

Tama County Emergency Management Commission Minutes

July 19, 2011

Members:

Board of Supervisors	Kendall Jordan
Sheriff	Dennis Kucera
Chelsea	Not Present
Clutier	Arlene Vondracek (P), Ardene Cross (A)
Dysart	Not Present
Elberon	Not Present
Garwin	Rick Raymond (P)
Gladbrook	Keith Sash (P)
Lincoln	Not Present
Montour	Not Present
Tama	Not Present
Toledo	Joe Boll (P)
Traer	Mike Skopec (P), Carol Waltemate (A)
Vining	Not Present
Emergency Management	Ryan Currens, Julie Vokoun

Public: Steve Mahr (Lincoln), Brian Randall (Toledo PD), Bob Kesl Sr. (Elberon), Rob Schrader (LeGrand)

Call to Order: Emergency Management Board Meeting called to order at 8:08PM by Chairman Boll.

Agenda: No additions or changes were voiced. Motion by Jordan, second by Kucera to approve agenda as presented. All ayes. Motion carried.

Regular Meeting Minutes: No comments or corrections were voiced. Motion by Sash, second by Jordan to approve June 2011 regular monthly minutes as presented. All ayes. Motion carried.

Claims List: Julie noted claims that were not recurring. No other comments or questions were voiced. Motion by Raymond second by Vondracek to approve the claims list as presented. All ayes. Motion carried.

EMA Activity Report: Ryan briefed the Board on the projects that are being worked on and those that have been completed in the last month.

Old Business:

Tabletop Exercise Report

A tabletop exercise simulating a tornado strike on the City of Tama resulting in the evacuation of Sunny Hill Care Center was held on Wednesday, June 29th and was well attended and represented. Chairman Boll noted that throughout the course of the exercise, it became apparent

that many people in positions of authority and emergency response do not fully understand what their duties are. He suggested a need for more incident command training.

EMA Bylaw Modification

As discussed during the last full Board meeting, a wording change needs to be made regarding the Secretary position. It is requested that the "Secretary" title be changed to a third Member at Large. Motion to strike Secretary title in the EMA bylaws and change to Member at Large by Sash, second by Raymond. All ayes. Motion carried.

New Business:

Approve ESFs

The Board was advised that Emergency Service Functions 4, 5, 6, & 10 of the Tama County Emergency Plan have undergone review and have been rewritten to transition to the new ESF format. Copies of ESF 4, 5, & 6 were sent out to the Executive Board for review and were asked to report back to the Full Board with changes or recommendation of acceptance at this meeting. Motion by Jordan to accept ESF 4, 5, & 6 as written and presented, second by Skopec. All ayes. Motion carried. ESF 10 must be approved by the LEPC at their next meeting on July 26th.

HazMat Technician Findings

Ryan advised the Board that he had done some research into the cost of training a HazMat Team in Tama County. The options were discussed. No action taken.

Approval for CITA Fire School

Requesting Board approval for Ryan, Julie, and the 2 new Lieutenants to be allowed to attend applicable classes to be held at Kirkwood on September 24th and 25th. Boll advised there should be money in the training budget to cover the expenses.

RDPC Course Hosting Agency

Ryan informed the Board that Tama County is set up as a hosting agency for a Rural Domestic Preparedness Consortium class PER 280 Emergency Response: Strengthening Cooperative Efforts Among Public and Private Sector Entities. The date of the class is October 7th, 2011 and sign in begins at 8AM at the Tama County Board of Supervisor's Chambers. The class is free if registration is completed by September 23rd.

Next Meeting Date & Time: Tuesday August 9th, 2011 following the E911 Service Board meeting.

Adjourn: Motion by Kucera to adjourn, second by Skopec. All ayes. Motion carried. Meeting adjourned at 8:38PM.

Respectfully submitted,
Julie Vokoun, Assistant Coordinator