

The Tama County Conservation Board met in regular session on Wednesday, October 8, 2014, in the library, Tama County Nature Center, Otter Creek Park.

Note: As per the agenda posting the Conservation Board met in the parking lot of the Nature Center at 6:15 p.m.. Members present: Adolphs, Atchison, Keenan, and Wrage. Also present: Etzel and Wise. Those in attendance departed to north loop RV camp area. At that site board members received an update on possible future electrical service upgrades for the RV camp areas. A local electrician estimated to do the upgrade for the north loop camp area including the addition of two pedestals, making it a fourteen site camp loop, would cost in the neighborhood of \$30,000. Work would include replacement of the disconnect (breaker service panel), new wiring, two service hubs, and fourteen pedestals.



Etzel shared that Ivan Ternus has agreed to work with the staff to draw up specifications that could be used for seeking bids on the work.

The Board visited south loop RV camp area to discuss possible future changes for that loop. South loop has potential for campground re-design if the Board wishes to pursue this. It is also felt that the camper's hill and beach pads RV camp areas will require electrical upgrades only while maintaining the camp pads as they currently are.

The Board returned to the Nature Center.

Chairman Keenan called the meeting to order at 7:05 p.m.. Members present were: Adolphs, Atchison, Graff, Keenan, and Wrage. Also present: Etzel and Wise.

Minutes from the regular session of September 3, 2014, were read. It was moved by Adolphs, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND		Amount of Bill	Category Total
0001-22-6100-100-661 Salary- Director			
Etzel, Robert	26Sep14 Monthly salary for September	4,026.33	4,026.33
0001-22-6100-000-40000 Publications & notices			
Tama Grundy Publishing	Ad- pickup for sale	79.38	79.38
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per two receipts	1.91	1.91
0001-6100-414-22-990 Telephone			
Verizon	16Sep14, 484-2231 (office)	13.66	
	16Sep14, 484-5314 (shop)	14.91	
	19Sep14, 484-4157 (payphone)	15.71	
Windstream	18Sep14, 484-2231 (office), 484-4157 (payphone)	133.61	
	18Sep14, 484-5314 (shop)	<u>56.96</u>	
		234.85	234.85
0001-22-6100-000-42200 School of Instruction			
ISAC	Inv#40787 Registration- Fall School- Etzel	170.00	
Tama County Extension	Regis- Wise, Dolash Cert Pesticide Applicator Training	<u>70.00</u>	
		240.00	240.00
0001-6110-101-22-223 Salary- Main Supervisor			
Wise, Craig	12-Sep-14	1,646.40	
	26-Sep-14	<u>1,646.40</u>	
		3,292.80	3,292.80
0001-6110-101-22-226 Salary- Conservation Technician			
Dolash, Ron	12-Sep-14	1,511.20	
	26-Sep-14	<u>1,511.20</u>	
		3,022.40	3,022.40
001-6110-101-22-224 Salary			
Bergmann, Sandy	12-Sep-14	709.38	
	26-Sep-14	634.38	
Strellner, Aaron	12-Sep-14	508.75	

