

The Tama County Conservation Board met in regular session on Wednesday, August 3, 2016, in the library, Tama County Nature Center, Otter Creek Park.

Chairperson Adolphs called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan and Wrage. Also present: Etzel, Wise and Mike Bearden, Clapsaddle/Garber.

Minutes from the regular session of July 6, 2016, were read. It was moved by Graff, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-100-661 Salary-Director			
Etzel, Robert	1-Jul-16	1,923.00	
	15-Jul-16	1,923.00	
	29-Jul-16	<u>1,923.00</u>	
		5,769.00	5,769.00
0001-22-6100-000-4000 Publications & Notices			
Tama/Grundy Publishing	3Jun16 Public Notice- No Loop Elec Renovation- Traer & Tama papers	101.35	101.35
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per two receipts	6.91	6.91
0001-22-6100-000-41400 Telephones			
Verizon	22Jul16, 484-2231 (office)	0.00	
	22Jul16, 484-5314 (Shop)	0.00	
	19Jul16, 484-4157 (pay phone)	3.03	
Windstream	19Jul16, 484-2231 (office), 484-4157 (pay phone)	137.47	
	19Jul16, 484-5314 (shop)	<u>56.14</u>	
		196.64	196.64
Salary- Main Supervisor			
Wise, Craig	1-Jul-16	1,699.20	
	15-Jul-16	1,749.60	
	29-Jul-16	<u>1,749.60</u>	

		5,198.40	5,198.40
Salary- Naturalist/Park Ranger			
Anderson, Chris	1-Jul-16	1,384.80	
	15-Jul-16	1,426.40	
	29-Jul-16	<u>1,426.40</u>	
		4,237.60	4,237.60
Salary- Seasonal			
Bergmann, Sandy	1-Jul-16	623.00	
	15-Jul-16	672.00	
	29-Jul-16	609.00	
Hendricks, Bob	1-Jul-16	800.00	
	15-Jul-16	720.00	
	29-Jul-16	725.00	
Koth, Becky	1-Jul-16	549.13	
	15-Jul-16	684.26	
	29-Jul-16	557.75	
Riemenschneider, Jared	1-Jul-16	803.75	
	15-Jul-16	720.00	
	29-Jul-16	<u>811.25</u>	
		8,275.14	8,275.14
Salary- Conservation Tech./Park Ranger			
Rieger, Ryan	1-Jul-16	1,469.60	
	15-Jul-16	1,513.60	
	29-Jul-16	<u>1,513.60</u>	
		4,496.80	4,496.80
Total All Payroll		22,207.94	
0001-22-6110-000-25350 Mt Veh- tires			
Z Line Tire & Repair	#1-106831 & #1-106809 235/75R17 tires (2) for '14 Ford pickup	356.53	
	#1-106677 tire repair	<u>16.12</u>	

		372.65	372.65
0001-22-6110-000-25450 Mt Veh- Minor Repair			
Home Rental Center & Sales Co.	#1-581418 parts Stihl chainsaw	58.00	
J&V Auto Parts	#495938 misc, #496170 grease, oil, protect., #496247 hy oil(2)	322.47	
Tama Chainsaw & Lawnmower	#596882 repair hedge trimmer	85.91	
Thys	#25001170 seat covers- '12 Chevy pickup	<u>153.25</u>	
		619.63	619.63
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Distributing Inc.	#139659 misc cleaning supplies	777.60	
Cooley Pumping LLC	#59851 Ike's Tract 14Jun- 11Jul plus missed invoices from June & July	210.00	
Etzel, Robert	Registration- Dist 1 mtg 14Jul16 six staff @ \$8 each	48.00	
Iowa Prison Industries	#940916 signs (33) various signs	499.42	
Jerico Services, Inc.	#0072764-IN 19Jul16 spray CaCl @ OCP, 825 gals @ \$0.98 per gal	808.50	
Paul's Ace Hardware	#008699 privacy lock- bt ramp restroom	40.99	
Poweshiek Water Assoc	Water, TFCP for Jun/Jul Prev: 14K, Current: 14K, used: 0K	37.00	
	Water, OCP West for Jun/Jul, Prev: 1215K, Current:1217K, used: 2K	46.00	
	Water, OCP East for Jun/Jul , Prev:547K, Current: 561K, Used: 14K	114.25	
	Water, OCP- Main Res for Jun/Jul , Prev:20K, Current: 23K, Used: 3K	52.30	
Scharnweber Water Cond	28Jun16 new curb stop- north loop camp area	385.00	
Schendel Pest Control	#01-0189201 bi-monthly pest control (NC)	60.00	
Thomas Co LTD	#3085114 elec (NC), #3085116 A/C repair- main res, #3085115 elec (NC)	527.60	
Watts Technologies Inc.	#334 establishing wireless connection to main shop	1,742.00	
Wendling Quarries Inc.	#647797 18Jul16 60.2T 1" rd stone; 19Jul16 29.86T 1" rd stone	<u>864.57</u>	
		6,213.23	6,213.23
0001-22-6110-000-43000 LP Gas			
New Century FS	Contract purchase LP, 2,287 gls @ \$1.029/gl plus taxes	2,385.34	2,385.34

