

The Tama County Conservation Board met in regular session on Wednesday, October 14, 2015, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Wrage called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan and Wrage. Also present: Etzel, Wise, Kendall Jordan, Jeff Filloon and Jon Swanson, representing the Heartland Insurance Risk Pool.

Minutes from the regular session of September 2, 2015, were read. It was moved by Adolphs, seconded Keenan to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

		Amount of Bill	Category Total
0001-22-6100-100-661			
Salary- Director			
Etzel, Robert	26Sep14 Monthly salary for September	4,026.33	4,026.33
0001-22-6100-000-40000 Publications & notices			
Tama Grundy Publishing	Camper registration envelopes- 5,000	499.50	499.50
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per two receipts	8.96	8.96
0001-6100-414-22-990 Telephone			
Verizon	16Sep15, 484-2231 (office)	17.45	
	16Sep15, 484-5314 (shop)	15.15	
	19Sep15, 484-4157 (payphone)	15.88	
Windstream	18Sep15, 484-2231 (office), 484-4157 (payphone)	136.88	
	18Sep15, 484-5314 (shop)	<u>59.17</u>	
		244.53	244.53
0001-22-6100-000-42200 School of Instruction			
ISAC	Inv#46261 Registration- Fall School- Etzel	180.00	
Tama County Extension	Regis- Wise Cert Pesticide Applicator Training	<u>35.00</u>	
		215.00	215.00
0001-6110-101-22-223 Salary- Main Supervisor			
Wise, Craig	11-Sep-15	1,699.20	
	25-Sep-15	<u>1,699.20</u>	
		3,398.40	3,398.40
Salary- Naturalist/Park Ranger			
Anderson, Chris	11-Sep-15	1,384.80	
	25-Sep-15	<u>1,384.80</u>	
		2,769.60	2,769.60
0001-6110-101-22-224 Salary- Seasonal			
Bergmann, Sandy	11-Sep-15	594.75	
	25-Sep-15	708.50	
Filloon, Jeff	11-Sep-15	1,120.00	
	25-Sep-15	987.00	
Long, Stephanie	11-Sep-15	282.63	

Schultz, Marilyn	11-Sep-15	474.38	
	25-Sep-15	<u>569.26</u>	
		4,736.52	4,736.52
0001-6110-101-22-226 Salary- Conservation Tech.			
Dolash, Ron	14-Aug-15	1,556.00	
	28-Aug-15	<u>1,556.00</u>	
		3,112.00	3,112.00
Total All Payroll		14,016.52	
0001-22-6110-000-25050 Fuels			
New Century FS	16Jul15, 231.8 gls unleaded gas w/eth @ \$1.9490	451.78	
	state mtr fuel tax @ \$0.19 ea	70.24	
	16Jul15, 199.9 gls DXGLD ULSD 15 ppm @ \$1.8327/gl	364.56	
	hazmat fee	2.00	
	18Aug15, 246.2 gls unleaded gas w/eth @ \$1.8737/gl	461.30	
	state mtr fuel tax @ \$0.19 ea	74.61	
	18Aug15, 269.3 gls DXGLD ULSD 15 ppm @ \$1.7455/gl	470.06	
	hazmat fee	2.69	
	#76825 credit memo	<u>-165.63</u>	
		1,731.61	1,731.61
0001-22-6110-000-25450 Mt Veh Minor Repair			
Central Iowa Farm Store	#R45153M pins and spring	60.15	
J&V Auto Parts	#483855 Norland 5-20 (12), Norland grease, 20# oil dry	70.21	
Van Wall Equip	#12480 SCV kit	<u>54.70</u>	
		185.06	185.06
0001-22-6110-000-29050 Min Equip- hand tools			
Tama Toledo Ace Hardware	#006350 slip joint pliers 8"	9.99	9.99
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Dist.	#126838 misc supplies	1,025.80	
Cooley Pumping	#52626 Ike's 2Oct- 29Oct15; #51692 Ike's 4Sep-10Oct15	160.00	
Etzel, Robert	Meals- Etzel & Wise while attending CCPOA workshop 7Oct15	20.00	
	District 1 Meeting- 13Oct15 Registration- Anderson, Etzel, Filloon, Wise	40.00	
Fastenal Company	#IAMAR140112 misc supplies	117.56	
Gaudineer, Comito & George LLP	#26449 services rendered	217.50	
Grainger	#9857986096 stepladder; #9836072430 storage racks (NC) (3)	934.23	
Hrabak Lumber	#0161805 2x8x8 (4), 2x8x10 (4)	56.67	

