

The Tama County Conservation Board met in regular session on Wednesday, December 7, 2016, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Adolphs at 7 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan and Wrage. Also present: Lyle White, Chris Bearden, Etzel, and Wise.

Minutes from the regular session of November 9, 2016, were read. It was moved by Graff, seconded Wrage to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND		Amount of Bill	Category Total
0001-22-6100-100-661 Salary- Director			
Etzel, Robert	4-Nov-16	1,923.00	
	18-Nov-16	<u>1,923.00</u>	
		3,846.00	3,846.00
0001-22-6100-000-41300 Employee Mileage			
Adolphs, Carolyn	For 2016, 595 mi @ \$0.45/mi	267.75	
Atchison, Allan	For 2016, 201 mi @ \$0.45/mi	90.45	
Graff, Ellen	For 2016, 243 mi @ \$0.45/mi	109.35	
Keenan, John	For 2016, 230 mi @ \$0.45/mi	103.50	
Wrage, Nathan	For 2016, 478 mi @ \$0.45/mi	<u>215.10</u>	
		786.15	786.15
0001-22-6100-000-41400 Telephone			
Verizon	1Nov16 484-2231 (office)	15.42	
Windstream	18Nov16, 484-2231 (office),	76.24	
	18Nov16, 484-5314 (shop)	<u>58.39</u>	
		150.05	150.05
0001-22-6100-000-42200 School of Instruction			
IACCBE	Winterfest registration (24- 26Jan17): Anderson, Etzel, Rieger, Wise	380.00	380.00
0001-6110-100-22-223 Salary- Main Supervisor			
Wise, Craig	4-Nov-16	1,749.60	
	18-Nov-16	<u>1,749.60</u>	
		3,499.20	3,499.20
Salary- Naturalist/Park Ranger			
Anderson, Chris	4-Nov-16	1,426.40	
	18-Nov-16	<u>1,426.40</u>	
		2,852.80	2,852.80
0001-6110-101-22-226 Salary- Conserv Tech/Pk Ranger			
Rieger, Ryan	4-Nov-16	1,513.60	

	18-Nov-16	<u>1,513.60</u>	
		3,027.20	3,027.20
	TOTAL ALL PAYROLL	9,379.20	
0001-22-6110-000-25350			
Tires			
Z Line Tire & Repair	#1-109146 8.75R16.6/10 ply tire, disposal fee	174.04	174.04
0001-22-6110-000-25450			
Mt Veh- Minor Repair			
Central Iowa Farm Store	#R56346M filters (4), dust cap (2), spinner;#R56417M seal, covers	229.70	
J&V Auto Parts	#500661 filters, hyd oil, 15W-40, oil dry;#500662 filters, wiper blades; #500811 tubing, windshield washm clamp (3);\$500834 flex tubing;#500963 sparks plugs (10)		
	filters, 10W30 (2), 15W-40;#500994 spark plug, support, horn	<u>735.88</u>	
		965.58	965.58
0001-22-6110-000-29252			
Main & Supplies			
Hobby Lobby	#59420577 Env Ed supplies- needle art, floral	15.96	
Hrabak Lumber Co.	#17390 materials- handicap ramp;#173454 screws; #173483 paint, shingles, gable trim, coil stock;#173800 misc; #173836 roll-coill stock;#174016 rollers (2)	969.72	
Koch Bros.	#231093 Samsung Printer/Copier- contract overage 13Jul- 12Oct16	30.02	
Menard's	#43172 entry door, shims, tile	265.80	
Paul's Ace Hardware	#009857 chain, screws, reflectors; #009974 credit, wire clip, Dawn soap;		
	#009924 anti-freeze (2)	100.11	
Poweshiek Water Assoc.	Water, OCP- West for Oct/Nov, Prev: 1222K, Current: 1223K, Used: 1K	41.50	
	Water, OCP- East for Oct/Nov, Prev: 585K, Current: 588K, Used: 3K	52.30	
	Water, OCP- Residence for Oct/Nov, Prev: 34K, Current: 538K, Used: 4K	58.60	
	#579 replace shut off valve at TF Clark Park	90.75	
RC Systems	#110565 NC alarms- replace power supply and test alarms	533.21	
Scharnweber Water Conditioning	8Nov16 Pump- dump station & bt ramp restroom	460.00	
Schendel Pest Control	#01-01944842 bi-monthly pest control	60.00	
Tama County Solid Waste	1Dec16 Landfill fees- Nov	<u>46.50</u>	
		2724.47	2,724.47
0001-22-6110-000-43100			
Electricity			
Grundy Co REC	OCP thru 1Nov16, 6,614 KWH- meter #1, 1,066 KWH- (NC)	919.05	
Traer Municipal Utilities	TFCP thru 14Nov16, 113 kwh	<u>65.36</u>	
		<u>984.41</u>	<u>984.41</u>
0001-22-6110-000-63000	Ag & Horticultural Equipment		