	26-Sep-14	<u>541.75</u>	
		2,394.26	2,394.26
0001-22-6110-000-25050 Fuels			
Etzel, Robert	Fuel, 13.429 gals to attend IACCB Annual Conference (Sioux City)	40.00	40.00
0001-22-6110-000-25450 Mt Veh Minor Repair			
Ames Ford	#5106323 keys (2) for new Ford pickup	17.38	
Central Iowa Farm Store	#R34506Massy pump, freoght	<u>145.53</u>	
		162.91	162.91
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Dist.	#112878, misc supplies	660.24	
Cooley Pumping	#39499 two porta potties, 55th Anniversary	140.00	
Etzel, Robert	Meals- Etzel & Wise while attending CCPOA workshop 1Oct14	20.00	
	Oriental Trading- reinburse for tattoos (insect/reptiles) 55th Anniversary Event	17.69	
Hatch Grading & Contracting, Inc.	#1683 Proj #2- No silt pond repair drop structure; #3 No wetland- spillway repair; extra work	6,262.02	
Home Rental Ctr & Sales Co.	#564851 rent- post hole auger (for Ike's Tract- 50 yd stations)	56.00	
Manatt's	#748418 concrete fill (0.92T)	10.09	
Poweshiek Water Assoc.	Water, TFCP 18Sep14 meter read, for Aug/Sep, Prev: 12K, Current: 12K, Used: 0K	35.00	
	Water, OCP- West 18Sep14 meter read meter read, Prev: 625K, Current: 654K, Used: 29K	179.00	
	Water, OCP- East 18Sep14 meter read meter read, Prev: 311K, Current: 319K, Used: 8K	79.25	
Premier Office Equip.	#115343, Premier Platinum Monthly Plan for Sharp AR-651 copier thru 27Oct14	52.80	
Scharnweber Water Cond., Inc.	2Sep14 6' 4/0 wire, replacement knob	23.30	
Schendel Pest Control	#01-0168863 Quarterly pest control, perimeter treatment	220.00	
Tama County Solid Waste	Landfill fees- August	156.30	
Tri-State Lock Service	graphite tube, re-key padlock	<u>12.00</u>	
		7,923.69	7,923.69
0001-22-6110-000-43100 Electricity			
Grundy County REC	OCP thru 9Sep14, 14,892 KWH- meter #1	1,481.31	
	1,368 kwh- meter #2 (NC)	130.78	
	security lights	156.00	
Traer Municipal Utilities	TFCP thru 15Sep14, 276 KWH	<u>87.71</u>	
		1,855.80	1,855.80
0001-22-6110-000-44720 General Basic FEMA 2013			
Hatch Grading & Contracting, Inc.	#1683, Proj #1 FEMA project- culvert washout, No end of Otter Creek Lake County Share	492.49	492.49
0001-22-0210-000-61094 Bldgs & Perm Imp			
Earthview Environmental	#001C-05 wetland mitigation monitoring- Hansen Addition Services rendered 3Aug-30Aug14	1,952.87	
Hatch Grading & Contracting, Inc.	#1683 Proj 1- Parcel A- Hansen- bury barn, etc; #6 smooth firebreaks;#7Parcel B- riffle pools	<u>23,292.03</u>	
		25,244.90	<u>25,244.90</u>
	Total Bills Submitted, Gen'l Budget		\$49,011.72
From LAD Account			
0027-22-0210-000-44720 LAD Account FEMA 2013 Disaster			
Hatch Grading &	#1683, Proj #1 FEMA project- culvert washout,	2,203.42	

Contracting, Inc.	No end of Otter Creek Lake Fed/State Share		
	Total Bills Submitted, Nature Center Trust		\$2,203.42
	Total All Bills Submitted		\$51,215.14

Moved by Graff, seconded Atchison to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise reported on work started or completed during September including **Otter Creek Park- (does not include normal ongoing maintenance)** mow firebreaks, patch concrete in NC courtyard, prepare facility for three special events, cut dead trees, clean picnic point culvert, attend CCPOA training, remove beach ropes, vehicle repairs, Contracted labor- culvert washout- north end of lake, repair drop structure north silt pond, repair north wetland spillway, remove outbuildings- Parcel A- Hansen Addition, smooth firebreaks (Parcels C & D- Hansen Addition), create rock riffles (water detainment) structures- Parcel B Hansen Addition, improve overflow spillway- north silt pond. **55th Anniversary Celebration** the October 5 event was deemed a success and provided a fun and educational event for residents and guests/ **IACCB Annual Conference** Wrage reported on the annual conference that was held in Sioux City. He pointed to the networking opportunities and the visits to conservation facilities in Woodbury and Plymouth Counties to see what other counties were up to. He encouraged board members to consider attending next year's conference which will be held in Linn County./**Ike's Tract** Atchison reported on progress being made by volunteers in building the short range pistol stations and repairing the 100 yard berm. Etzel reported that a sign-up meeting was held on October 7. Seven people became authorized to shoot at the range. This brings the total number of authorized shooters to 111.



Staffing Etzel shared with the board that while filing through old newspaper clippings for the 55th Anniversary celebration he found a news release regarding discussing the need for a Naturalist to be added to the staff. The news release was from over twenty years ago.

