

The Tama County Conservation Board met in regular session on Wednesday, July 2, 2014, in the library, Tama County Nature Center, Otter Creek Park.

Chairman Keenan called the meeting to order at 7:05 p.m.. Members present were: Adolphs, Atchison, Keenan, and Wrage. Also present: Etzel

Minutes from the regular session of June 4, 2014, were read. It was moved by Adolphs, seconded Atchison to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND	Biils paid Late June (FY '14)	Amount of Bill	Category Total
0001-22-6110-000-25350 Tires			
Z Line Tire & Repair	#01-91807 tubes (6), 9x350-4/4ply tire	98.61	98.61
0001-22-6110-000-25450 Mt Veh- Minor Repair			
J&V Auto Parts	#467518 term guards, batt terminal, quick cable, wire;#468029 lamp, grease,		
	15W40 oil, solvent	284.04	
Lowry Equipment	#01-12225 Repair- Harley Power rake, #01-11884 parts- kubota	4,075.44	
Z Line Tire & Repair	#1-69330 Repair IH-4900, rear brakes and hydraulic lines and ends	<u>2,314.52</u>	
		6,674.00	6,674.00
0001-22-6110-000-29252 Main & Supplies			
Conservation Corps of Iowa	#151155-501 five person crew working three days	2,925.00	
Iowa Prison Industries	#931952 signs	512.38	
Schade Lime & Rock	5May14, Trucking 30.32T, 1" rd stone to OCP #3029635, 3029660	215.27	
Wending Quarries, Inc	#548546 5May14 60.54T 1" rd stone @ \$9.10/T,#3029585, 9603,9616,9623		
	6May14 30.32T 1" rd stone @ \$9.10/T; 3029635, 9660	<u>275.92</u>	
		3,928.57	3,928.57
0001-22-6110-000-25050 Fuels			
New Century FS	21Apr14, #005435 273.3 gals unleaded gasohol @ \$2.9222/gal	798.64	
	SMFT @ \$0.19 per gal	51.93	
	FET (Lust)	0.27	
	HAZMAT handling fee	2.46	
	21Apr14 #005436 181.2 gls DXGLD ULSD 15ppm @ \$3.1749	575.29	
	FET (Lust)	0.18	
	HAZMAT handling fee	1.63	
	22May14, #005710 229.7 gals unleaded gasohol @ \$2.7812/gal	638.84	

	SMFT @ \$0.19 per gal	43.64	
	FET (Lust)	0.23	
	HAZMAT handling fee	2.07	
	22May14 #005711 200.3 gls DXGLD ULSD 15ppm @ \$3.0914	619.21	
	FET (Lust)	0.20	
	HAZMAT handling fee	1.80	
	13Jun14, #005855 218.4 gls DX GLD @ \$2.9716/gl	649.00	
	Lust & Hazmat	2.19	
	13Jun14, #5854 250.7 gls gasohol @ \$2.8468/gl	713.69	
	SMFT @ \$0.19 per gal	47.63	
	Lust & Hazmat	2.51	
	18Jul13, #3461 243.9 gl DXGLD @ \$3.1206/gl	761.11	
	Lust & Hazmat	2.44	
	18Jul13, #3462 282.2 gls gasohol@ \$2.9225/gl	824.73	
	SMFT @ \$0.19 per gal	53.62	
	Lust & Hazmat	2.82	
	18Jul13, #3563, 110.4 gls unleaded gasoline @ \$3.1553//gl	348.35	
	SMFT @ \$0.19 per gal	20.98	
	Lust & Hazmat	3.30	
	31Jul13, #3562, 104.2 gls unleaded gasoline @ \$3.0719/gal	320.40	
	SMFT @ \$0.19 per gal	19.82	
	Lust & Hazmat	3.12	
		6,512.10	6,512.10
	0001-22-6110-000- 43000 LP Gas		
New Century FS, Inc.	#616084, 17Jul13 Summer refill program 1,885 gls LP @ \$1.359/gl	2,588.12	
	Credit remianing on contract purchase of LP	-858.13	
	Credit- payment made November 2013	-247.40	
		1,482.59	1,482.59
	0001-22-6110-000- 43100 Electricity		
Grundy Co REC	OCP thru 1Jun14, 10,780 meter #1, 4,940 kwh- NC	1,716.47	1,716.47
	0001-22-6110-000-44720 Genl Basic- FEMA 2013		
Schade Lime & Rock	Trucking 60.54T, 1" rd stone to OCP, ticket #3029585,9603,9616,9623 (15% co share)	64.48	