Central Iowa Farm Store	#9414 '16 Kubota F3990 mower, 72" deck, cab, and 51" blower	42184.00	
	Trade in Kubota mower, deck, cab and snow blower	<u>-22234.00</u>	
		19950.00	<u>19,950.00</u>
Total Bills Submitted, Gen'l Budget			39,339.90
TO BE PAID FROM LAD ACCOUNT			
0027-22-0210-00044720 LAD Account- FEMA- 2013 Disaster #4126			
Lodge Construction Corp.	Pay estimate #3 (final retainage) as recommended by CGA (engineer)	6612.83	
Total Bills Submitted, LAD Account			<u>6,612.83</u>
Total All Bills Submitted			45,952.73

Moved by Wrage, seconded Atchison to approve bills, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise updated the Board on worked started or completed during November. The work included: Otter Creek Park- replace water hydrant, winter closing- close dump station, fish cleaning station, both sides of lake, service equipment, repairs to plow truck, new mower has arrived/ **Environmental Education Report** The Board reviewed a report generated by Anderson updating the Board on ongoing activities during November./ **Asphalt Repair Estimates** Etzel relayed estimates to repair the asphalt surfaces at Otter Creek Lake and Park. Estimates have been received from LL Pelling, Manatt's, and Cessfords./ **Duffus Landing** Etzel reported that a signed Memorandum of Understanding had been received from Cathy Nigg, US Fish & Wildlife Service. The memorandum had been reviewed by the county attorney prior to signing. Etzel will record the document. The MOU will allow use of the Duffus landing location through November, 2027.

Columbia Wildlife Area Lyle White and Chris Bearden addressed the board regarding concerns with negative impact caused by deer on crop ground near the Columbia Wildlife Area located in Section 13, Columbia Township. White attributes the impact on the lack of food plots on the 160 acre Columbia Wildlife Area. White questioned why the Conservation Board discontinued food plots on the property. He felt that establishing food plots would help alleviate the impact on crop grounds near the tract.

White also complained about the amount of weeds present on the parts of the tract that contained food plots in the past.

The Board discussed the issue with White and shared the challenge in establishing and maintaining food plots on the property due to a lack of manpower available during planting season. Also mentioned was the change in philosophy regarding food plots with efforts switching to provide habitat for a variety of species of critters such as song birds, pollinators, insects, etc..

Etzel will research possible changes on the property and seek assistance from a farmer in the area who may be able to work with the Board to establish food plots on the tract. Etzel will report back on a recommended course of action at the February Conservation Board meeting.



Election of Officers The Board discussed election of officers for calendar year 2017. It was moved by Wrage, seconded Keenan that Allan Atchison serve as Chairman for 2017, carried. (all voting aye)

It was moved by Keenan, seconded Wrage that Ellen Graff serve as Vice-chair for 2017, carried. (all voting aye)

Wolf Creek Trail Repair The Board reviewed a recommendation from Mike Bearden, Clapsaddle-Garber Assoc., who is the consulting engineer for the project regarding final payment to the contractor for the repairs.

After discussion it was moved by Wrage, seconded Keenan to accept Resolution No. 12-7-2016A.

RESOLUTION NO. 12-7-2016A

WHEREAS, notice has been received from Michael Bearden, Clapsaddle Garber Associates, Inc. serving as consulting engineer for the project, that substantial completion has been reached in general compliance with the terms, conditions, and stipulations of the contract for the project known as 2016 Restoration Improvements, Wolf Creek Trail and

WHEREAS, Lodge Construction Corp. is the general contractor for the project and

WHEREAS, the completed work has a value of \$132, 256.68 and

WHEREAS, claims have been paid to date to Lodge Construction Corp. in the amount of \$125,643.85 and

WHEREAS, Bearden recommends payment of the final balance serving as retainage in the amount of \$6,612.83 to Lodge Construction Corp.

THEREFORE BE IT RESOLVED that final payment in the amount of \$6,612.83 be made to Lodge Construction Corp..

Roll Call Vote: Adolphs (aye), Atchison (aye), Graff (aye), Keenan (aye), Wrage (aye)

Resolution passed and adopted this 7th day of December, 2016. Carolyn Adolphs, Chairperson, Tama County Conservation Board.

