

OFFICE OF  
**RECORDER OF TAMA COUNTY**

***Amelia Kemper, Recorder***

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**MARCIA SAWDEY**

Deputy

**ANGIE PRINCEHOUSE**

Deputy

**EFFECTIVE IMMEDIATELY: Customers will be required to have:**

- 1) **\*\***(see below) Verification of Prior Registration (current or expired)
- 2) Title (if applicable)
- 3) Bill of Sale
- 4) **\*&\*\*\***(see below) Pay sales tax on ALL transfer transactions

**BILL OF SALE**

TRANSFER OF OWNERSHIP FOR A \_\_\_\_\_  
(Year) (Make)

WITH HULL/VIN # \_\_\_\_\_ WAS MADE ON

\_\_\_\_\_ FOR \$ \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Seller's Signature)

\_\_\_\_\_  
(Buyer's Signature)

\*Effective July 1, 2005 - Sales Tax is collected on all watercraft vessels

\*\*Effective July 1, 2007 - a legislative change made it possible to conduct a "transfer of ownership" of a Boat/Snowmobile/ATV with an expired registration to simplify the transfer process.

\*\*\*Effective July 1, 2009 - Sales tax is collected on all Snowmobile/ATV/ORV transfers.

\*\*\*\*\* The buyer shall, within 30 days, file an application for transfer with Recorder \*\*\*\*\*