

The Tama County Conservation Board met in regular session on Wednesday, February 5, 2014, in the library, Tama County Nature Center, Otter Creek Park.

Acting- chairman Wrage called the meeting to order at 7:00 p.m.. Members present were: Adolphs, Atchison, Graff, and Wrage. Also present: Etzel and Wise. [Note: In Chairman Keenan's absence, Wrage serves as chairman and Adolphs as vice-chair.]

Minutes from the regular session of January 8, 2014, were read. It was moved by Adolphs, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

0001-22-6100-000-26100 Magazines & Books			
Traer Star Clipper	One year subscription- Traer Star-Clipper	41.60	41.60
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per two (2) receipts	4.68	4.68
0001-22-6100-000-41400 Telephone			
Verizon	16Jan14, 484-2231 (office)	14.13	
	16Jan14, 484-5314 (shop)	15.06	
	19Jan14, 484-4157 (payphone)	15.76	
Windstream	21Jan14, 484-2231 (office), 484-4157 (payphone)	131.35	
	21Jan1, 484-5314 (shop)	<u>57.45</u>	
		233.75	233.75
0001-6110-101-22-223 Salary- Main Supervisor		-	
Wise, Craig	3-Jan-14	1,614.40	
	17-Jan-14	1,614.40	
	31-Jan-14	<u>1,614.40</u>	
		4,843.20	4,843.20
0001-6110-101-22-224 Salary			
Dolash, Ron	3-Jan-14	1,482.40	
	17-Jan-14	1,482.40	
	31-Jan-14	<u>1,482.40</u>	
		4,447.20	4,447.20
0001-22-6110-000-25450 Mt Veh- Minor Repair			
J&V Auto Parts (NAPA)	#461703 misc supplies; #462409 spark plugs (12), bulb (6)	82.02	82.02
0001-22-6110-000-29050 Min Equip- hand tools			
Wilkerson Hardware	#B148394 wall scraper, wood handle, drill bit, pliers 7" locking	22.96	22.96
0001-22-6110-000-29252 Main & Supplies			
Earthview Environmental	#3 Services rendered 27Oct- 21Dec13	3,026.63	
Etzel, Robert	23Jan14 Meal- Winterfest Training Workshop	10.00	

Hillyard/Des Moines	#600992708 switch on off handle (floor buffer)	39.84	
Hrabak Lumber	#0147103-IN 1/2" osb plywood (4), 12" masonite corner, R-19 24" KF	110.91	
Poweshiek Water Assoc.	Water, OCP- West, 21Jan14 meter read, Prev: 412K, Cur: 439K, Used: 27K	163.50	
	Water, OCP- East, 21Jan14 meter read, Prev: 272K, Cur: 272K, Used: 0 K	35.00	
Premier Office Equipment, Inc.	#1008026 Premier Platinum Plan, Sharp AR-651 thru 27Jan14	48.00	
	#1008025, Premier Platinum Plan, Sharp AR-651 thru 27Dec13	48.00	
	#100777 Premier Platinum Plan, Sharp AR-651 thru 27Feb14	48.00	
RC Systems	#87976 PS1270 battery for NC Alarms	49.98	
Scharnweber Water	9Jan14 Install heater- boat storage building as per quote	1,655.00	
Tama Co. Highway Dept	21Nov13 3.68T road salt; 20Dec13 4.34T road salt	601.05	
Tama County Solid Waste Disposal Commission	31Jan14 Landfill fees- January	35.50	
Wilkerson Hardware	#B148344 misc; #B149090 sealant; #B148394 misc hardware, batteries	<u>79.73</u>	
		5,951.14	5,951.14
0001-22-6110-000-43000 LP Gas			
New Century FS	Pre-paid LP purchase, Ticket #06989, 28Jan14		
	450 gals LP @ \$4.929/gal = \$2,218.05, LPER = \$2.25, HAZ = \$4.05		
	Shop= 225 gals, Main residence = 225 gals		
	Begin Bal = \$3,102.03, Current bal = \$877.68		
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Jan14, 8,574 KWH- meter #1	877.31	
	Meter #2 (NC), 9,486 kwh	650.74	
	Security lights	<u>156.00</u>	
		1,684.05	1,684.05
			-
	Total Bills Submitted, Gen'l Budget		\$17,310.60

Moved by Graff, seconded Atchison to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report Wise reported on work started or completed during January including moving snow, annual inspection of equipment, attending Winterfest, replace boat house ceiling and insulation, install new heater- boat house, cut willows- wetland mitigation site, service all gas powered hand equipment./ **CCPOA Training Workshop** Etzel reminded the Board that the Eastern Regional training workshop for CCPOA (County Conservation Peace Officer Association) will be held at the Tama County Nature Center on Wednesday, March 19./**Fun Night for the Nature Center** The annual Nature Center fundraiser is slated for Saturday evening, March 29./**Diorama Grand Opening** The Board discussed holding a grand opening for the diorama. Etzel proposed the event would be similar to the 40th Anniversary celebration with several things to do for people that attend. He suggested that water quality could be the over-riding theme. Board members were undecided on when to hold the event either in late