Flag Pole for Otter Creek Lake and Park Etzel shared price information that he had obtained for a 25' flag pole, solar light and cost for flags. Staff will be discussing a preferred location for a flag pole and then Etzel will meet with the person interested in donating the flag.



Monarch Watch Grant Notice of a possible grant providing free milkweed plugs for planting on wildlife areas was received today. The only cost to the county would be paying for shipping and handling of the plugs and the time to plant them. Etzel reported that he would like to apply for some plants to place on certain portions of properties managed by the Board. The program suggests planting 3-4 plants per patch and 10- 13 patches per acre. For example to plant milkweed on the 8 acres of Parcel B, Hansen Addition, would require 240 plugs. The Board agreed that this would be a good thing to pursue.

Campground Brainstorming Session Etzel shared ideas generated through a brainstorming meeting in November regarding upgrading the remainder of the RV camp areas with new electric pedestals and addition of new campsites. While the Beach pads and Camper's Hill areas would not lend well to major changes in layout South Loop has the most potential for change and adding pedestals. South Loop also has the most potential for increasing revenues.

LAD Report Etzel shared a report generated for the Board of Supervisors regarding the LAD Account. He pointed to the need to build the account back up in preparation for possible lake restoration work in the future. It is anticipated that if the lake is restored using grant funds the total project cost might be around \$1.5 million dollars and the county match would be around \$300,000. The LAD Account has been reduced significantly in recent years to fund some sorely needed projects.

Construction Needs- Point for discussion The Board reviewed a "working list" of sorely needed capital projects. Many of the projects are infrastructure repairs and upgrades and pose a significant challenge to successfully completing them.

Apparent challenges for the Conservation Board are:

1. Develop a strategy to address needed development/infrastructure work and prioritize the projects.
2. Work with the Board of Supervisors to increase Capital Project funding for the next 7- 10 years. Suggested capital project funding increase from the current level of \$50,000 per year to at least \$100,000 per year.

The current "working list" is as follows. The list is not all inclusive and will be evolving over time.

	Estimated Cost
Otter Creek Lake and Park- Hansen Addition- forest plantings (2017)	10,000
Ike's Tract- parking lot (2017)	2,000

	Estimated Cost
Heritage Wetlands (2018) Plant crop fields to native grasses/forbs, 21 acres @ \$400 per acre	8,400
OCP- Repair hard surface road- preventative maintenance- will require removing and replacing four 15' x 30' areas to full depth, crack repair and either chip seal or 2" lift of new asphalt over all surfaces	250,000
OCP- Alternate #1 Repair hard surface road- preventative maintenance- will require removing and replacing three 15' x 30' areas to full depth, crack repair and either chip seal over all surfaces	75,000
Electrical Updates- RV Camp section- OCP Avg of \$40,000- \$60,000 Per yr x 3 yrs	140,000- 180,000
Camper's Hill restroom- repair or replace	35,000
OCP- replace picnic pads (beach area), handicap walkways to all	7,500
Picnic Point Handicap parking, access to 1st picnic pad, new retaining wall for picnic pad	10,000
Reinig Tract- restore wetland	30,000
Reinig Tract- trail system, remove interior fences, new fence N fenceline	5,000- 10,000
Otter Creek Lake and Park- Hansen Addition- wetlands (NW drainage)	80,000
Lake Restoration- Otter Creek Lake	\$1.5 million
OCP (beach playground)- new handicap ramp, ADA parking spot, approach walk to beach	20,000
OCP- Playground renovation	30,000
Engineering- group camp/ cabin area- OCP Hansen Addition Parcel A	15,000
Group camp/cabin area development- OCP Hansen Addition Parcel A	300,000- 500,000
Otter Creek Lake and Park- invasives work Per yr amount x 5 yrs	7,500
Otter Creek Lake and Park- Forest Mgmt- post 2011 storm Per yr amount x 8	7,500
TFCP- Shelter restoration	7,500
TFCP- New restroom	35,000
Columbia Wildlife Area- invasives work	10,000

Employee Wages Graff inquired regarding how wages of conservation employees are set and how they determine how raises are implemented. The Board discussed the need to get the salaries of the new employees closer to the level agreed upon between the Supervisors and Conservation Board in January, 2006.

After discussion of assorted conservation topics it was moved by Wrage, seconded Keenan to adjourn, carried. (all voting aye) Adjourned 9:00 p.m..

CHAIR

VICE-CHAIR