blue table	292.68	
Jensen Ford Lincoln	#124819 repair 2014 Ford F150 canister vent valve problem	256.86	
		625.68	625.68
0001-22-6110-000-29050 Min Equip- hand tools			
Central Iowa Dist.	#158603 brush assembly, brush belt	47.20	
J&V Auto Parts	#512722 pliers, blow gun; #512423 chain hoist	65.88	
		113.08	113.08
0001-22-6110-000-29252 Main & Supplies			
Cooley Pumping LLC	#74050 lke's 17Oct- 3Nov17, #72988 lke's 19Sep-16Oct17	180.71	
	#73581 OCP beach 16Oct- 27Oct17; 18Sep-15Oct17	314.29	
Etzel, Robert	Materials for associated plumbing repairs-main residence, shower and lavatory	191.03	
Koch Bros.	#270798 contract overage cahрге 13Jul-12Oct17	55.22	
Menard's	#71009 misc supplies, #73133 6 18 gallon totes for env ed	61.01	
Poweshiek Water Assoc.	Water, OCP- West for Oct/Nov, Prev: 1245K, Current: 1246K, Used: 1K	41.50	
	Water, OCP- East for Oct/Nov, Prev: 694K, Current: 697K, Used: 3K	52.30	
	Water, OCP- Residence for Oct/Nov, Prev: 75K, Current: 77K, Used: 2K	46.00	
Schade Lime & Rock	31Oct17 trucking, 15.87T 1" rd stone to lke's Tract	99.98	
Schendel Pest Control	#01-0210853 bi-monthly pest control	60.00	
Shopko	#2920 misc materials, #3684 night crawlers; #8543 misc supplies- env ed	58.34	
Tama County Solid Waste	Landfill fees- Oct & Nov	92.00	
Tama-Toledo Ace Hardware	#013011 rod, key chain; #013126 fasteners, eye bolt, s hook, spray paint	106.67	
Thomas Co., Inc.	#3085121 install thermocoupler- boiler- main residence	77.23	
		1436.28	1,436.28
0001-22-6110-000-29400 Uniforms			

Lands End Outfitters	#SO-20170922-7613856 Polar fleece jackets (4)	176.25	176.25
0001-22-6110-000-43000 LP Gas			
New Century FS	Pre-paid LP purchase, Ticket #48085, 5Dec17		
	825 gals LP @ \$1.129/gal = \$931.43, LPER = \$4.95, HAZ = \$7.43, Total = \$943.81		
	Shop= 525 gals, Main residence = 300 gals, Rem Bal \$2,338.47- \$943.81 = \$1,394.66		
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Nov17, 7,531 KWH- meter #1, 1,169 KWH- (NC)	1117.33	
	OCP thru 1Dec17, Meter #1 5,339 kwh, Meter #2 (NC) 2,881 kwh	473.78	
Traer Municipal Utilities	TFCP thru 16Oct17, 163 kwh	71.22	
	TFCP thru 13Nov17, 158 kwh	69.92	
		1732.25	1,732.25
0001-22-6110-000-63000 Ag & Horticultural Equipment			
Van Wall Equipment	John Deere 1580 TerrainCut Commercial Front mower	19100.00	
	John Deere 7 iron mower deck	3350.00	
	Powerguard protection plan	495.00	
	JD 20x10 tire & wheel complete	177.25	
	JD 26x12 front wheel & tire complete	220.25	
	JD TCA 20363	75.20	
	Trade-in 2013 Kubota F3680	-10000.00	
		13417.70	13,417.70
	Total Bills Submitted, Gen'l Budget		35,072.74
TO BE PAID FROM Nature Center Trust ACCOUNT			
0031-22-6120-000-29272 Main & Supplies			
Fareway Stores	#00000933 env educ supplies	7.06	
Hobby Lobby	#68086541 mis materials- env educ	33.69	
Roberts, Logan	Reimburse for twenty-one books for Knee High Naturalist program library	81.92	
	Total Bills Submitted, NC Trust Account		122.67
	Total All Bills Submitted		35,195.41

Moved by Adolphs , seconded Wrage to approve bills as presented, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise updated the Board on work started or completed during November. The work included: Otter Creek Park: winter shutdown of campgrounds, close fish cleaning and dump station, raise dock, set snow fences, cage trees, controlled burns of vegetation, cut and spray Autumn Olive, ready plow truck for winter, service trucks and mowers, **Manatt's Landing** blade road/ **Naturalist/Park Ranger** The monthly report from the Naturalist was presented to the board. / **Donations** It was reported that Luke Squiers, Tama, had generously donated a pallet of firewood to be used in the Tama County Nature Center through the winter. **NC Donation** It was reported that a county resident had contacted Etzel interested in donating some Larry Zach art for inclusion in the Tama County Nature Center.

Vandalism Staff updated the Board on acts of vandalism on some CCB properties during the past month. It is hoped that this is an anomaly and will ease off. It is very disappointing that the actions of a few can negatively impact the beautiful facilities provided by the Board. Incidents reported during November were: **Otter Creek Lake and Park** The

pop vending machine at the kiosk was damaged severely as someone tried to gain access to the money compartment. The machine has been removed. **Columbia Wildlife Area** The parking lot cable was cut and the small shelter on the property vandalized by spray painting. Also various signs at the parking lot were shot. **TF Clark Park** The entrance gate into the facility was rammed and one of the support posts broken by a motor vehicle. **Reinig Wildlife Refuge and Nature Study Area** Someone keeps leaving substantial litter in the parking lot and spinning donuts. It is suspected the same people are the cause and are also consuming illegal drugs while at the facility. **Manatt's Landing** Illegal dumping of trash. **Parcel D, Hansen Addition to Otter Creek Lake and Park** A person or persons have gained access to Parcel D via OHV from private property off the west boundary. They have travelled a substantial distance to a site where they installed two deer stands in one pine tree. While setting the stands they cut off tree limbs to allow placement of the stands and to clear lines of sight. Both actions- access via OHV and cutting limbs (aka destructive acts) to set the deer stands are in violation of state codes. The remaining deer stand was confiscated by staff.

Land Acquisition Etzel reported that property donated to the Conservation Board by OMG/Cessford has been closed on and the property belongs to Tama County. He mentioned that the property will not be open to the public until sometime in late 2018 once fencing improvements, signage and establishment of a parking lot is completed. He suggested the board members may wish to begin thinking of possible names for the property. He will be meeting with family members of the adjoining landowners to discuss a transition plan.

January Board Meeting Date Change The Board agreed to move the January board meeting date to Wednesday, January 10, to allow adequate time to develop the FY '19 conservation budget.

After discussion of assorted conservation topics it was moved by Adolphs, seconded Wrage to adjourn, carried. (all voting aye) Adjourned 7:50 p.m..

CHAIR

VICE-CHAIR