0001-22-6110-000-43100 Electric			
Grundy Co REC	OCP thru 1Jul16, 14,393 KWH-meter #1, 1,867- meter #2 (NC)	1,768.10	
Traer Municipal Utilities	TFCP thru 15Jul16, 319 kwh	<u>93.56</u>	
		1,861.66	<u>1,861.66</u>
	Total Bills Submitted, Gen'l Budget		\$ 39,734.35
TO BE PAID FROM LAD Account			
0027-22-0210-000-44720 LAD Account- FEMA 2013 (disaster 4126)			
Clapsaddle- Garber Assoc., Inc.	#33768 Engineering Services- Wolf Creek Trail, Const Phase Mgmt 50% complete	7,297.50	
Lodge Construction Corporation	Pay Estimate #1 for work completed to date	53,310.96	
	Total Bills Submitted, LAD Account		\$ 60,608.46
TO BE PAID FROM Nature Center Trust Account			
0031-22-6120-000-61094 Permanent Improvements			
Museum Professionals Inc.	Inv #840 Final payment conceptual & final design	9,191.00	
	#842 Remaining balance Phase 2 fabrication	100,000.00	
	Total Bills Submitted, Nature Center Trust Account		\$ <u>109,191.00</u>
	Total All Bills Submitted		\$ 209,533.81

Moved by Wrage, seconded Keenan to approve bills, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise updated the Board on worked started or completed during July. The work included: servicing equipment, stain park benches, remove pay phone, set Heritage Wetlands sign, mow Wolf Creek Trail and Columbia Wildlife Area, trim tree limbs and shrubs along trail (OCP), paint restrooms, weed/mulch planting beds, TF Clark Park- cut up downed tree, Wetland Mitigation site- Hansen Addition- spray, set tubes, assorted work at Duffus and Manatt's Landings/ **Environmental Education Report** A report filed by Anderson was shared with the Board./ **Wolf Creek Trail Renovation** Work is proceeding on the trail. It appears that most work will be completed sometime in September./ **Internet to Maintenance Shop** Etzel reported that the shop is now tied into the internet connection at the Nature Center and Wise is enjoying being back in the 21st century./**October Board Meeting- date change** Due to Etzel and Wise attending training on October 4 & 5 the Board members agreed that the October meeting date be changed to October 12./**IACCB Annual Conference** This year's conference is being hosted

by Webster and Hamilton Counties and will be held on September 15- 17 in Fort Dodge. Etzel reminded Board Members that the registration deadline is August 15.

Wolf Creek Trail Renovation Project Mike Bearden of Clapsaddle Garber, engineer for the project, updated the Board on progress being made on the trail repairs. The contractor started working on the project on July 5 and good progress is being made. It appears that the project should reach completion on time.

Bearden presented the Board with a suggested first payment on project work completed to date. It was Bearden's recommendation that \$53,310.96 be paid at this time. After short discussion it was moved by Keenan, seconded Wrage to approve the 1st payment to Lodge Construction of \$53,310.96, carried. (all voting aye)

Nature Center- Grand Opening of Phase 2 Displays The Board discussed a fall event with the grand opening of the displays being an integral part of the day. Board members agreed that the event should be held on Sunday, October 9, from 1 p.m. – 4 p.m.. Different aspects of the event was discussed including special presentations and activities for attendees.

Soffit and Fascia Repair- Nature Center Staff brought a sorely needed repair job to the Board's attention. The soffit near the fireplace at the Nature Center had a large portion suffering substantial rot. Also, the fascia has begun rotting in some locations on the south face of the building. The work is unique requiring a lift to reach up two stories to do the repairs. Work suggested included removing an 18' area of the soffit and replacing with new material, remove all the cedar fascia and replacing it with pine and covering the pine with aluminum matching the aluminum trim installed on other portions of the building. After considering two quotes it was moved by Keenan, seconded Wrage that Haughey Construction be hired to do the work with an estimate of \$5,996.25, carried. (all voting aye)

Izaak Walton Shooting Facility Sarah Silhanek, representing the Young Guns 4-H Shooting Club, had inquired regarding the Club using the range to host a "Find Out" night where the club would invite youth and parents possibly interested in becoming involved with the club. The night would allow the club members to demonstrate some of the activities they do. She also inquired regarding moving the ending shooting time up to 5 p.m. or 5:30 p.m. in late September.

After discussion it was moved by Keenan, seconded Wrage to allow the Young Guns to begin shooting at 5:30 p.m. on September 22nd and 29th, carried. (all voting aye)

It was moved by Atchison, seconded Keenan to allow the Club to host a "Find Out Night" on either September 22nd or 29th, carried. (all voting aye)

After discussion of assorted conservation topics it was moved by Keenan, seconded Wrage to adjourn, carried. (all voting aye) Adjourned 8:20 p.m..

CHAIR

VICE-CHAIR