



TAMA COUNTY

911 Services Department

The Tama County E911 Service Board meeting was called to order at 7:00 PM January 12 2016 by Chairman Boll (Toledo). Members present: Steve Weekley (Dysart), Trent Wentzien (Lincoln), Luther Heller (Montour), Sheriff Dennis Kucera, Mike Spokec (Traer), Mindy Benson EMA/911 Coordinator, Jeremy Cremeans Assistant EMA/911 Coordinator. Also Present were Pete Holden, Kendall Jordan, Dave Svoboda, and Glenn Thorn.

Motion by Weekley, second by Skopec to approve agenda. All ayes. Motion carried.

Motion by Sheriff Kucera, second by Skopec on approval of minutes from previous meeting. All ayes. Motion carried.

Motion by Heller, second by Sheriff Kucera on approval of claims. All ayes. Motion carried.

New 911 board members Luther Heller Montour Mayor, and Trent Wentzien Lincoln Mayor. New 911 board member packets and welcome letters were handed out.

Election of new Executive 911 Board members was tabled until next meeting. We are waiting until all Cities return their appointment forms and then we will be voting on the vacant vice chair, and 4 vacant member positions.

Mindy also provided information to the board that Radio Communication had provided information about doing a service agreement for \$25,000 or a pay as we go with RC. The board agreed to continue the practice we have been and do the pay as we go for repairs and replacement on equipment and services.

Mindy advised the members that we were approved for the \$100,000 911 carry over grant funds. And reminded the board that we approved these funds will be used for tower improvements and to place backup generators at the tower sights for Vining, Gladbrook, Traer and the Main tower. RC should be starting the work when the weather starts to warm up.

Mindy also discussed with the board that she would like permission to purchase two new office chairs for the EMA office and one new chair for the dispatch center from Iowa Prison Industries. The cost of the office chair for EMA will be \$329 each and the dispatch chair will be \$699. All of the chairs come with a 10 year warranty on the parts. All three chairs we currently have are at least 8, possibly 10

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911 Staff

Director Mindy Benson

Deputy Director
Jeremy Cremeans

Dispatchers –

Jackie Lasley
Michele Taylor
Melissa Bergom
Julie Hoskey
Anna Scarboro
Laurie Schultz
Jamie Youngbear
Cheyanne Packer
Jacob Reineke
Sadie Weekley
Kelly Roy
Jessica Airey
Allie Erickson
Gwen Vogeler
Brian Nekola



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years old and are in need of replacement. There was a motion by Heller, second by Wentzien. All Aye. Motion passed.

The date for the 911 budget hearing will be February 2 2016 at 7 P.M. at the Tama County Board of Supervisors Chambers. The backup date, in case of weather related issues will be February 16 2016 at 7 P.M.

Mindy also discussed with the board that during routine tower checks back in November her and Jeremy had discovered that the Vining tower building door had been left unsecured, the perimeter fence had been locked so there was no chance that anyone would have gotten into the building. Also during the tower checks on the same day it was discovered that the Traer tower's padlock had been broken and that building site had also been left unsecured. Mindy advised the board after finding the second tower site unsecured she immediately called Radio Communications and spoke to their owner Dave Burger about the unsecured locations. Since both site had recent visits by RC employees this was not accidentally done by EMA staff. Upon speaking to Burger he agreed that it was more than likely RC staff who was at the Vining tower, but the Traer tower had recently been entered by a private internet provider that was installing wireless internet equipment and he was stating that it must have been that business that broke the lock and left the site unsecured. Mindy and Jeremy purchased a new lock for the building and re-secured the site. As a prevention from this occurring again, RC placed alarm panels at tower sites at Gladbrook, Traer, and Vining. They have provided key codes to employees for tracking purposes. The keys to all tower sites have been returned to EMA staff. EMA staff will be escorting workers to tower sites or providing keys to use for the day of the visit.

No old Business

New business, there will be an Iowa Pipeline Association Training (IPA) on the same date and time as our next 911 and EMA meeting date and time, April 12 2016. This is a great training that comes to Tama County every few years. Mindy asked the board if they would entertain the idea of moving the meeting date to a week before or a week after so everyone could attend the IPA training. It was agreed upon that the next EMA meeting will be held a week early on April 5 2016 at 7 P.M.

Motion to adjourn by Weekley, second by Heller, all ayes, meeting adjourned at 7:26 P.M.

Respectfully Submitted,
Mindy Benson, Coordinator



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