McFarland Clinic	30Sep15 Pre-payment- fitness for duty exam	600.00	
Menard's	#7541 paint- misc	13.50	
MRO	Medical records sent to Mooney, MD for MMC_ cardiology	20.00	
Plumb Supply	#3512090 ABNF Chicago faucet repair kit	122.88	
Poweshiek Water Assoc.	Water, TFCP 18Sep15 meter read, for Aug/Sep, Prev: 14K, Current: 14K, Used: 0K	35.00	
	Water, OCP- West 18Sep15 meter read meter read, Prev: 965K, Current: 994K, Used: 29K	179.00	
	Water, OCP- East 18Sep15 meter read meter read, Prev: 459K, Current: 466K, Used: 7K	74.50	
RC systems	#4672 battery for hand-held radio	56.61	
Schade Lime & Rock	30Sep15, Trucking 30.44T rd stone- OCP- west side	217.65	
Schendel Pest Control	#01-0182322 perimeter treatment; #01-0180052 quarterly pest control	280.00	
Tama County Solid Waste	Landfill fees- August, Sep	215.50	
Tama Toledo Ace Hardware	#6350 door seeps, toilet seat. Plumber adhesive;#6148 auto vent, adapter,pvc pipe	58.81	
Ternus Electric	#35964 repair hydrant- far shelter house	469.40	
Wendling Quarries	#612457, 30.44T 1" rd stone	283.09	
Wise Tree Service	#202239 TF Clark Park- drop three dead basswood trees, trim dead limbs- 11 trees	<u>850.00</u>	
		6,047.70	6,047.70
0001-22-6110-000-43100 Electricity			
Grundy County REC	OCP thru 1Oct15, 12,577 KWH- meter #1	1,260.00	
	1,223 kwh- meter #2 (NC)	116.92	
	security lights	156.00	
	OCP thru 1Sep15, 11,041 KWH- meter #1	1,113.16	
	1,319 kwh- meter #2 (NC)	126.10	
	security lights	156.00	
Traer Municipal Utilities	TFCP thru 17Aug15, 385 KWH	100.36	
	TFCP thru 15Sep15, 203 KWH	<u>77.08</u>	
		3,105.62	3,105.62
0001-22-6110-000-63700 Shop Equipment			
Blue Tarp Financial (Northern Tool)	#33922686 1/2" I/R HD Impact Wrench	157.36	157.36
0001-22-0210-000-61094 Bldgs & Perm Imp			
Good's Eavespouting Co	Installation of 6" commercial gutter and 3x4 commercial downspout- Nature Center	732.00	732.00
	Total Bills Submitted, Gen'l Budget		\$30,980.18
From NC Trust Account Account			
0031-22-6120-000-29272 Main & Supplies			

Iowa Step & Tank	#022604, 6' x 24" concrete pad for memorial bench (Claussen)	59.50	
RJ Thomas Mfg Co	#00179244 bench (Claussen)	643.00	
St John Lutheran	Refund overpayment for rent 30Aug15 event	<u>25.00</u>	
		727.50	
0031-22-6120-000-61094 Permanent Improvements			
Museum Professionals Inc	Phase 1- diorama- final payment	10,000.00	
	Backup replacement LED wall washers, 1 power supply	<u>485.00</u>	
		10,485.00	
	Total Bills Submitted, Nature Center Trust		\$11,212.50
	Total All Bills Submitted		\$42,192.68

Moved by Adolphs, seconded Keenan to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise reported on work started or completed during September: wetland inspection has been completed by Earthview Environmental for 2015 (the 4th year of inspections)- the wetland mitigation site is currently meeting all requirements set by the US Army Corps of Engineers, set up and clean after Heartland Insurance Risk Pool meeting and following the South Tama cross-country meet, TF Clark Park- drop hazard trees and limbs, Beach playground- repair parking barricades and rotating barrel, re-stain benches, fill in dirt around trees and east side courtyard (Nature Center), replace door trim at Nature Center and shop, cut/trim trees, trim and



mow road edges, winterize purple martin houses, replace broken nozzles at fish cleaning station, dig up and repair hydrant- far shelter house, upgrade light fixtures in three restrooms (north loop, camper's hill and tent section), stain tables, paint playground equipment (Otter Creek Park)/ **Current Staff** Etzel reported that Jeff Filloon will be working in Dolash's absence until the end of

October. All other seasonal positions have ended./ **IACCB Annual Conference** Etzel & Wrage attended the IACCB Annual Conference on September 17- 19 in Linn County. Wrage shared his experience with the board members./ **Wolf Creek Trail** FEMA still has not produced adequate information to the Engineer to determine if the scope of work is adequately addressed. Etzel indicated that an extension on the project will be necessary as construction will not occur until 2016/ **Naturalist Report** Etzel reported on work that Anderson has accomplished during September./ **Middle Cedar River Watershed Authority** Etzel had encouraged a resolution of support from the Board of Supervisors for establishment of a watershed authority, as provided under state law, for the Middle Cedar River. In Tama County the Wolf Creek watershed is part of the larger Middle Cedar watershed. The Supervisors passed a motion to accept the resolution as presented./ **Upcoming dates of interest:**