April, early May or early June. Board members are to think further on this event and come with ideas to the March board meeting./**Tama County STEM Festival** The 2nd annual STEM festival is scheduled for North Tama High School on Sunday, March 30, from 1 p.m. – 4 p.m.. Etzel will explore options to participate in the event./**TMDL Meeting for Otter Creek Lake** Fifteen people attended the meeting held on January 30. The Watershed Management Plan team will be meeting on February 20 to move towards finishing the Watershed Management Plan for the lake. The main problems at the lake include elevated phosphorus, siltation of lake basin, turbidity, and nuisance algal blooms./**Manatt’s Landing Lease Agreement** The lease agreement has been received from Manatt’s with their signatures on it. Once the Conservation Board signs the agreement it can be recorded./**Ike’s Reissue Meetings** Current authorized shooters at the facility will be able to get signed up to use the facility from January, 2014, through December 31, 2015, by attending one of two meetings, signing a new responsibility agreement and paying their user fee of \$50. The meetings will be held on Thurs., February 20, 6 p.m. – 8 pm. and Sunday, February 23, 5 p.m.- 7 p.m../**FEMA- Wolf Creek Trail** Another FEMA representative has been assigned to the damage on Wolf Creek Trail. Etzel met with the rep n January 28 and is awaiting scope of project information from FEMA. It is hoped that an agreement can be reached in the not-too-distant future and construction can begin late this spring or early summer on the damaged trail./**Weather Spotter Training** A Weather Spotter Training is being held at the Tama County Nature Center on March 18, from 6:30 p.m.. to 8:30 p.m..The training is being offered to any interested person free of charge by Tama County EMS.

Emerald Ash Borer (EAB) The Board discussed the recent discovery of EAB in NE Waterloo. As a result of that discovery a state-wide quarantine has been issued by the Iowa Department of Agriculture and Land Stewardship (IDALS) relative to EAB and ash trees in the state. EAB has had a devastating impact on ash populations killing millions of trees in 13 states in the upper Midwest and Great Lakes region. The quarantine in Iowa is intended to slow the spread of EAB throughout the state. Education of the general public regarding EAB is essential. The most prevalent vector for the spread of the pest is through movement of firewood and trees in the state. Local outdoor enthusiasts are reminded to buy their firewood locally, and burn it locally. There is currently a ban on out-of-county firewood being brought into and burned in all Tama County parks.

Land Acquisition The Board discussed property for sale along the Iowa River. The land owner had contacted the Board to gauge interest of the Board in the property. Discussion ensued regarding the property and its intended use by the Board. The Board directed Etzel to communicate further with the owner to determine on how much he wanted for the property.

FY '15 Budget Proposal The Conservation Board discussed requests of the Tama County Board of Supervisors relative to the FY '15 budget proposal submitted on January 14. The goal of the original budget proposal was to add a full time staff person to the County Conservation Board program, a Park Ranger/Naturalist. This is a sorely needed staff position for the conservation program.

Etzel had met with the Supervisors on January 31 to discuss avenues to accomplish this. The Supervisors at that meeting wanted the Conservation Board to come up with 50% of the cost of the position in year one and gradually, over five budget years, working towards an annual contribution of \$15,000 annually to the position by the Conservation Board. Considerable discussion was generated with the Conservation Board trying to figure out how to make this work.

The Board considered all possible funding sources and felt the requirements of the Supervisors were unachievable and not sustainable in the long term.

Reluctantly the Conservation Board decided for FY '15 to forego the addition of the staff person and to continue discussions with the Supervisors to seek logical means to meet this need in FY '16.

Etzel presented the following budget for the Conservation Board’s consideration:

					Proposed
CAPITAL PROJECTS	Actual	Actual	Budgeted	Re-estimated	Budget
Description	2011-2012	2012- 2013	2013- 2014	2013- 2014	2014- 2015
Buildings-Perm Improvmnt					
0001-22-0210-000-61094	11,759	30,532	41,887	41,887	50,000
Buildings-Perm Landscape					
0001-22-0210-000-62494					
Activity Totals	11,759	30,532	41,887	41,887	50,000

