



# TAMA COUNTY

## 911 Services Department

The Tama County Emergency Management Commission meeting was called to order at 7:30 PM on July 14<sup>th</sup> 2015 by Chairman Svoboda (Toledo). Members present: Kendall Jordan (Board of Supervisors) Sheriff Dennis Kucera, Keith Sash (Gladbrook), Bill Eberhart (Montour), Susan Eberhart (Montour), Pete Holden (Traer), Mindy Benson (EMA/911 Coordinator), Jeremy Cremeans (EMA/ 911 Assistant Coordinator) and Kennan Seda.

Motion by Sash, second by Sheriff Kucera to approve the agenda. All aye. Motion carried.

Motion by Jordan, second by Holden to approve minutes. All aye. Motion carried.

Motion by Eberhart, second by Jordan to approve claims. All aye. Motion carried.

Election of Member at large and vacant executive board member was discussed no volunteers. Mindy will provide a list of current Executive Board Members at the October meeting to assist in getting the vacancies filled.

Mindy updated commission members that we are currently waiting on the first draft of the hazard mitigation plans from Marty Wymore at Region 6 to submit to the State of Iowa and FEMA for review. The plans are set to expire in August of 2015, Marty stated in an email Mindy received last week that the initial draft would be available to us to submit this week.

GESAC Don Shroyer was unable to attend the July meeting his introduction has been reschedule for the October 13<sup>th</sup> 2015 meeting.

The discussion of making the Assistant Coordinator a salary vs hourly position postponed until further research can be done.

Mindy held a review of Emergency Support Functions (ESF) 2-Communications, 3-Public Works and Engineering, 4-Fire Operations, and 10-Hazardous Materials. During the review it was discussed how the ESFs were outlined, who the supporting agencies were in each, policies, operational concepts, responsibilities, and all attachments that were required for each ESF. Mindy explained that for ESF 10 that we took the hazardous materials TIER II sheets that were submitted to the DNR and formatted that information to conform to the standards the state required for submission of the Function. Mindy asked the group in attendance if there were any additional information that needed to be made to any of the 4

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### 911 Staff

Director Mindy Benson

Deputy Director  
Jeremy Cremeans

Dispatchers –

Jackie Lasley  
Michele Taylor  
Melissa Bergom  
Julie Hoskey  
Anna Scarboro  
Laurie Schultz  
Jamie Youngbear  
Gwen Vogeler  
Cheyanne Packer  
Sadie Weekley  
Kelly Roy  
Jessica Airey  
Allie Erickson



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100 North Main Street P.O. Box 4, Toledo, IA 52342

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ESF's. One additional piece of information will be added to ESF 4 for the city of Montour. That is the addition of a lift station along the north side of their community as a critical infrastructure.

No Old Business

No new business

Next meeting date is October 13<sup>th</sup> 2015 at 7:30pm or immediately following the 911 service board meeting.

Motion by Jordan, second by Eberhart to adjourn. All aye. Meeting adjourned at 7:55 pm

Respectfully Submitted, Mindy Benson, Coordinator



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