Wending Quarries, Inc.	60.54T, 1" rd stone to OCP, ticket #3029585,9603,9616,9623 (15% co share)	82.64	
		147.12	147.12
Total Bills Submitted, Gen'l Budget			\$20,412.34
FROM LAD Account			
0027-22-0210-000-44720 LAD Acct- FEMA 2013			
Schade Lime & Rock	Trucking 60.54T, 1" rd stone to OCP, ticket #3029585,9603,9616,9623 (85% Fed/State share)	365.36	
Wending Quarries, Inc.	60.54T, 1" rd stone to OCP, ticket #3029585,9603,9616,9623 (85% Fed/State share)	468.27	
		833.63	
Total Bills Submitted, LAD Account			\$833.63
Total All Bills Submitted			21,245.97

TO BE PAID FROM GEN'L FUND	July Bills	Amount of Bill	Category Total
0001-22-6100-000-41200 Postage			
Etzel, Robert	As per two (1) receipts	1.40	1.40
0001-22-6100-000-41400 Telephone			
Verizon	16Jun14, 484-2231 (office)	13.42	
	19Jun14, 484-4157 (pay phone)	15.86	
	16Jun14, 484-5314 (Shop)	15.22	
Windstream	19Jun13, 484-2231 (office), 484-4157 (pay phone)	131.49	
	19Jun13, 484-5314 (shop)	59.47	
		235.46	235.46
0001-6110-101-22-223 Salary-Main Supervisor			
Wise, Craig	6-Jun-14	1,584.80	
	20-Jun-14	1,584.80	
			3,169.60
0001-6110-101-22-226 Salary-Conserv Tech			
Dolash, Ron	6-Jun-14	1,460.80	
	20-Jun-14	1,460.80	
		2,921.60	2,921.60

0001-6110-101-22-224 Salary-Seasonal			
Bergmann, Sandy	6-Jun-14	693.75	
	20-Jun-14	562.50	
Horne, Dustin	6-Jun-14	738.00	
	20-Jun-14	820.00	
Miller, Jesse	6-Jun-14	720.00	
	20-Jun-14	800.00	
Strellner, Aaron	6-Jun-14	512.88	
	20-Jun-14	607.75	
		5,454.88	5,454.88
		Total All Payroll	11,546.08
0001-22-6110-000-25450 Mt Veh- Minor Repair			
Carquest	#14452-94790 epmoly, wiper blade; #96097 bolt and nut	40.00	
J&V Auto Parts	#468137 bolt, nut	7.14	
Van Wall Equipment	#19-2303267 blade bolts, auto, shear (6), nut (2), wash (2), shipping	168.47	
		215.61	215.61
0001-22-6110-000-29252 Main & Supplies			
Central Iowa Dist.	#109672 misc maintenance and odor control products	786.30	
Cooley Pumping	#35826, two porta potties (26May- 22Jun14)	140.00	
Ellenbecker Oil Co.	# Night Crawlers (6 dz) for Youth Fishing Seminar	15.00	
Etzel, Robert	11Jun14 Visitor Protection workshop-registration (Strellner)	8.00	
Fastenal	#IAMAR127479 bleach, cable ties, window cleaner, cups, deodorant blocks	96.95	
Iowa Fire Equip Co	#270507 annual inspection, milege, misc	170.10	
Midland Concrete Products	#0160634-IN capstone- taupe (12), adhesive (2)-for NC	83.30	
Paul's Ace Hardware	#047046 washer, flapper, spray head, air combat	23.96	
Poweshiek Water Assoc.	Water, TFCP for May/Jun Prev: 11K, Current: 12K, used: 1K	39.00	
	Water, OCP West for May/Jun, Prev: 538K, Current:567K, used: 29K	179.00	
	Water, OCP East for May/Jun, Prev:279K, Current: 290K, Used: 11K	93.50	
Premier Office Equip., Inc.	#1100438 Premier Plainum Plan- Sharp AR-651 copier thru 27Jul14	48.00	
Scharnweber Water	23May14 parts for dry hydrant Sch40 pvc-90, Sch40pvc threaded	61.65	
Schendel Pest Control	#01-0164667 1Jul14, quarterly pest control	60.00	
Tama County Solid Waste	Landfill fees- June	102.00	
		1,906.76	1,906.76

0001-22-6110-000-29400 Wearing Apparel			
Strellner, Aaron	27Apr14 uniform pants (2)	51.34	51.34
0001-22-6110-000-43100 Electricity			
Traer Municipal Utilities	TFCP thru 16Jun14, 241 KWH	83.52	83.52
			\$
			14,040.17
			\$
			14,040.17

Moved by Wrage, seconded Atchison to approve bills, carried. (All voting aye).