					Proposed
	Actual	Actual	Budgeted	Re-estimated	Budget
ADMINISTRATION	2011-2012	2012- 2013	2013- 2014	2013- 2014	2014- 2015
Salary- Director					
0001-22-6100-100-661	45,262	46,214.46	47,869	47,869	48,873
Stationery & Forms					
0001-22-6100-000-26000	1,472	1,420.06	1,800	1,800	1,800
Magazines/Books					
0001-22-6100-000-26100	97	96.60	100	100	100
Wearing Apparel					
0001-22-6100-000-29400	188	89.82	250	250	250
Off Pub, Legal Not					
0001-22-6100-000-40000	218	198.69	900	900	800
Postage					
0001-22-6100-000-41200	351	428.98	450	450	450
Employee Mile/Subsist					
0001-22-6100-000-41300	705	672.75	750	750	750
Telephone					
0001-22-6100-000-41400	2,644	2,770.10	3,000	3,000	3,000
School of Instruction					
0001-22-6100-000-42200	1,102	690.00	1,000	1,000	1,200
Dues & Memberships					
0001-22-6100-000-48000	1,545	1,560.00	1,545	1,545	1,600
Office Equip & Furniture					
0001-22-6100-000-63600	0	99.99	200	200	200
Activity Totals	53,584	54,241.45	57,864	57,864	59,023
					Proposed
PARK MAINTENANCE	Actual	Actual	Budgeted	Re-estimated	Budget
& OPERATIONS	2011-2012	2012- 2013	2013- 2014	2013- 2014	2014- 2015
Main Supv/Ranger					
001 6110 101 22 223			42,883		43,773
Conservation Tech					
001 6110 101 22 226			38,820		39,575
Seasonal Workers					
001 6110 101 22 224			27,517		28,378
Total Salaries	101,317	103,494.62	109,221	109,221	111,726
Fuels					
0001-22-6110-000-25050	12,008	11,893.29	15,000	15,000	14,000
Tires & Tubes					
0001-22-6110-000-25350	1,195	1,548.90	958	958	1,244
Minor Motor Vehicle Parts					

0001-22-6110-000-25450	9,945	8,465.75	12,000	12,000	12,000
Minor Equip & Hand Tools					
0001-22-6110-000-29050	80	187.81	780	780	800
Recreational Supplies					
0001-22-6110-000-29252	40,922	42,629.44	50,000	50,000	55,000
Wearing Apparel					
0001-22-6110-000-29400	0	0.00	230	230	230
Natural & LP Gas					
0001-22-6110-000-43000	8,131	4,280.26	9,000	9,000	9,000
Electric Light & Power					
0001-22-6110-000-43100	13,618	16,251.17	15,000	15,000	18,000
Agricultural & Horticultural					
0001-22-6110-000-63000	0	10,950.00	0	0	26,000
Motor Vehicle					
0001-22-6110-000-63597	26,000	0.00	26,000	26,000	0
Shop Equipment					
0001-22-6110-000-63700	585	493.94	1,043	1,043	1,905
Activity Totals	213,801	200,195.18	239,232	239,232	249,905
General Supplemental Funds					
ADMINISTRATION					
FICA (7.65%)			(7.65%)		(7.65%)
0002-22-6100-000-11000	3,435	3,507.92	3,662	3,662	3,739
IPERS (10.27%)	(9.97%)		(10.14%)		(10.14%)
0002-22-6100-000-11100	4,457	4,687.68	4,854	4,854	4,956
Health Ins- Co Share (Admin.)					
0002-22-6100-000-11300	14,437	14,436.96	14,437	14,437	17,324
TOTALS	22,329	22,632.56	22,953	22,953	26,019
PARK MAINTENANCE & OPER.					
FICA (7.65%)			(7.65%)		(7.65%)
0002-6110-000-11000	7,723	7,889.88	8,355	8,355	8,547
IPERS (8.67%)	(8.07%)		(8.93%)		(8.93%)
0002-6110-000-11100	6,306	6,893.45	7,296	7,296	7,443
Health Ins- Co Share (Pk. Main.)					
0002-6110-000-11300	14,447	14,447.16	14,448	14,448	17,440
TOTALS	28,476	29,230.49	30,099	30,099	33,430
Activity Totals General Supp	50,805	51,863.05	53,052	53,052	59,449
Department Totals	329,948.72	336,831.68	392,034.98	392,035.38	418,376.92

After considerable discussion and with great reluctance and regret it was moved by Atchison, seconded Adolphs to present the altered FY '15 budget as presented which does not include the addition of one full time staff, carried. (Adolphs- aye, Atchison- aye, Graff- aye, Wrage- aye)

Chevrolet Transmission It was reported the transmission in the 1995 Chevrolet pickup went out. The estimate to install a rebuilt transmission was approximately \$2,000. After discussion the Board asked Wise to see if a used transmission could be installed for a significantly cheaper amount. If not then a rebuilt transmission should be installed.

After discussion of assorted conservation topics it moved by Graff, seconded Atchison to adjourn, carried. Adjourned 9:00 p.m..

CHAIR

VICE-CHAIR