There remains a serious need to add a Park Ranger/Naturalist position. With additional acres to manage and maintain and the developed Nature Center it has been apparent for several years that a staff person is sorely needed. The Board hopes to be able to work with the Supervisors to see this become a reality.

Mower Bids The Board considered three bids received for a 4WD, diesel, hydrostatic out-front mower w/ 72" deck. The following bids were received:

Bidder	Description	Amount
Central Iowa Farm Store	Kubota, F3990, 4x4, diesel	24,504.00
	72" side discharge	
	24x12.00-12 R3, 18x9.50-8 R3	
	Trade- in	-14,328.00
	Kubota F 3080, SN #10332	
	TOTAL BID	10,176.00
		Amount
Bidder	Description	Bid
Lowry Equipment	Kubota, F3990, 4x4, diesel	25,275.00
	72" side discharge	
	24x12.00-12 R3, 18x9.50-8 R3	

	Trade- in	-12,775.00
	Kubota F 3080, SN #10332	
	TOTAL BID	12,500.00
		Amount
Bidder	Description	Bid
Van Wall Equipment	John Deere, 1580 Terrain Cut, 4x4, diesel	23,950.00
	72" side discharge	
	Turf Tires	
	Trade- in	-9,400.00
	Kubota F 3080, SN #10332	
	TOTAL BID	14,550.00

After discussion it was moved by Wrage, seconded Atchison, to purchase the Kubota, F3990, 4x4, diesel mower with 72" deck from Central Iowa Farm Store for \$10,176 which includes a trade-in of a Kubota F3080, carried. (all voting aye)

Sell- 1995 Chevrolet Pickup Etzel reported that no bids had been received for the pickup. The Board discussed what should be done next to sell the pickup. The Board felt that selling the truck on Craig's list would be a good choice. It was agreed to sell the truck with a "\$2,000 or best acceptable offer" approach on the sale.

Heat tape for Nature Center roof An area of the Nature Center near the SE corner of the formal display room should have a heat tape installed on a portion of the roof where snowdrifts and ice dams form during the winter. Quotes had been received from Thomas Ltd., Scharnweber Water Conditioning, and Nelson Electric. Thomas filed the lowest quote however it was felt that additional footage of heat tape would be advisable. Moved by Adolphs, seconded Wrage to award the bid to the low bidder once corrections for additional heat tape footage is made, carried. (all voting aye)

Future Construction Projects Discussion The Conservation Board reviewed a list of projects pending and potential projects of need for consideration. Discussion centered around what projects are of immediate need and which ones should be addressed in the not-too-distant future. (Projects in green are of immediate need to be addressed during FY '15 (if possible), blue are projects tentatively slated for FY '16, the remaining will be pursued as funds allow.)

PROJECTS OF NEED		
Manatt's Landing- rip-rap to protect bank line		11,000.00
Wolf Creek Trail- repair from flooding		30,000.00
Nature Center- install rain gutters north and east side of building		3,000.00
OCP- Repair hard surface road- preventative maintenance- chip seal		20,000.00
OCP- replace picnic pads (beach area)		7,500.00
Picnic Point Handicap parking and access to 1st picnic pad		10,000.00
Ike's Tract- parking lot		2,000.00
Camper's Hill restroom- repair or replace		30,000.00
Electrical Updates- RV Camp section- OCP Per yr amount x 4 yrs		30,000.00
OCP- Demolish old restroom- boat ramp		1,950.00
OCP- Playground renovation		30,000.00
Engineering- group camp/ cabin area- OCP		15,000.00
Reinig Tract- restore wetland		30,000.00
Ike's Tract- parking lot		2,000.00
TFCP- Shelter restoration		10,000.00
Lake Restoration- Otter Creek Lake		??????
Otter Creek Lake and Park- invasives work Per yr amount x 5 yrs		7,500.00
Otter Creek Lake and Park- Forest Mgmt- post 2011 storm Per yr amount x 8		7,500.00
Otter Creek Lake and Park- Hansen Addition- forest plantings		5,000.00
Columbia Wildlife Area- invasives work		10,000.00

Projects

Totaling

260,450.00

After discussion of assorted conservation topics it was moved by Wrage, seconded Adolphs to adjourn, carried.
Adjourned 9:15 p.m..

CHAIR

VICE-CHAIR