Reports and Correspondence. Staff Report In Wise's absence Etzel reported on work started or completed during June including **Otter Creek Park**- stain stationary park benches, fix rock waterway at beach, Replace broken cedar shakes at nature center, clean up down trees from storm, main residence- replace fascia (storm damage), grade roads four days in a row, North silt pond (storm damage)- water topped silt pond dam washing out along the culvert leading into the lake, mow road edges, trim around trees, Nature Center- circulation pumps for heat pump system went down- replaced two circ pumps, **Hansen Addition**- spray thistles at new pond and wetland mitigation site, cut and spray willows, **Reinig**- replace broken posts in parking lot, **Wolf Creek Trail & Columbia Wildlife Area** mow trails , **General** hauled dump truck to Z Line for brake repair, water quality- secchi disk readings (daily) and water samples (bi-weekly) at select points entering Otter Creek Lake/ **Environmental Education** (Youth Fishing Seminar) The event slated for June 19 had to be cancelled due to lightning and thunderstorms./ **Salt Creek Mitigation Acquisition** The Army Corps of Engineers recently have changed their expectations regarding long term management of wetland mitigation banks. Etzel has sent a letter to Rachel Perrine, Iowa Mitigation Bank Manager, seeking clarification on some points of concern./**Wolf Creek Trail/FEMA** Nothing has changed regarding the repair to the trail. Still waiting for an acceptable mitigation plan and project worksheet from FEMA./**End of Fiscal Year- fund transfers** Etzel reported the Supervisors had agreed to the following transfers: **Into LAD Account**- annual transfer for silt related project work \$14,400, any remaining balance of funds in conservation budget at year's end (estimated at \$20,700), deposit of 2014 crop rental totaling \$22,050. **Into Machinery and Motor Vehicle Account** The remaining balance of the motor vehicle line item in the FY '14 Conservation budget to pay for pickup truck that is yet to be received.

Staffing The Board discussed further the failure to add a Park Ranger/Naturalist position for FY '15 and the existing need for that person. With additional acres to manage and maintain and the developed Nature Center it has been apparent for several years that a staff person is sorely needed. The Board hopes to be able to work with the Supervisors to see this become a reality.

55th Anniversary The Board discussed holding a 55th Anniversary celebration at Otter Creek Lake and Park in late September or early October. After discussion everyone was in agreement the event should be held on Sunday, October 5. The Board discussed possible activities and programs that could be provided at the event. Board members are to contact people and organizations they feel would fit well into the event and report back at the August board meeting.

Office needs- new equipment Etzel reported the current copy machine being used is getting very old and parts are not readily available for servicing the machine. The current machine is a Sharp AR-651 copier. The machine is serviced by Premier Office Equipment of Marshalltown at a monthly cost of \$48. The maintenance agreement cost will be raised to \$52.80 per month in August. Etzel spoke to the need to make the office operation more efficient by pursuing a machine that can scan, copy, fax and print to eliminate all the separate machines to do each task.

Etzel relayed information received to lease a Xerox Work Centre 6605 for a 60 month period. Cost of the lease and maintenance agreement would be \$74 per month. Currently including cost of toner purchased for the HP printer during a twelve month period the cost of running the current copier and the toner cost for printing ran \$74.54 per month during FY '14.

The board discussed the pros and cons of having a maintenance agreement. Etzel will get information on cost to purchase a comparable machine. Wrage felt a direct purchase and paying for servicing as needed is a much more cost

effective way to go. Etzel pointed out adequate funds are not in the FY '15 budget to purchase a machine outright. This would be the challenge to get adequate funds into the budget to acquire a unit outright.

Etzel will report back to the Board at the August meeting in this regards.

After discussion of assorted conservation topics it was moved by Wrage, seconded Adolphs to adjourn, carried. Adjourned 8:30 p.m..

CHAIR

VICE-CHAIR