

The Tama County Conservation Board met in regular session on Wednesday, April 6, 2016, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Adolphs called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of March 2, 2016, were read. It was moved by Wrage, seconded Keenan to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

| TO BE PAID FROM GEN'L FUND | | | |
|--|---|-----------------------|-----------------------|
| | | Amount of Bill | Category Total |
| Etzel, Robert | 11-Mar-16 | 1,977.58 | |
| | 25-Mar-16 | <u>1,977.58</u> | |
| | | 3,955.16 | 3,955.16 |
| 0001-22-6100-000-26000 Office Supplies | | | |
| Staples Credit Plan | #1526508641 ink toner, paper;#1526527341 injet paper, toner | 255.33 | 255.33 |
| 0001-22-6100-000-40000 Publications & Notices | | | |
| Tama/Grundy Publishing | Ads- Conserv Tech/Park Ranger 17 & 24Feb16 | 462.00 | 462.00 |
| 0001-22-6100-000-41200 Postage | | | |
| Etzel, Robert | as per seven (7) receipts | 16.84 | 16.84 |
| 0001-22-6100-000-41400 Telephone | | | |
| Verizon | 16Mar16, 484-2231 (office) | 18.45 | |
| | 19Mar16, 484-4157 (payphone) | 16.02 | |
| | 16Mar16, 484-5314 (shop) | 15.39 | |
| Windstream | 18Mar16, 484-2231 (office), 484-4157 (payphone) | 142.62 | |
| | 18Mar16, 484-5314 (shop) | <u>57.99</u> | |
| | | 250.47 | 250.47 |
| Salary- Main Supervisor | | | |
| Wise, Craig | 11-Mar-16 | 1,699.20 | |
| | 25-Mar-16 | <u>1,699.20</u> | |
| | | 3,398.40 | 3,398.40 |
| Salary- Naturalist/Park Ranger | | | |
| Anderson, Chris | 11-Mar-16 | 1,384.80 | |
| | 25-Mar-16 | <u>1,384.80</u> | |
| | | 2,769.60 | 2,769.60 |
| 0001-22-6110-000-29050 Min Equip- hand tools | | | |
| Menard's | #19594 angle broom, roller mop, ceiling duster | 29.96 | 29.96 |
| 0001-22-6110-000-29252 Main & Supplies | | | |
| Central Iowa Dist. | #134665 drain cleaner | 577.00 | |
| Etzel, Robert | Registration 8Mar16 CCPOA training- Etzel, Wise | 20.00 | |
| Fastenal | #IAMAR138956 lens, earmuff, deo block | 50.54 | |
| Grainger | #9056923882 light, batteries | 187.21 | |

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|---|---|---------------|------------------|
| Hrabak Lumber | #0165876-IN floor leveler | 9.99 | |
| Menard's | #19594 superglue, Dusck 3 day, rebate | 3.21 | |
| Midwest Telephon Supply | #314330 battery | 27.98 | |
| Paul's Ace Hardware | #007719 pipe thread comp, chainsaw file, Krazy glue, clamps, #007511 | 60.99 | |
| | battery "C", glue, hardware | | |
| Poweshiek Water Assoc. | Water, OCP- West,21Mar16, meter read, Prev: 1195K, Cur: 1196K, Used: 1K | 39.00 | |
| | Water, OCP- East, 21Mar16, meter read, Prev: 524K, Cur: 525K, Used: 1K | 39.00 | |
| | Water, OCP- Residence 21Mar16, meter read, Prev: 5K, Cur: 9K, Used: 4K | 55.60 | |
| | Water, TFCP 21Mar16, meter read, Prev: 14K, Cur: 14K, Used: 0K | 35.00 | |
| Schade Lime & Rock | Trucking 15.46T stone to OCP (ticket #3056388), 106.23T stone to OCP | | |
| | (#3056930, 3056886, 3057006, 3056992, 3056972, 3067235, 3057245) | 870.08 | |
| Schendel Pest Control | #01-0010274 Quarterly Service Check | 60.00 | |
| Tama Solid Waste Disposal Comm. | Landfill fees January, February and March | 61.00 | |
| VISA | #6063135352 Hobby Lobby- misc Enev Ed supplies | 27.95 | |
| Watts Technologies | #298 DP-DVI monitor adpater (2) | 24.00 | |
| Wendling Quarries | #626524 15.46T 1" rd Stone @ \$9.60/T (ticket #3056388), #628070 75.37 T | | |
| | (#3056886, 3056930, 3056972, 3056992, 3057006) | 871.98 | |
| Wilkerson Hardware | #B178208 battery 3V lith (2) | <u>17.98</u> | |
| | | 3,038.51 | 3,038.51 |
| 0001-22-6110-000-43100 Electricity | | | |
| Grundy Co REC | OCP thru 1Feb16, 7,921 kwh- meter #1, 7,559 kwh- NC | 1,489.44 | |
| | OCP thru 1Mar16, 6,501 kwh- meter #1, 4,239 kwh- NC | 1,125.93 | <u>2,615.37</u> |
| Total Bills Submitted, Gen'l Budget | | | 12,836.48 |
| | | | |
| FROM NATURE CENTER TRUST | | | |
| 0031-22-6120-000-29272 Main & Supplies | | | |
| My Mother's Place | Fun Nite (2Apr16), 175 meals @ \$9.00/meal | 1,575.00 | 1,575.00 |
| 0031-22-6120-000-29672 Art Supplies | | | |
| Larry Zach Wildlife Art | #56657 Framed canvas prints (Evening Snowfall, Dream Bucks 2, Old Rivals 2) | 292.00 | |
| OMP | #30948 side table- slate, side table-sled, knife, misc pieces | 324.12 | |
| Wild Wings | #305393, #505597, #305518 misc art pieces for auctions,#306190credit memo | <u>950.73</u> | |
| | | 1,566.85 | 1,566.85 |
| 0031-22-6120-000-61094 Perm Imp | | | |
| Museum Professionals | Payment #5 of 6 monthly payments | 9,191.00 | <u>9,191.00</u> |