REAP Assembly The bi-annual REAP Assembly for Tama, Hardin, Marshall and Poweshiek counties will be held on Wednesday, October 21, at the Grimes Farm and Conservation Center near Marshalltown. An open house with displays is scheduled for 6:00- 6:30 p.m. with the assembly running from 6:30- 8:00 p.m.. Any interested citizen is encouraged to attend the meeting and become involved in the REAP process. **NRCS**

Banquet This event will be held at the Nature Center the evening of Tuesday, November 17. **Watershed Management Plan for Otter Creek Lake Kick Off Meeting** This meeting will present the watershed management plan for Otter Creek Lake on Wednesday, December 9, 4 p.m. – 6 p.m., at the Tama County Nature Center.

Discussion with Counsel- Closed Session It was relayed to the Board that an issue had arose that required discussion with counsel. This discussion would be best addressed in closed session.

It was moved by Adolphs, seconded Graff that the Board enter into closed session as allowed under the open meetings law, Iowa Code, Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, carried. (Adolphs- aye, Atchison- aye, Graff- aye, Keenan- aye, Wrage- aye.) Entered into closed session at 7:15 p.m..

It was moved by Keenan, seconded Adolphs to return to open session, carried. (Adolphs- aye, Atchison- aye, Graff- aye, Keenan- aye, Wrage- aye.) Returned to open session at 8:10 p.m..

Nature Center Design Contract Etzel presented a contract for Phase 2 Display Component to the Board. The contract was for conceptual and final design of Phase 2 and totaled \$78,780. A contract for construction of the exhibit components will be forthcoming totaling \$171,220 when adequate funds are raised for the project.

Atchison and Graff voiced concerns on the cost of Phase 2 citing originally it was stated the cost would be \$200,000. Graff inquired if it might be better to put the project on hold at this time. The board discussed pros and cons of proceeding with construction of Phase 2.

After considerable discussion it was moved by Adolphs, seconded Keenan that the contract for conceptual and final design of Phase 2, Display Component- Tama County Nature Center be accepted, carried. (Adolphs- aye, Atchison- nay, Graff- nay, Keenan- aye, Wrage- aye)



Electric Renovation- Otter Creek Park The Board discussed Phase 1 of an electrical upgrade for the camp area at Otter Creek Park. Etzel presented an aerial of the north loop camp area and shared that the project could run between \$50,000 and \$75,000. Ternus Electric had worked up information that could be used to generate specifications so the project could go to bid this year with construction occurring in the spring or early summer depending on weather conditions.

Two board members were disappointed the project wasn't ready for fall construction as that would have had less impact on the use of the loop during the busy season. It is hoped that if weather allows an early start next spring that work can be completed early in the camping season.

It was moved by Atchison, seconded Graff to prepare documents and go to bid on Phase 1- North Loop electrical upgrade, carried. (All voting aye.)

Roof Repairs Following inspections it was recommended that roof repairs to three different structures were needed. The structures were: Showerhouse and North Loop restroom (Otter Creek Park) and the shelter at TF Clark Park. Etzel indicated that steel roofs were replacing asphalt shingle roofs in the system when it came time for replacement. However, the shelter's roof at Clark's Park is unique in shape and a steel roof will not work on that structure. An asphalt shingle roof is recommended.

The following estimates were relayed for the structures:

Hrabak Lumber, Billy Dreesman	Showerhouse- Otter Creek Park In addition to replacing the roof work includes replacing four windows and replacement of roof sheeting as needed, repair of fascia & install metal fascia for entire building	\$6,492.40
Hrabak Lumber, Billy Dreesman	North loop restroom	\$1,506.20
CNC Lumber- BGB Construction	TF Clark Park Shelter (asphalt shingles)	\$4,870.20

Moved by Adolphs, seconded Atchison to have the roofs repaired as submitted, carried. (all voting aye)

General discussion

Board members discussed various topics of interest

- Otter Creek Lake Fishing- a degrading fish population and possible ways to improve the fishery during a transition to lake restoration was discussed. Reinstating the walleye stocking program was discussed.
- Continued upgrading of electric camp areas
- Watershed Management Plan and remaining watershed improvements needed were discussed.

After discussion of assorted conservation topics it was moved by Adolphs, seconded Keenan to adjourn, carried. (all voting aye) Adjourned 9:15 p.m..

CHAIR

VICE-CHAIR