

The Tama County Conservation Board met in regular session on Wednesday, November 4, 2015, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Wrage called the meeting to order at 7:00 p.m.. Members present were: Atchison, Graff, and Wrage. Also present: Etzel.

Minutes from the regular session of October 14, 2015, were read. Graff pointed out that in the bills portion of the October minutes a spelling error had occurred. The entry for tree removal services should read Wiese Tree Service. It was moved by Atchison, seconded Graff to accept the minutes as read with the correction for spelling as recommended, carried. (All voting aye)

Minutes from the special session of October 26, 2015, were read. It was moved by Graff, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

0001-22-6100-100-661			
Salary- Director			
Etzel, Robert	9-Oct-15	1,977.58	
	23-Oct-15	<u>1,977.58</u>	
		3,955.16	3,955.16
0001-22-6100-000-26000			
Office Supplies			
Staples	#1412218291 cassette tapes;#1412574491 toner;#1414129571 tape recorder	127.97	127.97
0001-22-6100-00-41400			
Telephones			
Verizon	16Oct15, 484-2231 (office)	33.75	
	16Oct15, 484-5314 (shop)	15.16	
	19Oct15, 484-4157 (payphone)	15.84	
Windstream	20Oct15, 484-2231 (office), 484-4157 (payphone)	136.61	
	20Oct15, 484-5314 (shop)	<u>57.98</u>	
		259.34	259.34
0001-22-6100-000-63600			
Office Equipment			
VISA (Tama County CPC)	Two computers for office, plus computer accessories	4,998.85	4,998.85
0001-6110-100-22-223			
Salary- Main Supervisor			
Wise, Craig	9-Oct-15	1,699.20	
	23-Oct-15	<u>1,699.20</u>	
		3,398.40	3,398.40
Salary- Naturalist/Park Ranger			
Anderson, Chris	9-Oct-15	1,384.80	
	23-Oct-15	<u>1,384.80</u>	
		2,769.60	2,769.60
0001-6110-101-22-224			
Salary			
Bergmann, Sandy	9-Oct-15	598.00	
	23-Oct-15	377.00	

Filloon, Jeff	9-Oct-15	1,125.25	
	23-Oct-15	1,109.50	
Schultz, Marilyn	9-Oct-15	<u>189.75</u>	
		3,399.50	3,399.50
0001-6110-101-22-226 Salary- Conserv Tech			
Dolash, Ron	9-Oct-15	1,556.00	
	23-Oct-15	<u>1,556.00</u>	
		3,112.00	3,112.00
001-22-6110-000-25050 Fuel			
New Century FS, Inc.	#008888, 25Sep15, 233.0 gals unleaded @ \$1.4624/gl	340.74	
	FET (LUST)	0.23	
	State fuel tax @ \$0.2930/gl	68.27	
	Hazmat Handling fee	2.10	
	#008887, 25Sep15, 222.5 gals DXGLD ULSD 15 ppm @ \$1.6752/gl	372.73	
	FET (LUST)	0.22	
	Hazmat Handling fee	<u>2.00</u>	
		786.29	786.29
0001-22-6110-000-25450 Mt Veh- Minor Repair			
J&V Auto Parts	#486766, oil, filters, wiper blades, oil dry, pins, oil stabilizer, misc	538.34	538.34
0001-22-6110-000-29050 Min Equip- hand tools			
J&V Auto Parts	#486766 wrench	6.49	6.49
0001-22-6110-000-29252 Main & Supplies			
Gaudineer, Comito & George LLP	#26536 legal fees	3,393.00	
IDALS	Wise- 3 yr renewal- pesticide applicators license	15.00	
Iowa DOT	#29447 signs for Heritage Wetlands Wildlife Area along Hwy 30	277.20	
Iowa Fire Equipment Co.	#282083 Perform Sensitivity testing- smoke detectors (NC)	446.80	
Marion Brush Mfg & Janitorial Supply	#00216492 8" x 800' roll towel (2 cs), Green Heritage toilet paper (6)	460.72	
Menard's	#9361 misc nuts, bolts, red oak board (EE supplies); #7713 toilet seats (2)	103.06	
Poweshiek Water Assoc.	Water, TFCP 19Oct15 meter read, for Sep/Oct, Prev: 14K, Current: 14K, Used: 0K	35.00	
	Water, OCP- West 19Oct15 meter read, for Sep/Oct., Prev: 994K, Current: 1073K, Used: 79K	346.50	
	Water, OCP- East 19Oct15 meter read, for Sep/Oct., Prev: 466K, Current: 471K, Used: 7K	61.90	
Tama Toledo Ace Hardware	#006526 Paracord Orange & blue (EE Supplies)	17.98	
Ternus Electric	#36011 work to generate materials, cost	<u>877.50</u>	