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| Total Bills Submitted, Nature Center Trust | | \$ 12,332.85 |
| 0027-22-0210-000-44720 LAD Account- FEMA 2013 (disaster 4126) | | |
| Clapsaddle- Garber Assoc., Inc. | #33673 Design & Coordination (100% complete) , Amendment #1 (40%) | 3,645.00 |
| 0027-22-0210-000-60000 Capital Projects | | |
| Tama County Treasurer | Property Taxes- Heritage Wetlands Wildlife Area | 2,437.00 |
| Total Bills Submitted, LAD Account | | \$ 6,082.00 |
| Total All Bills Submitted | | \$ 31,251.33 |

Moved by Wrage, seconded Keenan to approve bills, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise reported on work started or completed during March: pull gravel back onto roadways, remove chains from maintainer, blade roads, graveled roads in park, conduct controlled burns, set-up for Fun Night for Nature Center, wax Nature Center floors, disc wetland to prepare for spring seeding, hang Purple Martin houses, repair Manatt's Landing Sign, re-stain and re-letter two area signs/**Environmental Education Report** A report filed by Anderson was shared with the Board. Highlights included ongoing planning and networking, "brown bag" craft program- Toledo Library, North Tama 5th graders soils presentation, continue working on Iowa Valley Folk School./**Legislation Update** Etzel reported on legislative activity. There is concern that REAP will be reduced in funding or possibly eliminated to fund Water Quality Initiatives. He has been corresponding with local legislators regarding the critical nature of REAP and the benefits it brings to Tama County./ **Staffing Update** Etzel reported that no one has been found to fill the Seasonal Park Ranger position. Ads will be appearing in local papers the next two weeks as the search continues. /**Nature Center- Fun Night** The annual fundraiser for the Nature Center was held on Saturday, April 2. Board members discussed the event. Approximately 175 supporters were in attendance and all felt the evening was a success/**Phase 2- Displays** Work continues on Phase 2 Displays with a completion date sometime in June. The billing for the final stages of Phase 2 will be received in May and the balance paid in two final payments./**Tama County Community Foundation Grant** It was reported that a grant for \$2,000 was received from the Tama County Community Foundation for Phase 2 Displays at the Nature Center. Etzel will represent the board at the grant awards ceremony on April 20.



Wolf Creek Trail Mike Bearden, Clapsaddle- Garber, addressed the Board regarding the repair project for the Wolf Creek Trail. Bearden presented an estimated budget for the renovation. He also laid out the timeline for the bid process. Timeline includes: Pre-bid conference at the trail on April 18, bid deadline of April 28, bids to be considered at Board Meeting of May 4. The deadline for completion on the project is October 31, 2016.



Bearden, suggested the public hearing for the project be held at the May 4 Conservation Board meeting. After discussion it was moved by Keenan, seconded Wrage to hold the public hearing for the Wolf Creek Trail Restoration project at 7 p.m., on May 4, 2016, at the park offices at Otter Creek Lake and Park, carried. (all voting aye)

Wage for Conservation Technician/Park Ranger position The Board discussed the wage for the applicant selected to fill the Conservation Technician/Park Ranger position. After considerable discussion it was moved by Graff, seconded Atchison that the wage be set at \$18.37 per hour, carried. (all voting aye)

Columbia Wildlife Area Graff mentioned that she had been approached by a person wondering why the Conservation Board had not been planting food plots at the Columbia Wildlife Area in recent years. Etzel reported that due to the small staff and difficulty finding anyone else to plant the food plot that the practice had been discontinued. He would be open to starting that up again if time or volunteers became available.

North Loop Camp Area Renovation Atchison urged the Board get specifications and plans generated so the project can go to bid. Etzel reported that it appears the materials can be generated so the project can go to bid sometime in May or early June with the work scheduled for this fall.

TF Clark Park opening Adolphs inquired when TF Clark Park would be open for use. Wise said they hoped to have the park open by the 3rd week of April.

After discussion of assorted conservation topics it was moved by Keenan, seconded Graff to adjourn, carried. (all voting aye) Adjourned 8:45 p.m..

CHAIR

VICE-CHAIR