	estimates, layout of electric renovation (North Loop)		
		6,034.66	6,034.66
0001-22-6110-000-43100			
Electricity			
Traer Municipal Utilities	TFCP thru 15Oct15, 220 KWH	<u>81.17</u>	
		81.17	<u>81.17</u>
	Total Bills Submitted, Gen'l Budget		29,467.77
From Nature Center Trust			
0031-22-120-000-29672			
Art Supplies			
International Bronze	#15-41144 Plaque- Vivian Claussen	139.00	
	Total Bills Submitted, Nature Center Trust		139.00
	Total All Bills Submitted		\$29,606.77

Moved by Atchison, seconded Graff to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Etzel reported on work started or completed during October: Heritage Wetlands Wildlife Area- perimeter signage placed, placing tubes and cages around certain trees, Hladik Roadside Park closed for the season, Safety surfacing on play areas, Play equipment- painted, gutters cleaned, move chairs and plants to basement of Nature Center, Close kiosk and fish cleaning station, drop twelve dead trees, Hook up snow-blower and cab, service JD4030 and International 4900, raise boat ramp dock/**Current Staff** Etzel reported that all seasonal positions have ended./ **Wolf Creek Trail** An time extension has been filed./**Naturalist Report** Etzel shared the monthly Naturalist report with the Board. Some exciting progress is being made./ **REAP Assembly** The bi-annual REAP Assembly for Tama, Hardin, Marshall and Poweshiek counties was held on Wednesday, October 21, at the Grimes Farm and Conservation Center near Marshalltown. Wrage reported on the meeting which



was attended by probably 20- 25 people. Etzel was also in attendance. Wrage was selected as one of five delegates to attend the REAP Congress to be held at the State Capitol in early January./ **NRCS Banquet** This event will be held at the Nature Center the evening of Tuesday, November 17. Etzel reminded the board members to RSVP by November 7./



Watershed Management Plan for Otter Creek Lake Kick Off Meeting This meeting will present the watershed management plan for Otter Creek Lake on Wednesday, December 9, 4 p.m. – 6 p.m., at the Tama County Nature Center./ **North Loop Campground- electric renovation** Etzel reported that he was using DNR plans to work up specifications so the project can go to bid.

Discussion with Counsel- Closed Session

Issue #1: The Board was to receive an update on an issue requiring discussion with counsel. This discussion would be best addressed in closed session.

It was moved by Graff, seconded Atchison that the Board enter into closed session as allowed under the open meetings law, Iowa Code, Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, carried. (Atchison- aye, Graff- aye, Wrage- aye.) Entered into closed session at 7:25 p.m..

It was moved by Atchison, seconded Graff to return to open session, carried. (Atchison- aye, Graff- aye, Wrage- aye) Returned to open session at 7:39 p.m..

Issue #2: The Board was to receive information on an issue requiring discussion with counsel. This discussion would be best addressed in closed session.

It was moved by Atchison, seconded Graff to go into closed session as allowed under the open meetings law, Iowa Code, Chapter 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, carried. (Atchison- aye, Graff- aye, Wrage- aye) Entered into closed session at 7:41 p.m.. (Note: The employee that the discussion addresses is agreeable to the closed session.)

It was moved by Graff, seconded Atchison to return to open session, carried. (Atchison- aye, Graff- aye, Wrage- aye.) Returned to open session at 8:05 p.m..

Land Acquisition Etzel had been contacted by Mark Sloppy, Biologist, Iowa DOT, regarding a site that was being considered by the DOT to acquire for use as a wetland mitigation site relative to the continuation of the Highway 30 four lanes from Tama to the Benton County line. Sloppy was inquiring if the Conservation Board would have an interest in the property if the property is acquired and following all mitigation improvements. Etzel relayed information regarding the site to the Board Members. No action required at this time.

New business



Walleye Relative to discussions at the last board meeting regarding possible stocking of walleye into Otter Creek Lake Etzel shared that initial inquiry had been made to the Iowa DNR Fisheries Biologist Paul Sleeper. Sleeper indicated the DNR would not have a problem with the Conservation Board stocking walleye however they generally don't stock in waters that are heading towards a lake renovation. The Board noted that any lake renovation may be a decade away. Etzel shared basic information found on-line for local stocking operations with the Board.

General discussion

Board members went to the Nature Center basement to view storage racks and storage space for the Nature Center. While downstairs the Board discussed possible improvements needed.

After discussion of assorted conservation topics it was moved by Atchison, seconded Graff to adjourn, carried. (all voting aye) Adjourned 8:30 p.m..

CHAIR

VICE-CHAIR